



The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

REGULAR MEETING AGENDA
CHARTER TOWNSHIP OF LYON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
Tuesday, July 11, 2017
7:00 P.M.

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165 –Office # 248-437-2240

1. Call to Order – Regular Meeting: Time: _____ PM

2. Pledge of Allegiance

3. Board Member Roll Call:

_____ Bell _____ Dolan _____ Egan _____ Heidrich _____ Howie
_____ Miner _____ Piccinini _____ Szerlag _____ Ward

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner, McKenna Associates
_____ Township Engineer _____
_____ Guest(s)

4. Announcements/Communications

5. Call to the Public - Discussion of non-agenda items

6. Approval of Prior Meeting Minutes: *June 11, 2017 Regular Meeting Minutes*

7. Approval of Agenda

8. Approval of Consent Agenda

9. Reports:

Engineer Update – Civil Engineering Services – *Leslie Zawada*

Planning Update – McKenna & Associates – *Chris Doozan*

Parks & Recreation – *John Bell*

Any member of the audience wishing to address the board must step up to the microphone and state his /her legal name and address.

A time limitation of two (2) minutes per address will be allotted.

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the DDA Coordinator at (248) 437-2240 or 248-215-6376 and located at 58000 Grand River Avenue, New Hudson, MI 48165, at least forty-eight hours prior to the meeting. Our staff will be pleased to make the necessary arrangements.

10. Presentation: None

11. Action Items:

Unfinished Business:

- a) Ball Park Discussion – *John Bell*
- b) Matrix Lighting – *Jay Howie*
- c) Capital Improvement Plan (CIP) – Update – *Chris Doozan*
- d) New Hudson District Ordinances

New Business:

- a) Budget Discussion – *Tina Archer*
- b) Property Rehabilitation Incentive Program (PRIP) – *Tina Archer*

Additions: _____

12. DDA Coordinator Update:

13. Committee Information and Updates

- a) Economic Restructuring: *Mark Szerlag*
- b) Promotion: *John Bell*
- c) Design: *Robert Heidrich*
- d) Organization: *Jay Howie*

14. Items Removed From the Consent Agenda for Action or Discussion

Adjournment

Consent Agenda:

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY					
PAYMENTS DUE - June 2017					
No.	Vendor	Description	Invoice/	Invoice Date	Amount
1	Civil Engineering Services	Prep attending DNR mtg re: Concept Layout and follow-up with RCOC	3512	6/23/2017	\$131.25
2	Civil Engineering Services	New Hudson Drain Clean-out - Draft Bid Scope and RFP	3513	6/23/2017	\$543.75
3	Andrea Meyer	DDA - Ribbon Cutting arrangements and Welcome Box deliveries - Nov 2016 - 7 hours at \$15/hour	NA	11/1/2016	\$105.00
4	Andrea Meyer	DDA - Ribbon Cutting arrangements May 2017 - 4.5 hours @ \$15/hour	NA	6/13/2017	\$67.50
5	Andrea Meyer	Rembursement for "Welcome to Lyon" Initiative Frames for historic photos	NA	5/9/2017	\$44.73
6	Verizon	John Bell Cell Phone- service from May 20 - June 19	3572388572	May/June 2017	\$40.00
Total					\$ 932.23

Any member of the audience wishing to address the board must step to the microphone and state his /her legal name and address.

A time limitation of two (2) minutes per address will be allotted.

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the DDA Coordinator at (248) 437-2240 located at 58000 Grand River Avenue, New Hudson, MI 48165 at least forty-eight hours prior to the meeting. Our staff will be pleased to make the necessary arrangements.