

Parks and Recreation Advisory Board
Regular Meeting Minutes
September 18, 2014

Meeting called to order by Ms Jennie Urtel, Secretary at 7:03 p.m.

Roll Call: Scott Gerlach, Chairman, excused absence
 Paul Peters, Vice Chairman
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne, excused absence
 Laura Haynes, excused absence
 Julie Foley
 Chris Doozan, McKenna representative

Approval of August 21, 2014 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda
 Ayes Unanimous
 Nays None

Announcements and Communications:

- Images of America, Lyon Township books are available for advanced sales. Sign up is available on the Lyon Township website
- Developers are going to buy multiple books to give to new residents when they take possession of their new home

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Started a new fall youth basketball league 3 on 3 for younger groups.
- Mother / son date night scheduled for 10-19-14 from 1pm – 3pm at Pinz. Afternoon includes picture, pizza, pop and bowling
- In December there will be a candy cane hunt at 10am in McHattie Park

9b. Community Center Committee

- First meeting since summer hiatus.
- Tony Moscone from Total Sports attended offering advice and interest in helping the Community Center to move forward. Not sure how the interest will move forward but will attend future meetings.

9c Liaison Reports

9ci. DDA

- Grubbing has taken place throughout the park and bike path
- Looking to install more benches around park, perhaps a public purchase “in honor of” could take place to help fund the benches.
- Park rules sign went before the DDA Board and it was voted that the DDA will pay ½ of the new sign cost.

9cii. Planning Commission

- Some commercial businesses are moving into the area. An auto / truck repair shop is moving into a vacant building on Travis Rd, Ash Enterprises is moving into Lyon Research Park, Bader & Sons is relocating to the old school bus property at the corner of Pontiac Trail and 8 Mile Rd requiring a zoning change.
- An amendment is being written to update solar panel regulations
- Phase 1 of Riverwood at 10 Mile / Currie is starting
- There is an AT&T tower going in at 10 Mile Rd and Milford Rd

9ciii. Board of Trustee's

- Hirata is looking for 13 skilled people to work on electrical panels
- Stoneleigh East 45 unit concept is approved
- Zoning change request is approved for Bader & Sons at Pontiac Trail and 8 Mile Rd

9civ. LEO

- Sept 25 is next meeting at 7pm to discuss 2015 planning

9d. Lyon Township items from Rose Case

- Sept 26th – photo shoot
- Sept 28th – Spark Plugs fall picnic
- Oct 12 – Cub Scout rocket launch
- Operation Injured Soldier event application submitted for July 11, 2015

Motion to recommend approval of event application from Operation Injured Soldiers to Administrative Committee.

A voice vote was called: Ayes Unanimous
 Nays None

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- None

9eii. Field/Pavilion Fee Structure Sub-committee

- None

9eiii Park Illumination Subcommittee

- John Hicks, John Bell and Mike Barber submitting technical information for approval

9eiv Movies in the Park Subcommittee

- None

9ev Trails and Non Motorized Pathways subcommittee

- Data collection in process
- Working with SEMCOG to map existing pathways
- Will have base mapping for October meeting for discussion then move to public discussion and professional review.
- Who owns and maintains the Huron Valley Trail? Lyon Township within its borders.
- Stop sign missing at 12 Mile and Charring Rd
- Very large pothole in segment between Charring Rd and Milford Rd
- John Hicks and John Bell attending the Livingston County trail meeting, submitted Oakland County updates

9f. Event update

- None

New Business:

Item 10a – Park Illumination – 30 minute workshop

- Spread sheet developed showing 13 areas that could be illuminated. PAB members to prioritize and submit prior to October meeting for compilation.

Item 10b – Park options – 30 minute workshop

- Chris Doozan handed out existing map of Atchison Park
- Could Township acquire gas recovery building?
- Extend bike path near baseball fields to existing path to make a more complete circular path through park
- Larger playscape
- Disc golf
- Meeting to be held with landfill representative to discuss park future and report back to PAB

Item 10c – Eagle Scout Planning

- A number of Eagle Scout requests for projects have been asked. Some suggestions have been given but no project has come to fruition.
- Perhaps create an “Eagle Scout Project Application” to start a formal process – Christina Archer handed out an example.
- Lyon Township will have a list of projects to choose from, some examples are:
 - Build steps from parking to playscape
 - Relocate benches

- Install dog clean up stations around park
- ID signs along bike path
- Veterans Memorial
- Seedling tree planting
- Flag holder at light poles
- Batting cages
- Community garden improvements
- Marking sled hills
- Talk to Amy Allen about Atchison Park hosting a candy cane hunt
- PAB is interested in going forward with Eagle Scout application

Item 10d. – Naming of Pavilions

- Do we want to name pavilions to honor past and / or current residents?
- Julie will go forward with naming ideas and report back to PAB at the October meeting

Item 10d – Part-time park manager

- There is a need for a manager for the park to make it viable
- Create a job description – bring ideas to October meeting
- How does this position get paid? Look at budget during October meeting
- John Bell, Jason Bibby and Julie Foley to discuss job ideas

Unfinished Business:

Item 11a – Sean Morgan – disc golf

- Sean can be chairman of disc golf subcommittee to move forward with research and planning
- Sean handed out preliminary concept course layout

Motion to appoint Sean Morgan as chairman of Disc Golf Subcommittee

A voice vote was called: Ayes Unanimous

Nays None

Item 11b – Elkow park update

- Need to create a plan to submit to ITC to request funding

Misc

- War Dog Memorial – working on licensing between Lyon Township and War Dog Memorial Organization

Motion to adjourn meeting at 9:18 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary