

Parks and Recreation Advisory Board
Regular Meeting Minutes
August 18, 2016
APPROVED SEPTEMBER 15, 2016

Meeting called to order by Ms. Laura Haynes, Chairperson at 7:03 p.m.

Roll Call: Laura Haynes, Chairperson
 Scott Gerlach, Vice Chairperson – excused absence
 Jennie Urtel, Secretary
 John Bell
 Sean Morgan
 John Hicks
 Stephen Hoffman
 Heather Dashner – excused absence
 Robert Swain
 Chris Doozan, McKenna representative

Approval of July 21, 2016 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

- Remove SLARA from the agenda and future agenda's

Voice vote: Ayes Unanimous
 Nays None

Announcements and Communications:

- None

Presentations:

- Draught Horse Brewery is requesting to use Atchison Park during their festival for parking purposes only. Draught Horse Brewery will provide shuttles for their customers. Friday (9/9) they will use the parking with pavilion after 6pm and upper parking only. Saturday (9/10) will confirm the lower parking at the baseball field and use as needed. They will use the upper parking at the East end along with the tractor pull area. They can use the upper parking near the disc golf course after 6pm. Do not use the panther grass area at any time. Sean Morgan will be onsite on Saturday during the disc golf tournament if there are questions.

Motion to approve parking scenario as described above

A voice vote was called: Ayes Unanimous
Nays None

Call to Public:

- None

Reports:

9a. SLARA update:

- None – to be removed

9b Liaison Reports

9bi. DDA

- Going to sell 8 acre parcel (near Doggy Doo)
- Drainage in New Hudson area to be studied to try and resolve problems.

9bii. Planning Commission

- Special land use approved for a mother-in-law suite
- Conceptual submitted for 8 Mile / Griswold property
- Special land use request on Grand River West of East ring road to allow for restaurant drive-thru for potential use

9biii. Board of Trustee's

- Refer to handout passed out – no further discussion

9c. Lyon Township items from Rose Case

- August photo shoots
- Rocket launch
- Multiple graduation parties

9d. PAB Subcommittee Report

9di. Sports Subcommittee

- None

9dii. Funding subcommittee

- Passed out meeting minutes.
- Meetings to be held the 3rd Monday of the month
- How is LEO to be used, committee to discuss

New Business:

Item 10a – mParks 2017 Conference and Trade Show

- Who wants / able to go? Volunteers would be supported
 - Carl Towne, John Bell, Robert Swain and Tina Archer are interested
- Need to investigate cost of trip
- Anyone interested in SEMCOG bus tour? John Bell is going
- SEMCOG offers grant writing training

Item 10b – Bike repair station

- Robert Swain to get quote for 2 bike repair stations

Unfinished Business:

Item 11a – Park path extension - update

- Engineer update – survey is done, it is currently being designed. PAB would like to see final drawing.

Item 11b – Disc golf event – update

- September 10th tournament has people from Michigan and Ohio registered.
- Working with mowing company, looking good
- Garbage removal is an issue, a plan needs to be created. Chris Doozan will take issue to the Administrative Team
- Eagle Scout built flyer / signage pavilion

Pavilions to have QR code that will direct to a web page that will have bio about person pavilion is named after.

Dedicate road that runs through park to Robert / Bob Seecombe Trail. Family to decide final name. A QR code will be added for this as well

Item 11c – Atchison Park ball field update

- Engineering survey being done and is being designed

Item 11d – 11 Mile / Milford Rd park update

- When to do sign? Now or wait until something is done then put up sign.

Motion to adjourn meeting at 8:42 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary