

**Parks and Recreation Advisory Board
Charter Township of Lyon
Regular Meeting Minutes
July 21, 2016**

APPROVED 8-18-16

The meeting was called to order by Ms. Laura Haynes, Chairperson at 7:00 p.m.

Present: Laura Haynes, Scott Gerlach, John Hicks (Township Board liaison), Robert Swain, Kurt Radke (Planning Commission liaison), Chris Doozan (McKenna representative)

Absent: Jennie Urtel, John Bell, Sean Morgan, Heather Dashner

Approval of June 16, 2016, meeting minutes:

Voice vote:	Ayes	Unanimous
	Nays	None

Approval of Agenda:

Voice vote:	Ayes	Unanimous
	Nays	None

Announcements and Communications:

- None

Presentations

Kathy Fisher described a fundraiser her daughter and son-in-law, John & Katie Rohrhoff, would like to have in Atchison Park for the Riley Katheryn Foundation. This foundation is dedicated to raising awareness of infant death and providing financial assistance related to funeral expenses to families who have experienced an infant death. The foundation is a 501(c)3 nonprofit organization. The date of the fundraising event is September 18.

Scott Gerlach made a motion to recommend approval of the application to the Administrative Team; John Hicks supported the motion.

Voice vote:	Ayes	Unanimous
	Nays	None

Call to the Public

- None

Reports

- a. SLARA update – None

b. Liaison Reports

- i. DDA – None
- ii. Planning Commission – Report by Chris Doozan
 - Legacy of Lyon – north side of Ten Mile, on Mulligan’s Driving Range parcel, 44 units, empty nester design
 - Hasenclever Farms – 50 units, single family residential, north side of Eight Mile, west of Griswold Road
- iii. Board of Trustees – Report by John Hicks

c. Scheduled park items from Rose Case – None

d. PAB Subcommittee Reports

- i. Sports Subcommittee – Scott Gerlach noted that he had sent the Panthers usage agreement to PAB members for comment. The PAB discussed the usage fee – where did it come from, how was the amount determined? Scott indicated he had all of the previous usage agreements, which would possibly answer these questions. He indicated he would send copies of the agreements to PAB members.

Scott Gerlach made a motion to approve the Panthers usage agreement. Support for the motion was offered by John Hicks.

Voice vote: Ayes Unanimous
 Nays None

Scott indicated that he will communicate with the Panthers leaders about getting the agreement signed. Then he will follow up with Lannie Young for his signature.

Discussion continued regarding the usage of Township ball fields by the Junior League. Apparently, access to the school fields is in question. With over 1,000 participants, it is critical that the Junior League have access to the Township fields.

New Business

- None

Unfinished Business

- a. Park path extension – Chris Doozan reported that Civil Engineering Solutions (CES) has completed the survey work and now is engaged in the design of the park path extension.
- b. Disc golf event – No new information
- c. Atchison Park ball field update -- Chris Doozan reported that Civil Engineering Solutions (CES) has completed the survey work and now is engaged in the design of the ball fields.
- d. Eleven Mile/Milford Road park update – Robert Swain gave the PAB an update on the initial meeting of the Funding Subcommittee. The subcommittee is considering a variety of ways to

fund the park, including grants and private sector funding. The \$10,000 grant from ITC could be used as a local match for a larger grant, such as a Recreation Passport Grant. The subcommittee discussed the benefits of forming a 501(c)3, non-profit organization to solicit private sector funding.

The PAB discussed the design of the park and agreed that a ball field should be installed in the northerly part of the park, instead of an amphitheater. The PAB also agreed that fundraising activities should wait until this design modification has been made.

Finally, the PAB discussed the sign prototype that McKenna Associates had prepared for the Eleven Mile/Milford Road Park. The PAB asked that the lacrosse photo be replaced with a football photo. The PAB decided it would be best to delay installing the sign until the fundraising organization was in place. Meanwhile, Chris Doozan will modify the sign design to address the PAB's concerns.

Adjournment

Motion to adjourn the meeting at 7:53 p.m.

Voice vote:	Ayes	Unanimous
	Nays	None