

Parks and Recreation Advisory Board
Regular Meeting Minutes
June 18, 2015

Meeting called to order by Mr. Scott Gerlach, President at 7:02 p.m.

Roll Call: Scott Gerlach, Chairman,
 Jason Bibby, Vice Chairman – excused absence
 Jennie Urtel, Secretary
 John Bell – excused absence
 Sean Morgan – excused absence
 John Hicks
 Carl Towne
 Laura Haynes
 Julie Foley – excused absence
 Chris Doozan, McKenna representative

Approval of May 21, 2015 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Add item 10c – Traffic speed control within park
Voice vote to approve agenda
 Ayes Unanimous
 Nays None

Announcements and Communications:

- None

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Island Lake kids camp started
- 1st free event at McHattie Park held with over 200 people attending. Next event is June 15 from 11am until 1pm. Refreshments are an extra cost
- Perhaps look at Atchison Park for events next summer

9b. Community Center Committee

- Committee is at a point of presenting to the South Lyon City Council to ask for permission to consider McHattie Park as a possible location for the community center. The Committee needs to do further investigation with studies but does not want to pay for those studies unless the South Lyon City Council approves our request.
- The City of South Lyon Parks and Recreation Board drafted a letter of support using McHattie Park to give to S.L. City Council. Would the Lyon Township Parks and Recreation Advisory Committee be interested in providing a similar letter? The discussion resulted in no letter being drafted.

9c Liaison Reports

9ci. DDA

- Kitefest had approximately 7200 attendees
- Active Faith collect approx. \$2000 in cash donations and over 300 lbs of food
- Looking at land exchange with crossroad center for future parking
- Sending DDA members to International Conference of Shopping Centers in Novi
- Looking at alternative maintenance items for storm water and roundabouts to save money
- DDA has an interest in park manager position.

9cii. Planning Commission

- Drive in for Jimmy John's and Henrob's special land use has been approved
- New packaging company from Brighton will return with resubmission

9ciii. Board of Trustee's

- Meeting outline sheet was submitted
- Magna moving to Southeast corner of South Hill Rd and Grand River
- Looked at park with Landscape Architect to see if plantings would help with water erosion. Nothing really would be helpful with our situation and needs

9d. Lyon Township items from Rose Case

- Had 1st rental of pavilion with new fee structure

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- Some updates to ball fields have happened with grass and the homeplate.
- Comment made that the Junior League hasn't really put any work into fields – the outfield could use some grass seed.
- The drive to the baseball fields needs some attention, it does not look good.
- There is some improvement happening with gravel and drive edges

9eii. Field/Pavilion Fee Structure Sub-committee

- Remove from agenda
- Add pavilion signage as new business item for next meeting

9eiii. Part-time Park Manager job description subcommittee

- Handout submitted describing jobs that need to be done within park
- Table discussion to next meeting

9eiv. Ice Rink subcommittee

- Chris Doozan took information to Administration team – there is not enough information, they had lots of questions; cost to maintain? Risk after installation? Any in the area to go visit? Will it actually get used?
- There have been requests from residents to see if Winterfest can happen again this coming winter. Biggest concern is if volunteers can be secured
- Carl Towne is working on a free fishing day at Haas Lake

New Business:

Item 10a – Discuss exercise stations along bike path

- Handout of exercise station information submitted. Would like multiple stations clustered at beginning, middle and end of the bike path.
- Think about what can get submitted for upcoming grant cycle in April. Need to get pricing and estimates for the grant applications
- Laura Haynes assists communities with finding grants and reviewing them before submission. She can be on a grant sub committee to help decide scope of what grants to write. Maybe combine with trails and non-motorized pathways. Will add to next meeting agenda

Miscellaneous discussion

Multiple people will be absent from July meeting, a quorum will not be met.

Motion to cancel July 2015 meeting

A voice vote was called:

Aye Unanimous

Nay None

Item 10b – Landscaping and drainage

- No update

Item 10c – Traffic speed control within Atchison Park

- Cars are going too fast in park where there is a long stretch of straight road. A couple of ideas to slow them down; add a stop sign or install temporary speed bumps. Look at temporary speed bumps, they can be rented.

Unfinished Business:

Item 11a – Disc golf update

- Sean sent an e-mail outlining progress;
 - Starting to install baskets and tee pads
 - Course kiosk should be in by mid-July by the Eagle Scout
 - Anticipated completion is July 19th
- Sean to coordinate with Tina to have press present for opening

Item 11b – Safety Town update

- On hold

Item 11c – Trails and non-motorized pathways - update

- No update

Item 11d – LEO events

- There will be a color run during Summerfest
- Ethnic Festival questionable

Motion to adjourn meeting at 8:23 p.m.

A voice vote was called: Ayes Unanimous
 Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary