

Parks and Recreation Advisory Board
Regular Meeting Minutes
May 22, 2014

Meeting called to order by Mr. Paul Peters, Vice Chairman at 7:04 p.m.

Roll Call: Scott Gerlach, Chairman, unexcused absence
 Paul Peters, Vice Chairman
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne, excused absence
 Laura Haynes
 Julie Foley
 Chris Doozan, McKenna representative

Approval of April 17, 2014 meeting minutes

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda with the following additions and deletions; add item 10b – Park Illumination, add item 10c – Concept review of Elkow Park / ITC

Ayes Unanimous
Nays None

Announcements and Communications:

- None

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Free kid activities will be scheduled on Wednesday's during June from 11:00am until 12:00pm
- Island Lake kids camp is a 10 week program starting June 16th.
- Free park funday at McHattie Park on July 23rd from 12:00pm until 2:00pm
- SLARA is starting an adaptive recreation program this summer

9b. Community Center:

No update

9c Liaison Reports

9ci. DDA – A new Economic Development Administrator has been hired, Christina Archer. Looking for support in ribbon cutting ceremony, all are welcome to attend. Upcoming ribbon cutting ceremony is for UPS Store on May 30th at 8:30am

9cii. Planning Commission – Rathmore Park is submitted to Township Board for final approval. Stoneleigh East is starting review process for next phase located behind Fire Station, approx. 50 homes. New Mulligans property owners are asking zoning for a setback variance. Can park needs map be updated to reflect the increased population? Chris Doozan stated he can accomplish that.

9ciii. Board of Trustee's – Stoneleigh East worked out a deal with the Township to allow for their retention pond to flow into the detention pond for the parking at Fire House. Stoneleigh West – approved. Language for November millage requests on the ballot have been approved; 1.5 mil for fire, .8 mil for police. Waiver approved for 9 mile / Napier development building on less than 40 acres

9d. Lyon Township items from Rose Case

- May 29 or 30 there will be a photo shoot in Atchison park
- John Bell passed out a calendar created by Rose showing the upcoming park events

9e. PAB Subcommittee Report

8ei. Sports Subcommittee

- No update

9eii. Field/Pavilion Fee Structure Committee

- John Bell passed out a handout showing Oxford / Seymour Lake Park pavilion fee application and permit that shows their fee structure

9eiii Park Rules Ordinances / Sign Committee (John Bell, Jason Bibby, and Dean Whitcomb)

- Getting quotes for 2 signs

9eiv Movies in the Park Subcommittee

- There is a movie scheduled for June 21st.
- Can information be put on website so residents know they can contact the Township for movie night sponsorship? Suggestion that the Radio Club sponsor a movie night.

9ev Trails and Non Motorized Pathways subcommittee

- Would like to get people in the community involved. Would like to create a plan of the existing pathways. Would like to have a technical group communicate with businesses. Paul Peters and Julie Foley to be part of the committee. SEMCOG has money allocated for non motorized pathways – may be able to partner for future use.

9f. Event update

- John Bell handed out a flyer announcement and detail packet for the Kite Festival Extravaganza.
- The Zombie Run – June 14th
- Spark Plugs Auto Show will be behind the firehouse. There will be a car show, food in the pavilion and meeting, asking for donations from visitors as entrance fee. Show will run from 9:00am until 2:00pm

New Business:

Item 10a – Special Event Application Process

- Park event application process matrix passed out for review. Is there a way to group some items to consolidate the timeline so it isn't quite so long and daunting?

Motion to make a working draft document of Park Event Application flow chart updated per comments.

A voice vote was called: Ayes Unanimous

Nays None

Item 10b – Park Illumination

- John Bell provided a plan to illuminate some pavilions and lighting at some parking for nighttime events.
- Transformers and underground wiring will be needed to extend and drop down voltages.
- Approximate cost is \$25,000.00

Motion to recommend illumination plan to Township Board to be further reviewed and for fund seeking for implementation

A voice vote was called: Ayes Unanimous

Nays None

Item 10c – Elkow Park concept

- Chris Doozan handed out current Elkow Park plan; 4 fields, 2 play structures, pavilion, gravel parking, 2 entrances, no irrigation, extend bike path, detention pond and hillside amphitheater. Approx cost \$1 million.
- Could space be allocated for a dog park?
- Looking into seeing if ITC could help fund the park. ITC described parameters for funding, they would like to be a part of a package rather than being the sole funding source.
- In order to get trust fund funding, need to show that there is a commitment to outside funding to get points to gain access to trust monies.

Old Business:

Item 11a – Status of park map

- In process

Item 11b – Master plan next steps

- No public comments received

Motion to adapt resolution of the Lyon Township Parks and Recreation Master Plan

A voice vote was called: Ayes Unanimous
Nays None

Motion to adjourn meeting at 8:56 p.m.

A voice vote was called: Ayes Unanimous
Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary