

Parks and Recreation Advisory Board
Regular Meeting Minutes
April 27, 2016

APPROVED MAY 19, 2016

Meeting called to order by Ms. Laura Haynes, Chairperson at 7:05 p.m.

Roll Call: Laura Haynes, Chairperson
 Scott Gerlach, Vice Chairperson
 Jennie Urtel, Secretary
 John Bell – excused absence
 Sean Morgan – excused absence
 John Hicks – excused absence
 Carl Towne
 Chris Doozan, McKenna representative

Approval of March 17, 2016 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Add 10b – discussion regarding long form application
A voice vote was called: Ayes Unanimous
 Nays None

Announcements and Communications:

Motion to recommend Robert Swain and Heather Dashner to fill vacant Lyon Township Parks and Recreation Advisory Board vacancies
A voice vote was called: Ayes Unanimous
 Nays None

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- None

9b Liaison Reports

9bi. DDA

- None

9bii. Planning Commission

- Child Care Center on 10 Mile Rd west of Rathmor Park – Rainbow Rascals, recommended to Township Board
- Expansion of camper storage on 8 Mile Rd, special land use is approved, waiting for site plan for review / approval
- Veterinary clinic on 10 Mile Rd wants to expand, needs further review, has been tabled
- Kroger gas station at 10 Mile Kroger location, not approved

9biii. Board of Trustee's

- None

9c. Lyon Township items from Rose Case

- So far this year there have been 7 pavilion rentals with \$600 of fees collected. 3 photography sessions with \$650 of fees collected. Disc golf has generated \$339 of fees to date

9d. PAB Subcommittee Report

9di. Sports Subcommittee

- South Lyon Junior League has no agreement yet. Will get signed agreement with the next week or week and a half. Fields will be used through mid-July
- Lacrosse not interested in utilizing Atchison Park

New Business:

Item 10a – LEO event review / approval

Motion to recommend Kite Fest event to Administrative Team

A voice vote was called: Ayes Unanimous

Nays None

Item 10b – Long form application

- Discussion regarding the deadline to submit long form application to allow for all Committees and Boards to review and move through the application process

Motion to change long form date of submission to Clerk to 90 days prior to event date.

A voice vote was called: Ayes Unanimous

Nays None

Unfinished Business:

Item 11a – Park path extension - update

- On Township Board agenda to approve Engineering for extension

Item 11b – Disc golf event – update

- Is there anything else necessary to use funds that were approved at PAB last meeting to help organize the fall tournament? Funds are approved and can be utilized
- There will be some small updates to course grooming
- 2 tournaments this year – 1 in June and 1 in September
- John Bell asked what scope is for June tournament. Is an event application needed? Laura Haynes to contact Sean Morgan to discuss tournament scope and application need.

Item 11c – Atchison Park ball field update

- There is an immediate need for more baseball fields and football fields. Time was spent discussing and looking at an overall park plan trying to determine if 2 baseball fields can fit near the Fire Station along with trying to maintain a football practice field. It was determined Chris Doozan would work with a Landscape Architect to produce a scaled plan to further discuss feasibility.
- Lyon Township Board is working on a Capitol expansion plan. Need to look at what PAB would like to see included on the list.
- Discussing the priorities of the Master Plan along with the most recent requests and needs for ball fields (baseball and football) the PAB would like to purchase the property to the East of the Fire Station for ball field expansion and development of the 11 Mile / Milford Rd park property.

Motion to recommend the following items to the Township Board for parks and recreation capital improvement; purchase or property to the East of the Fire Station for ball field expansion and development of the 11 Mile / Milford Rd park

A voice vote was called: Ayes Unanimous

Nays None

Misc

- Follow information on status of the grant submitted to ITC for 11 Mile Rd / Milford Rd park improvement. ITC is willing to give \$10,000.00 total over 2 years (\$5,000.00 per year)

Motion to adjourn meeting at 8:52 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary