

Parks and Recreation Advisory Board
Regular Meeting Minutes
April 17, 2014

Meeting called to order by Mr. Paul Peters, Vice Chairman at 7:01 p.m.

Roll Call: Scott Gerlach, Chairman, excused absence
 Paul Peters, Vice Chairman
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne, excused absence
 Laura Haynes
 Chris Doozan, McKenna representative

Approval of March 20, 2013 meeting minutes

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda with the following additions and deletions; delete item 9c, add item 11b – Park Lighting, add item 11c – Inquiry to Ron Mueller regarding Skate Park

Ayes Unanimous
Nays None

Announcements and Communications:

- Potential new PAB member, Julie Foley, could not be in attendance for evenings meeting.

Motion to recommend Julie Foley to Township Board for PAB appointment

A voice vote was called: Ayes Unanimous
 Nays None

- Jennie stated that she will miss the May PAB meeting. Paul Peters and Chris Doozan to take notes on her behalf.

Presentations:

7a. Oakland County Parks

- Oakland County Parks unable to attend as scheduled due to budget constraints. Will try to attend the meeting in May.
- SEMCOG meeting at Lyon Oaks April 29 for anyone that can attend. John Hicks and John Bell will be going.

7b. Spark Plugs Auto Club of South Lyon event

- Final flyer is complete for event that will be held on June 21, 2014 in Atchison Park. The event will be a car meet and swap. Application submitted except for updated insurance which will be dropped off as soon as insurance agency forwards the paperwork. Charities represented during event will be Operation Injured Soldier and Lyon Chest.

Motion to approve Spark Plugs Auto Club of South Lyon event to Township Board for final approval

A voice vote was called: Ayes Unanimous

Nays None

7c. LEO – Kite Festival Extravaganza

- Jim Chuck – LEO is a non-profit organization with Officers and a Board of Directors. They are working on getting insurance. LEO has been working with Oakland County Parks and they are impressed with direction LEO is going.
- LEO has submitted a special events application for the Kite Fest Extravaganza, July 17-20, 2014, which will be a carnival behind the Fire Station, same as 2013. Kite Fest will be on top of the hill on Saturday, July 19, from 8:00 a.m. until 3:00 p.m. The carnival will not open to the public on Saturday until 3:00 p.m. so as not to compete with the Kite Fest vendors, food, etc. There will be a craft show along the drive leading to the upper parking area. Many of the events throughout the Extravaganza will include; entertainment, laser show, electric cars for remote control racing, Jim Chuck handed out a schedule of events for the entire Extravaganza weekend.
- Township Parks will be receiving funds from parking and a percentage from Wade Shows
- Jason Bibby has a company that is interested in providing sponsorship. Will forward contact info.

Motion to approve Kite Festival Extravaganza to Township Board for final approval

A voice vote was called: Ayes Unanimous

Nays None

Call to Public:

- None

Reports:

9a. SLARA update:

- No update

9b. Community Center:

No update

9c. LEO update

- deleted

9d Liaison Reports

8di. DDA – Interviewing potential candidates for Administrator & Economic Development Coordinator. SEMCOG presentation during Township breakfast on April 25th starting at 8:00 a.m. The Township received a grant for \$515,000.00 for Sewer and Water expansion. Lyon Township has reached the system limit and needs to expand. The Township was chosen through a lottery. Lyon Township does not have a good grant writer and is looking for someone with experience so Lyon Township can go after more. Hirata is a new company to the area. Dancewear is new to the area. So far Lyon Township has issued 64 residential permits

8dii. Planning Commission – Chris Doozan presented on behalf of Carl Towne. Focusing on Residential development. Rathmore Park on the corner of 10 Mile and Napier Rd has open space and is donating money to road improvements as well as contributing approx. \$50,000.00 for tree retention. There are investors in the process of purchasing Mulligans to build a small swimming / indoor recreation center.

8diii. Board of Trustee's – Preliminary approval given to Rathmore Park and Parkside residential developments. Final approval given to Tanglewood, Stoneleigh and Greenbriar residential developments.

9e. Lyon Township items from Rose Case

- No updates

9f. PAB Subcommittee Report

8fi. Sports Subcommittee

- No update

9gii. Field/Pavilion Fee Structure Committee

- No update

9giii Park Rules Ordinances / Sign Committee (John Bell, Jason Bibby, and Dean Whitcomb)

- Made a change to the number of signs the PAB was considering. 4 signs were requested originally, Lannie Young thought 2 would be enough. John Bell is working to get updated quotes.

9giv Movies in the Park Subcommittee

- There are groups that would like to schedule events. Committee needs to finalize those events and finalize equipment needs

New Business:

Item 10a – Vacancy update

- Laura Haynes approved by Township Board. Julie Foley is recommended for approval at next Township Board meeting

Item 10b – Request to create a new subcommittee for Trails and Non Motorized Pathways

- Jason Bibby would like to proposed above stated committee to create a long term plan and research future goals for Pathways. There currently is an action item in the Master Plan for the Trails and Non Motorized Pathways, Jason would like to make sure this item moves forward. Would like to see if there is a way to speed up connections between pathways rather than waiting on development / developers to create them.
- Chris Doozan stated there are maps showing the current pathways locations and have cost estimates for 5 priority segments from previous pathways committee.

Motion to establish a subcommittee for Trails / Non Motorized Pathways

A voice vote was called: Ayes Unanimous
 Nays None

Old Business:

Item 11a. – Parks map

- Chris Doozan needs to get with Lannie Young to clarify funding. Chris will have an update at the May meeting.

Item 11b – Park lighting

- Lannie Young is interested in getting the pavilion illuminated. Also interested in getting some street lighting and would like to see it installed in time for the Kite Festival Extravaganza

Item 11c – Inquiry to Ron Mueller regarding skate park

- John Hicks will make contact with Ron to discuss if grants were researched in the past to help fund the skate park

Motion to adjourn meeting at 8:25 p.m.

A voice vote was called: Ayes Unanimous
 Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary