

Parks and Recreation Advisory Board
Regular Meeting Minutes
April 16, 2015

Meeting called to order by Ms. Jennie Urtel, Secretary at 7:00 p.m.

Roll Call: Scott Gerlach, Chairman, excused absence
 Jason Bibby, Vice Chairman, excused absence
 Jennie Urtel, Secretary
 John Bell
 Sean Morgan
 John Hicks
 Carl Towne
 Laura Haynes, excused absence
 Julie Foley
 Chris Doozan, McKenna representative

Approval of March 19, 2015 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda
 Ayes Unanimous
 Nays None

Announcements and Communications:

- John Bell was awarded the Lifetime Achievement Award by the South Lyon Area Chamber of Commerce. Lunch award ceremony will be held April 29, 2015 at 11:30. Price for lunch will be \$50.00
- John Bell stated that all festivals will offer to non-profit group's space on the festivals grounds for free if the non-profit provides volunteers to work the festival. There will also be a sponsor matrix chart established.
- Carl Towne suggested that when putting in the trail in Atchison Park that exercise stations should be installed as well for residents. Perhaps a good project for an Eagle Scout.

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Gearing up for summer programs. Looking for summer camp counselors.
- Swim class registration is open and filled already
- Working on 2015 / 2016 budget. Lyon Township portion going down 5%. Contributions from municipalities sets resident fees

9b. Community Center Committee

- No new info as next meeting is after this PAB meeting
- Talking about minimizing Community Center to aquatics, community rooms, locker rooms, party room and small fitness center to try and minimize initial building cost

9c Liaison Reports

9ci. DDA

- Costello building partially leased out. Other portion will be leased by a non-profit
- Welcome box in development for builders to give to new residents. Will be ready by mid-May

9cii. Planning Commission

- Changed some New Hudson zoning, fixing some items and updating construction rules
- Jimmy Johns located at Lyon Center Drive and Milford Rd needs special land permit for drive thru
- Close Lyon Center Dr West of Tractor Supply to round about for summer carnival, petition filed
- Question – any cap on residential units? There is a master plan that is being utilized. New residential is following master plan and zoning

9ciii. Board of Trustee's

- Meeting outline sheet was submitted, no questions or comments

9d. Lyon Township items from Rose Case

- Park is open, restrooms are not yet
- Already photographer funds have been submitted
- Forms for rentals will be updated soon

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- SL Junior League has been signed off. Contract needs to be sent to Lannie Young

9eii. Field/Pavilion Fee Structure Sub-committee

- Send insurance info to Lyon Township insurance carrier / attorney
- Fee's approved by Administrative Committee

9eiii. Part-time Park Manager job description subcommittee

- No update

9eiv. Ice Rink subcommittee

- No update

New Business:

Item 10a

- None

Unfinished Business:

Item 11a – Eagle Scout presentation

- Andrew Mullen passed out project packet
- Would like to build a kiosk for the new disc golf course
- Will have 5-10 people helping, material and plan information within packet, will be partially fabricated at his home then final completion on site
- Will start in May and complete by early June
- Budget is approximately \$600. Will be doing fundraising to cover costs

Motion to approve Eagle Scout Disc Golf Kiosk

Voice vote to approve agenda

Ayes Unanimous

Nays None

Item 11b – Disc Golf - update

- Handed out sign bid cost outline. Discussion on location of sign(s), near course, near Grand River, interior road signs, etc.
- Sean Morgan has a wood worker charging \$150 for labor & material to do tee sign at the beginning of the course
- Would like to see a nicer “flagship” sign on street or directional at intersection road within Atchison Park
- Signage would need to be approved by Lyon Township Board
- Wait until project is mostly complete to get final project cost to see what funds are remaining which will help determine the type and style of the signage
- Look at matching existing Township signage style
- Where does landfill lining stop / start? Where the land starts to slope is the general location of the lining. Can go deeper and road intersection stop sign for added support

- Spoke to Discraft – can pick up baskets on May 6th
- Will be picking up boulders from April Tallaga
- Working towards opening in July

Motion to table signage discussion

Voice vote to approve agenda

Ayes Unanimous

Nays None

Item 11c – Park Illumination

- Design complete for key box, getting material
- Goal is to be complete by SL Chamber of Commerce breakfast on May 22 to be able to show positive park improvement

Item 11d – Safety Town update

- No update

Item 11e – Naming of Pavilions

- Top 3 names were: Canfield, Sorenson and by unanimous vote John Bell

Motion to recommend 3 names above to Administrative Committee

Voice vote to approve agenda

Ayes Unanimous

Nays None

- What is sign going to be? On pavilion or on a stand in front of pavilion? Come with ideas to May meeting

Item 11f – Trails and non-motorized pathways - update

- Just about complete with TAP Grant application which will then be submitted
- Are we eligible for LWCF (Land & Water Conservation Fund)? Can apply once a year, 2015 deadline has passed. Look to utilize for next year
- Looking at all grant opportunities. Matching funds will need to be provided for most grants available

Item 11g – LEO events

- Adding a color run to Summer funfest (July carnival)
- John Bell would like to show slide show at May meeting
- Start next to TSC, run to park and back to TSC (5K)
- Working out details

Motion to adjourn meeting at 8:17 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary