

Parks and Recreation Advisory Board
Regular Meeting Minutes
March 20, 2014

Meeting called to order by Mr. Scott Gerlach, Chairman at 7:01 p.m.

Roll Call: Scott Gerlach, Chairman
 Paul Peters, Vice Chairman
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne
 Chris Doozan, McKenna representative

Approval of February 20, 2013 meeting minutes

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda:
 Ayes Unanimous
 Nays None

Announcements and Communications:

- Ron Suffolk – Zombie Extreme, Human Movement Management
 - There are 2 events held on event day, a morning run and an evening run. The Zombie Extreme event is a combo zombie run and mud run event.
 - They will comply with all local codes and ordinances
 - They will provide all staff and volunteers
 - They will do all marketing and promoting
 - Question – how many people can fit in park? Anticipating 1500 participants in the morning and 1500 participants in the evening. Some participants will be runners some will be zombies along with additional people as spectators.
 - Charities will be hired to help park cars and shuttles busses provided for offsite parking. Human Movement will work with local businesses to provide offsite parking.
 - The evening event will start 30 minutes after dark, Human Movement will provide lighting. Atchison Park does not having after dark lighting.
 - Fees for participants will range from \$65-\$85 for runners and \$45 to be a zombie

- There will be obstacles on the course, cargo climb, wall climb, down & dirty, figure 8, tunnel, smoke tunnel, etc. Obstacles can only be secured 18” down into ground or sandbagged
- Question regarding beer sales – The Park currently does not allow for alcohol. Ron will ask the question back to Human Movement whether beer sales are critical. Paul Peters stated that events in the past have had beer but there was extensive special permitting.
- Human Movement would hire a charity to sell beer (Human Movement Management cannot sell beer direct). The charity would also handle parking and registration. The current parking capacity for Achison Park is 700 vehicles.
- Human Movement is based in Boulder, Colorado. Human Movement staff would not stay onsite they would be based in nearby lodging.
- Human Movement would walk the park with Township staff to make sure site has been cleaned and brought back to pre-event condition
- Date of event would be June 14, 2014 set up days would be June 11-13, 2014; tear down day would be June 15, 2014 for a total of 5 days. Fee would be \$1,500.00 per day for a total of \$7,500.00

Motion to approve Human Movement Management, Zombie Run Extreme event application

A voice vote was called: Ayes Unanimous

Nays None

Call to Public:

- Laura Haynes introduced herself to the Board as she submitted an application to fill 1 of the 2 vacant PAB at large positions.
- Laura is new to the Township, she works for the State of Michigan and has hours open to participate on the PAB

Reports:

8a. SLARA update:

- Amy not in attendance but did send an update – April 19 will be an egg hunt in the pool and a flash light egg hunt

8b. Community Center:

- The Committee has decided to take a break until the fall due to the need to find more outside funding for the building. Knowing that Lyon Township and Green Oak Township will be asking for police and fire millages the Committee felt that it would not pass with the amount of tax increased being requested during the 2014 election time.

8c. LEO update

- 8ci 2014 Kite Fest Extravaganza
 - Need to have a presentation by LEO regarding Kite Fest Extravaganza. Need to reach out to Jim Chuck.

Motion to approve the 2014 Kite Fest Extravaganza concept with a paragraph to be submitted by LEO stating contact info and what the extravaganza will consist of during the event days

A voice vote was called: Ayes Unanimous

Nays None

8d. Kelly Miller Circus

- The South Lyon Area Chamber of Commerce will not be sponsoring the circus

8e Liaison Reports

8ei. DDA – RFP out for new DDA lead position. There will be a breakfast on April 25 for more communication with businesses and a presentation by SEMCOG

8eii. Planning Commission – Residential development continues with developments discussed at previous meetings

8eiii. Board of Trustee's – Executive Committee discussing McKenna plan and tractor pull. Discussion regarding pulling power to the pavilions, looking into lights on the road to the parking area. While discussing lights to the pavilions look into power in the area that movies in the park would be held and perhaps other areas to allow for more park flexibility. Property at 9 Mile Rd and Griswold being sold with 4 acres coming back to Township for future park.

8f. Lyon Township items from Rose Case

- Carl Towne on behalf of Rose – St Clair County received funding from DNR for skate park

8g. PAB Subcommittee Report

8gi. Sports Subcommittee

- There is a question whether the Baseball Federation will impact SL Junior League schedule on the fields that they helped fund the refurbishment.
- A discussion is also needed regarding fee of \$150 for entire season

Motion to recommend proposal as is

A voice vote was called:

Ayes Unanimous

Nays None

- Lacrosse – agreement is in, expecting payment soon

8gii. Field/Pavilion Fee Structure Committee

- o No new updates

8giii Park Rules Ordinances / Sign Committee (John Bell, Jason Bibby, and Dean Whitcomb)

- o Visit was made to Oakland County parks. Terry Field with Oakland County parks asked to review Lyon Township park rules to compare with other communities. Oakland County parks would like to come to our next meeting for park discussions
- o A draft of our Parks Master Plan was left with Oakland County
- o Rename committee to "Sign Committee"

8giv Movies in the Park Subcommittee

- o No update

New Business:

Item 9a – Vacancy update

Motion to recommend Laura Haynes to Board of Trustees

A voice vote was called: Ayes Unanimous

Nays None

Item 9b – discussed during Sports Committee update

Old Business:

Item 10a. – Master Plan

- Parks Master Plan needs to be available to public for 30 day review period
- Jason Bibby sent comments via e-mail and will be picked up in final draft
- Send all comments to Chris Doozan no later than March 25, 2014
- Notice in paper on April 3, 2014. 30 day period will end on May 1, 2014
- Add status of park map to April agenda
- Is action plan statistically sufficient? No

Motion to approve Park Master Plan dates above

A voice vote was called: Ayes Unanimous

Nays None

Motion to adjourn meeting at 8:53 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary