

Parks and Recreation Advisory Board
Regular Meeting Minutes
February 26, 2015

Meeting called to order by Mr. Scott Gerlach, Chairman at 7:05 p.m.

Roll Call: Scott Gerlach, Chairman
 Paul Peters, Vice Chairman, excused absence
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne
 Laura Haynes
 Julie Foley, excused absence
 Chris Doozan, McKenna representative

Approval of January 15, 2015 meeting minutes:

Scott Gerlach was present at the meeting, remove "excused absence", Paul Peters was excused absence, add to his roll call name

Question regarding item 9d, where is proposal for Memorial Day pavilion request to allow beer? Chris Doozan has it for review.

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Scott Gerlach spoke with Paul Peters who has expressed regret that he will be resigning from the Lyon Township Parks and Recreation Advisory Committee.

Add 10a Vote for Vice Chair position

Voice vote to approve agenda as amended

 Ayes Unanimous
 Nays None

Announcements and Communications:

- None

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Mom / son dance is March 6th

9b. Community Center Committee

- Discussing the possibility of building the Community Center within McHattie Park. The Committee members have spent significant time looking at all location possibilities and found this may be the best and most central for all communities. At this point each of the municipalities are supportive of the location. Information has been posted on the Community Center Facebook page to gauge community support.

9c Liaison Reports

9ci. DDA

- Tina introduced the Lyon Township welcome box that developers will be giving new homeowners when they move in. It will contain maps and surround area information.
- New pictures are on the wall of the Lyon Township Hall
- Tina is drafting a tax abatement policy for Board approval

9cii. Planning Commission

- Microbrewery had public hearing with no issues
- Discussed materials for homes in New Hudson subdivision. Material types and thicknesses submitted for approvals

9ciii. Board of Trustee's

- Stoneleigh East given final approval
- \$10,000 was allotted for Safe Routes to School process. City of South Lyon and School Board have also allotted \$10,000.
- RCOC approved Griswold paving. There will be a cost sharing
- McKenna proposal to "Complete a Michigan Natural Resources Trust Fund (MNRTF) Grant Application" was approved

9civ. LEO

- Working on upcoming summer activities including, Kitefest, Funfest Carnival and Ethnic Festival. Now meeting on a regular basis.

9d. Lyon Township items from Rose Case

- Passed out handout showing revenue sheet for 2014.
- Passed out handout listing events needing PAB feedback
 - Item #1 – Mark Okster Motor City Hog Chapter wanting to hold event similar to Operation Injured Soldier. Event would be August 29 all day. PAB-is this a non-

- profit group? Make sure that info is on application. Recommend filling out application for Administrative Team approval.
- Item #2 – Hudson Mills Old Tractor Club would like to have 1 day tractor pull event. PAB-recommend filling out application for Administrative Team approval
 - Item #3 – Antique tractor show. PAB-recommend filling out application for Administrative Team approval
 - Item #4 – Katie Rohrhoff would like to rent a pavilion for a fundraising event. PAB-recommend filling out application for Administrative Team approval.

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- Coordinating with SLJL baseball to review contracts and improvements for 2015
- No information yet for Lacross and Panther Football.

9eii. Field/Pavilion Fee Structure Sub-committee

- Pavilions are now electrified
- Discuss fees further with Julie Foley at March meeting

9eiv Movies in the Park Subcommittee

- Remove from agenda

9ev Trails and Non-Motorized Pathways subcommittee

- Remove from agenda, but keep as unfinished business

9vi Disc Golf Subcommittee

- Reviewed survey results which included residency, if they are a member of the Disc Golf community and vote on course name.
- PAB members named their preferred course name. Recommending “The Lyon’s Den” to the Administrative Team.
- Handed out bid submissions for Tee Pads and Baskets.

Motion to recommend Patrick Franz to construct Tee Pads to Administrative Team

A voice vote was called

Ayes Unanimous
Nays None

Motion to recommend Discraft ChainStar Baskets to provide 19 baskets

A voice vote was called

Ayes Unanimous
Nays None

- Sean Morgan can use the Lyon Township trailer to pick up baskets from Discraft and store them in trailer until ready for installation.

- How is course to be managed? Use a fee box to collect course fees and a Township representative will collect fees.
- Suggestion to put a bike rack at the course for people who may take advantage of the bike paths.

9f. Event update

- Already discussed

New Business:

Item 10a – Vice Chair election

- Jason Bibby volunteered for positions

A voice vote was called

Ayes Unanimous
Nays None

Unfinished Business:

Item 11a – Disc Golf

- Already discussed

Item 11b – Park Illumination

- Transformer installed, designing keyed panels for secure access, can accommodate 110v and 208v, will be operating for spring season

Item 11c – Safety Town project

- Meeting to be held to finalize layout and to review engineering costs to be able to provide unit pricing for sponsorship opportunities.

Item 11d – Naming of Pavilions

- To be discussed at the March meeting.

Item 11e – Trails and non-motorized pathways

- 3 sites determined for TAP grant opportunity to be submitted to continue regional connections. Locations are along Grand River West of the Township Hall to Huron Valley Trail, North side of Ten Mile West of Milford to Pinehurst development and North side of 11 Mile Rd to provide continuous route from Milford Rd to Huron Valley Trail.

Item 11f – Part-time park manager

- Need to create a list of duties to give to Township Board

- Subcommittee created that includes Jason Bibby and John Bell

Item 11g – Eagle Scout projects

- Possibly project for Eagle Scout could be to build an information hut for the new Disc Golf course

Misc

- Ice rink has local interest, need to investigate further.
- Add ice rink subcommittee to agenda

Motion to adjourn meeting at 8:59 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary