

**Parks and Recreation Advisory Board**  
**Regular Meeting Minutes**  
**December 18, 2014**

Meeting called to order by Mr. Paul Peters, Vice Chairman at 7:02 p.m.

Roll Call:     Scott Gerlach, Chairman, excused absence  
                  Paul Peters, Vice Chairman  
                  Jennie Urtel, Secretary  
                  John Bell  
                  Jason Bibby  
                  John Hicks  
                  Carl Towne  
                  Laura Haynes  
                  Julie Foley, unexcused absence  
                  Chris Doozan, McKenna representative

Approval of November 20, 2014 meeting minutes:

Voice vote:   Ayes   Unanimous  
                  Nays   None

Approval of Agenda:

Voice vote to approve agenda  
                  Ayes   Unanimous  
                  Nays   None

Announcements and Communications:

- None

Presentations:

- Jason Bibby presented information regarding the non-motorize pathway needs, challenges and data. The area of greatest interest by regional and local governments is the 10 Mile corridor. There are significant challenges with that area due to the large amount of wetlands. It is very expensive to build a raised boardwalk style pathway, which would be the required type of construction for this area.

- There is a potential to link Woodwind development to the Walnut Creek development with a pathway inside the developments rather than direct on 10 Mile Rd. There is currently a 2 track path approx. .4 miles long between the 2 developments. The estimated cost to pave this would be \$140,000.00. More research and study would be required.
- How does the committee / Township prioritize and / or look at older neighborhoods?
- TAP (Transportation Alternatives Program) helps to fund safe routes to school with neighborhood interconnectivity, etc.
- TAP provides funding requiring a 30% match from the local government.
- Lyon Township is currently pursuing a State safe route to school funding avenue for the 9 Mile Rd / Pontian Trail intersection to create a safer route to the Middle Schools and Sayre Elementary.
- It is suggested that a conversation with the Lyon Township Engineer happens to look at options and cost for proposed future pathways
- Get a list of foundations to see who may be interested in pursuing funding help for the pathways
- Jason to continue researching non-motorized pathways options

#### Call to Public:

- None

#### Reports:

##### 9a. SLARA update:

- None

##### 9b. Community Center Committee

- December meeting cancelled

##### 9c Liaison Reports

###### 9ci. DDA

- None

###### 9cii. Planning Commission

- None

###### 9ciii. Board of Trustee's

- Bader & Sons sign submission – denied
- 2015 budget approved
- Preliminary Stoneleigh development approved
- Cross fit training – approved
- Extra police officer to man office hours – approved
- Rezoning 9 Mile behind speedway – denied
- 2015 meeting schedule - approved

###### 9civ. LEO

- Starting meetings in January
- Looking at relocating the carnival to land across the street from TSC – need to get owner / developers approval

#### 9d. Lyon Township items from Rose Case

- None

#### 9e. PAB Subcommittee Report

##### 9ei. Sports Subcommittee

- None

##### 9eii. Field/Pavilion Fee Structure Sub-committee

- None

##### 9eiii Park Illumination Subcommittee

- Remove as subcommittee – relocate to unfinished business

##### 9eiv Movies in the Park Subcommittee

- None

##### 9ev Trails and Non Motorized Pathways subcommittee

- Discussed previously

##### 9vi Disc Golf Subcommittee

- Going to meet during Holidays to figure out needed specifications and look at potential contractors, to put together a bid package.
- Looking for opportunities to acquire a construction trailer to be used as a disc golf office. Any contacts or ideas are welcome.
- Also need to look at how to launch / market the disc golf course to bring people in. Talk to Amy Allen to see about getting info into SLARA recreation book and league potential.

#### 9f. Event update

- Kitefest – first weekend in June
- Carnival – 4 days, July 15-21
- Ethnic festival – August
- Spark plugs
- Operation Injured Soldier

#### New Business:

##### Item 10a – 2015 Lyon Township calendar

- Electronically sent to PAB members

##### Item 10b – Safety Town project update

- Doodle put 2<sup>nd</sup> week of January meeting for Safety Town to finalize project. Need to create cost estimate, develop marketing plan and find sponsors.
- Will be owned by Lyon Township but managed by SLARA recreation department.

##### Item 10c – Marketing plans for proposed park at Milford Rd and 11 Mile Rd

- Need to put together a marketing plan, estimated cost will be \$1.5 million
- Potential to sell pieces of the park to sponsors

- Video fly through of proposed park will be shown to potential sponsors

Motion to recommend to spend \$750.00 per McKenna letter dated December 11, 2014 for proposed park fly-through to show to potential sponsors

A voice vote was called: Ayes Unanimous  
Nays None

Unfinished Business:

Item 11a – Park Illumination update

- 3 pavilions approved for illumination / electrification
- Work is currently happening, meter stand in place and DTE installing transformer.

Item 11b – Naming of pavilions

- None

Item 11c – Eagle Scout Planning

- None- keep on unfinished business until April when work is to begin

Item 11d – Part time park manager

- None

Motion to adjourn meeting at 8:37 p.m.

A voice vote was called: Ayes Unanimous  
Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary