

Parks and Recreation Advisory Board
Regular Meeting Minutes
November 20, 2014

Meeting called to order by Mr. Scott Gerlach, Secretary at 7:03 p.m.

Roll Call: Scott Gerlach, Chairman
 Paul Peters, Vice Chairman
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne
 Laura Haynes, excused absence
 Julie Foley
 Chris Doozan, McKenna representative

Approval of October 16, 2014 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda
 Ayes Unanimous
 Nays None

Announcements and Communications:

- None

Presentations:

- John Bell showed a power point presentation regarding the Lyon Township book he authored. The book describes and shows the history of Lyon Township.

Call to Public:

- Adam Smith is working on his Eagle Scout project. He would like to add 4 bench's near the children's playground area. Adam passed out a sketch of the bench he is proposing.

- The material would be a wood substitute, for longevity and minimal maintenance, called Azek wood along with a metal base.
- The budget Mr. Smith is working towards is \$460 - \$500 which includes the seat boards, donated metal frame and concrete.
- Mr. Smith will e-mail the full electronic document that includes the workbook, project plan and scope.
- The target installation dates would be March 25, 2015 through April 4, 2015

Motion for committee to recommend approval of Adam Smith's Eagle Scout bench project

Voice vote: Ayes Unanimous
 Nays None

Reports:

9a. SLARA update:

- None

9b. Community Center Committee

- The Committee is rethinking the scope of the Community Center. The schools provide adequate space for recreation type activities. Where the space and time is lacking significantly is the aquatics. Looking at building just an aquatics building with community rooms. We will be meeting in January to take a look at update concept and cost. We will also be focusing on partnering with businesses or grant opportunities for funding.

9c Liaison Reports

9ci. DDA

- There have been 3 ribbon cuttings, AAA, Biggby Coffee and a medical office. Biggby has a small conference room available to the community at no charge.
- Tina Archer attended MEDA (Michigan Economic Development Association) conference which provided information on funding, the approval process, patronicity, training opportunities and networking.

9cii. Planning Commission

- 3 more residential developments, Devonshire, Shadowwood and Charlevoix Place in the 8 Mile Rd and Napier area. Approx 300 residences.
- Bader & Sons relocating to 8 Mile Rd and Pontiac Trail.
- New personal fitness center off Grand River

9ciii. Board of Trustee's

- Spring Meadows requested the ability to work on Sunday, the request was denied.
- Rathmore changed their landscape plan
- Crystal Creek South was reconsidered and sent to the Planning Commission
- Oakland County stated a traffic light will be coming to the corner of 11 Mile Rd and Milford Rd in the near future.
- Hydrogen sulfide is damaging the sewers, working a fix to the problem
- New member on the Planning Commission, Stephan Hoffman
- New liaison, Patty Carcone
- Architect is approved for Township Hall expansion

- Concept meeting for Lyon Athletic Club – still going forward, no soccer, outdoor pool, mostly tennis and driving range remains.
- Permit count so far is 302, probably will hit 350 by year's end.

9civ. LEO

- Going to separate Kitefest and Carnival. Kitefest will be the 1st Saturday of June and carnival will be in July

9d. Lyon Township items from Rose Case

- None

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- None

9eii. Field/Pavilion Fee Structure Sub-committee

- None

9eiii Park Illumination Subcommittee

- Discussed later in agenda

9eiv Movies in the Park Subcommittee

- None

9ev Trails and Non Motorized Pathways subcommittee

- SEMCOG has approved regional pathway plan. There is some focus on Lyon Township. Wanting to connect Brighton, South Lyon / Lyon Township, Novi.
- Would like Lyon Township to focus on 10 mile corridor, lacking in several places.
- Look at getting TAP grant but some matching funds would be required.
- Would like to see if Township is interested in pursuing grants for pathways.
- Portions of the 10 Mile corridor are tough to build pathways on due to wetland areas.
- Will need some engineering estimates to review and decide if PAB recommends to Administration Team.

9vi Disc Golf Subcommittee

- Sean Morgan will be working over the winter to solidify the plan to build the disc golf course spring of 2015
- Christina Pearson from Republic Waste had some comments regarding the course layout. Their changes were made and they have now approved the course layout.
- What is the management plan of the disc golf course?

9f. Event update

- Discussed previously

New Business:

Item 10a – Relocation of entry gates for more winter activities

- Move the 2 existing gates further into park to allow for winter access to the playground. Add a 3rd gate past the proposed ice rink area to allow for access. Add 2 flagpoles to West entry to balance with 2 flagpoles at East entry

Motion to recommend to Administrative Committee the relocation of 2 entry gates as proposed on submitted plan to allow for limited winter access to Atchison Park

A voice vote was called: Ayes Unanimous
Nays None

Motion to investigate additional signage. Christina Archer to request pricing

A voice vote was called: Ayes Unanimous
Nays None

Item 10b – Discuss formation of subcommittee for TAP (Michigan Transportation Alternatives Program)

- Previously discussed

Unfinished Business:

Item 11a – Budget discussion

- Money added into park budget for park illumination and disc golf course
- Leave \$15,000.00 available for possible grant opportunities in 2015

Item 11b – Park illumination preliminary plan

- Approval of 3 pavilions
- Transformer being paid for from Zombie Run proceeds
- Miss Dig out to locate underground utilities

Item 11c – Naming of pavilions

- Look at historical Lyon Township family names or possible business sponsorship

Item 11d – Eagle Scout Planning

- Previously discussed

Item 11e – Part time park manager

- Board of Trustees has been discussing getting help for park duties
- Come to December meeting with possible job responsibilities

Item 11f – Elkow Park plan

- Met with ITC, put together a proposal. ITC had some comments and suggestions. Will meet again after first of the year to repropose to ITC. ITC is interested in helping the park

Motion to adjourn meeting at 9:26 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary