

Parks and Recreation Advisory Board
Regular Meeting Minutes
October 16, 2014

Meeting called to order by Mr. Scott Gerlach, Secretary at 7:08 p.m.

Roll Call: Scott Gerlach, Chairman
 Paul Peters, Vice Chairman, unexcused absence
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby, excused absence
 John Hicks
 Carl Towne
 Laura Haynes
 Julie Foley, excused absence
 Chris Doozan, McKenna representative

Approval of August 21, 2014 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Voice vote to approve agenda
 Ayes Unanimous
 Nays None

Announcements and Communications:

- Images of America, Lyon Township books are available for advanced sales. Sign up is available on the Lyon Township website
- Add to November agenda power point presentation of Lyon Township book
- John H and Tina A. went to SEMCOG meeting regarding non-motorized pathways. Discussed goals, funding and planning. There will be a meeting in November to receive final input then publish the Master Plan.
- Carl T announced that there is a way to set up e-mail alerts through the South Lyon Community Schools Skylert system to receive updates regarding your child's grades, etc

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- None

9b. Community Center Committee

- None

9c Liaison Reports

9ci. DDA

- Approved \$50,000.00 funding to repave South Hill Rd with support from Henrob. 1/3 of a mile will be completely reconstructed.
- Going to use social media more to promote and spread more information
- Going to create a "Welcome to Lyon Township box" for new residents. It will include Township information, maps, directions, Lyon Township book, etc

9cii. Planning Commission

- AT&T wanted a cell tower at the corner of 10 Mile Rd and Milford Rd, recommendation to Township Board is to not approve
- Removing the allowance of solar energy panels from the front of the property
- Bader & Sons requesting special land use for property at corner of 8 Mile Rd and Pontiac Trail (old bus yard). Some contingencies need to be met before approval
- Rezone of 10.4 acre parcel that connects to Lyon Trail off 8 Mile Rd from R1 to R05, allowing ½ acre lots has been postponed

9ciii. Board of Trustee's

- Approved rezone of property at corner of 8 Mile Rd and Milford Rd for Bader & Sons
- Griswold paving will be starting in January
- Crystal Creek South approved through Lyon Township but may not be approved through Oakland County based on rework of interior roads and subdivision exiting.
- Lyon Athletic Club undergoing conceptual review
- Grubbing is complete
- New park signs installed

9civ. LEO

- Going to separate Kitefest and Carnival. Kitefest will be the 1st Saturday of June and carnival will be in July
- Tina Archer joined the LEO Board
- Going to solicit sponsors early for funding to help with budgeting

9d. Lyon Township items from Rose Case

- \$650.00 received from photographer

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- There was baseball in the fall in the Atchison Park fields. Fields are holding up well. Will talk to S.L. Junior League to see what shared improvements can happen
- Panthers are using the fields

9eii. Field/Pavilion Fee Structure Sub-committee

- Waiting for next steps regarding lighting and pavilion naming

9eiii Park Illumination Subcommittee

- Work plan and survey reports passed out, pavilions are most favored for electrification and illumination

Motion for committee to create a preliminary plan to present during November meeting

Voice vote: Ayes Unanimous

Nays None

9eiv Movies in the Park Subcommittee

- None

9ev Trails and Non Motorized Pathways subcommittee

- Met with Republic regarding the concept to complete the bike trail loop – they are supportive
- There was also a question whether Republic has any grant opportunities that we could apply for.
- There was a question regarding lawn mowing on the landfill responsibility. Tina A is going to review the original agreement.

9vi Disc Golf Subcommittee

- Step by step plan generated and passed out to continue discussion
- Course has been staked out for review
- Possibility for sponsorship for holes to help cover cost

Motion to as Disc Golf Subcommittee Chairman to prepare a white paper for disc gold course creation

Voice vote: Ayes Unanimous

Nays None

9f. Event update

- None

New Business:

Item 10a – Park Illumination – 30 minute workshop

- Budget spreadsheet handed out for review
- Looking at top priorities of action plan from Park Master Plan, widen bike path in park and park development for funding
- The following projects are projects that the PAB would like to propose to the Township Board; closing the bike path loop, Chris Doozan will investigate estimated cost, Electrification and Illumination of pavilions, \$25,000.00 and create a disc golf course, \$20,000.00

Motion to propose the following projects to the Township Board, close bike path loop, electrification and illumination of pavilions and create disc golf course

Voice vote: Ayes Unanimous

Nays None

Unfinished Business:

Item 11a – Park Illumination survey results

- Previously discussed

Item 11b – Naming of pavilions

- Tabled – Come with ideas for 3 pavilions at PAB November meeting

Item 11c – Eagle Scout Planning

- Tina A working on form

Item 11d – Part-time park manager

- John B pulled some job descriptions. Don't seem to be the right fit for what the PAB is looking for. Add discussion to November meeting

Item 11e – Elkow Park plan

- Working on ITC planning – further discussion at PAB November meeting

Motion to adjourn meeting at 9:29 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary