

**Parks and Recreation Advisory Board**  
**Regular Meeting Minutes**  
**January 16, 2014**

Meeting called to order by Mr. Scott Gerlach, Chairman at 7:00 p.m.

Roll Call:     Scott Gerlach, Chairman  
                  Paul Peters, Vice Chairman  
                  Jennie Urtel, Secretary  
                  John Bell  
                  Jason Bibby – excused absence  
                  Dean Whitcomb – excused absence  
                  John Hicks  
                  Carl Towne  
                  Nancy Kessler – unexcused absence  
                  Chris Doozan, McKenna representative

Approval of December 23, 2013 meeting minutes

Voice vote:   Ayes   4  
                  Abstain 2  
                  Nays   None

Approval of Agenda:

Voice vote to approve agenda:  
                  Ayes   Unanimous  
                  Nays   None

Announcements and Communications:

- Ric Mueller presented information regarding the Friends of Milford Skate Park
  - Ric and his group is trying to get a skate park constructed somewhere within the Huron Valley area. Would like to know if there is interest in having a skate park in Lyon Township
  - When working in Milford the group was close to applying for grants to fund the project. Milford / Milford Township pulled away from the project at that point due to the fact that the grants were a reimbursable grant.
  - A millage vote was close but due to conflicts between Milford and Milford Township it did not progress.

- Friends of Milford Skate Park does have money in the bank, approx \$40,000.00. The money was acquired through fund raising, donations and events in the community.
  - What is the approximate size needed for a typical skate park? Minimum size of 100' x 200'
  - Is there a ballpark figure for a skate park? Ric passed out some literature from past campaigns to move the park forward showing possible park layouts and features. The range of cost is anywhere from \$350,000.00 to \$1,500,000.00 depending on the amount of features and overall size.
  - Does the community / parks make a profit? Typically skate parks are not a profit center as they don't usually charge a fee to use.
  - Can the skate park be multi-discipline use? Can mix with in-line skaters, can also be mixed with bike but you would want to set aside separate days. Not a good idea to have bike and skate use at the same time, could be dangerous.
  - They have found that most grants are a 50/50 split. To be viable the group would need \$150,000.00 in the bank.
- Shaun Bhajan – Hometown Bicycle
    - Hometown has met with the Brighton Fire Dept and they are very interested. Has also met with Howell Police and has a meeting coming up with Lyon Township Fire Dept.
    - The PAB has concerns about how the revenue will come back to the PAB, is it through a set fee structure, percentage of money collected, etc. Need to solidify.
    - Paul Peters has made introductory contact to the Township's heroes. Phone calls and meetings have been made and meetings will be scheduled.
    - Hometown has written the application and just needs to get it notarized and will then submit.
    - Send any updates regarding the series to Jennie Urtel, Secretary and she will forward to the rest of the members.

#### Call to Public:

- None

#### Reports:

##### 8a. SLARA update:

- Amy not in attendance

##### 8b. Community Center:

- Neumann Smith presented information regarding their PR and Marketing capabilities. We have asked for a proposal for this service.
- Still working on a location.
- Awaiting a decision from Salem Township as to whether or not they are going to join SLARA which in turn will include them as a 4<sup>th</sup> community participating.

### 8c. Summerfest

- Summerfest and Kite fest has been combined, will be called the Lyon Township Kite Festival Extravaganza including a midway, arts / crafts, stage entertainment, antique tractor pull and other activities.
- The dates will be July 17-20, 2014
- Based on Supervisor Lannie Young an organization has been created call Lyon Events Organization, LLC (LEO). This organization would come to the PAB to give information on events. LEO will be the official contractor holder with the event company / organizer. All profits and proceeds would come back to Lyon Township Parks.

### 8e. Kelly Miller Circus

- Organized through the South Lyon Area Chamber of Commerce which is committed to using Atchison Park.
- Kim Thompson will be attending the February meeting. Kim to bring filled out application to meeting.
- What did PAB received from Chamber financially?

### 8f Liaison Reports

8fi. DDA – LEO proposal and sidewalk construction discussed. “Around the World Festival” will be held near Tractor Supple Co. there will be food, music, dancing, etc. This will be a LEO event

8fii. Planning Commission – Residential development continues. Tanglewood constructing last 100 houses. 17 acres of land will be available for Lyon Township park use in the new Park Side development on Milford Rd south of New Hudson Dr. Construction to start in 2014 with some units completed but most dwellings constructed in 2015. There will be 2 “products” to start +/- 300 single family homes, +/- 300 townhome / apartment and a 3<sup>rd</sup> product in the future of single family ranch “empty nester” homes.

Approx population increase of 2500 people in the area.

The Meadows will be 29 homes on the roundabout near Pontiac Trail and Cash St.

8fiii. Board of Trustee’s – Approved the 2<sup>nd</sup> reading of recreation facilities in an industrial district (indoor recreation. 150 homes approved in Stoneleigh

### 8g. Lyon Township items from Rose Case

- The Radio Club wants to use the hill in Atchison Park for 1 day – Rose can confirm. June 21, 2014 there is no date conflict
- Rose thought perhaps the projector was broken and that is why it can’t be found. Lannie Young said to go buy a projector.

### 8h. PAB Subcommittee Report

#### 8hi. Sports Subcommittee

- No update

8hii. Field/Pavilion Fee Structure Committee

- No new updates

8hiii Park Rules Ordinances / Sign Committee (John Bell, Jason Bibby, and Dean Whitcomb)

- Quotes to go out for signage

8hiv Movies in the Park Subcommittee

- Paul to work on updating equipment

New Business:

Item 9a – Officer elections

2 positions nominated and elected during this meeting, Vice Chairman and Secretary.

President will be elected during February meeting

Vice Chairman – Paul Peters, unanimous aye vote

Secretary – Jennifer Urtel, unanimous aye vote

Old Business:

Item 10a. – Budget discussion

- Items listed to be worked on for 2014 are rules signs, add pavilion power, new playground equipment and road paving. Need to prioritize and get cost estimates for these items. Ask Lance Shipman with Superior Play and Dan Parrault with Kompan to provide cost / ideas for playground.
- Chris Doozan to provide cost to create plan of Atchison Park to show where playground items may go and their relationship to other items in the park

Item 10b – Disc golf

- No update

Motion to adjourn meeting at 9:06 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary