

Parks and Recreation Advisory Board
Regular Meeting Minutes
January 15, 2015

Meeting called to order by Mr. Scott Gerlach, Vice Chairman at 7:05 p.m.

Roll Call: Scott Gerlach, Chairman
 Paul Peters, Vice Chairman, excused absence
 Jennie Urtel, Secretary
 John Bell
 Jason Bibby
 John Hicks
 Carl Towne
 Laura Haynes, excused absence
 Julie Foley
 Chris Doozan, McKenna representative

Approval of December 18, 2014 meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Approval of Agenda:

Add 10a Officer Elections, add 10b Planning for winter activities in park
Voice vote to approve agenda as amended
 Ayes Unanimous
 Nays None

Announcements and Communications:

- Donna Foland is updating Oakland County Park trail plan
- Shift the February meeting to February 26, 2015 due to multiple members on vacation.
- Discussed shifting all February meeting dates to the 4th Thursday of the month to avoid school system mid-winter break during the 3rd week of February. Many people travel during that week.

Motion to permanently move the February meeting date to the 4th Thursday of the month

A voice vote was called

Ayes Unanimous
Nays None

Presentations:

- None

Call to Public:

- None

Reports:

9a. SLARA update:

- Daddy / daughter dance is February 6th, in need of volunteers. Contact Amy Allen if interested.
- Mom / son dance is March 6th, in need of volunteers. Contact Amy Allen if interested.
- Is there an opportunity to advertise in the SLARA schedule brochure? Interested in advertising disc golf as well as perhaps holding disc golf classes. Contact SLARA during business hours to get advertising information and speak with the sports coordinator to discuss disc golf classes.

9b. Community Center Committee

- Meeting is next week

9c Liaison Reports

9ci. DDA

- Going to be changing display pictures with an emphasis on Charles Sorenson's influence
- Looking into testing snow removal equipment that may be able to be used within Atchison Park.

9cii. Planning Commission

- New façade zoning for Cross Roads near Rice St
- Final approval granted for Spring Meadows – 29 houses
- Final approval granted for Stoneleigh east – approx. 45 houses

9ciii. Board of Trustee's

- Approved liquor license for Hudson Café
- Awarded contract for waste water treatment expansion
- Updated ordinances
- Adopted resolution for elected officials pay increase

9civ. LEO

- Meeting next week, January 20th at 7pm, discussing Ethnic Festival, Circus and other park activities,
- Amy Allen requested dates for all the activities so she can include in the SLARA brochure

9d. Lyon Township items from Rose Case

- Proposal from family wanting to use pavilion on Memorial Day to allow beer. Need to review

9e. PAB Subcommittee Report

9ei. Sports Subcommittee

- None

9eii. Field/Pavilion Fee Structure Sub-committee

- Gathered information from surrounding Oakland County park fees which are based on size, electricity availability, and proximity to restrooms. Need to find out size of pavilions in Atchison Park to compare.
- There are resident and non-resident fees
- Example fees from Novi, 20x40 pavilion for half day is \$100 for resident and \$150 for non-resident

9eiii Park Illumination Subcommittee

- Remove as subcommittee – relocate to unfinished business

9eiv Movies in the Park Subcommittee

- None

9ev Trails and Non-Motorized Pathways subcommittee

- None

9vi Disc Golf Subcommittee

- Teamed with John Reifschneider, who had built many courses, to help committee
- Handed out cost estimate sheet which is within original cost estimate of \$20,000
- Looking for potential sponsors
- Suggesting a donation box to help cover course costs. Comment - would rather see a “fee” box rather than “donation” box. People may be more apt to put money in the box.
- Next steps are to create specifications to submit for bidding

Motion to add Scott Sherburne to disc golf sub-committee

A voice vote was called

Ayes Unanimous
Nays None

9f. Event update

- None

New Business:

Item 10a – 2015 Officer Elections

- The committee nominates Jennie Urtel for Secretary

A voice vote was called

Ayes Unanimous
Nays None

- The committee nominates Scott Gerlach for Chairperson

A voice vote was called

Ayes Unanimous
Nays None

- The committee nominated Paul Peters for Vice Chairperson

A voice vote was called

Ayes Unanimous
Nays None

Item 10b – Winter activities in park

- The Township is interested in plowing the park roads to open park for winter activities
- Consider an ice rink – maybe use a synthetic rink surface rather than a tradition ice surface
- Jason Bibby to research ice rink alternatives

Motion to have Jason Bibby research ice rink alternative and form an Ice Rink Sub-committee, which includes Scott Gerlach and Jennie Urtel

A voice vote was called

Ayes Unanimous
Nays None

The State of Michigan has designated 2 time periods as free fishing days. The first dates of 2015 are February 14, 15 and 16.

Would like to look at winter fishing at Haas Lake, could set up warming fires and other cold weather activities. Carl Towne to look at for future winters.

Unfinished Business:

Item 11a – Park Illumination update

- Passed out a matrix of tasks to be completed and completed. Pavilion 2 is ready to be electrified

Item 11b – Safety Town Project

- Finalizing layout to determine amount of structures. Getting ready for bidding.

Item 11c – Naming of pavilions

- Many options to look at, business sponsorship, honoring family in Lyon Township that has helped grow the Township.
- Going to have a ballot with 7 Township family names to vote for during the February meeting

Item 11d – Trails and non-motorized pathways

- None

Elkow park presentation

- Showed park plan fly through as well as fly through of War Dog Memorial park

Item 11e – Part-time park manager

- None

Add place holder for Eagle Scout projects on agenda

Motion to adjourn meeting at 8:31 p.m.

A voice vote was called: Ayes Unanimous

Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary