



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, December 11, 2012

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order Regular Meeting/Roll Call:

_____ Bell _____ DeAngelis _____ Howie _____ Miner _____ Mitra
_____ Szerlag _____ Wallace _____ Ward _____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *Regular Meeting November 14, 2012, Special Meeting November 1, 2012 and Special Meeting November 19, 2012*

5. Approval of Consent Agenda: (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Presentations: *MDOT Transportation Alternatives Program (TAP)-Michael Darga, GWE*

8. Action Items:

A. Old Business

- 1) Sign Proposal for Quadrant Industrial Research Park: *Discussion and possible action regarding recommendation from the Economic Restructuring Committee.*

B. New Business

- 1) Appointment of Chair to Economic Restructuring Committee: *Discussion and possible action to appoint a new Chairperson to the Economic Restructuring Committee.*
- 2) Kensington Grill PRIP Distribution Report: *Discussion and possible action to authorize distribution of actual rebate for completed improvements to the Kensington Grill.*
- 3) CPIX Membership Renewal: *Discussion and possible action regarding the renewal of annual CPIX membership.*
- 4) Adopt Township Personnel Policy: *Discussion and possible action to adopt the Township Personnel Policy, date August 8, 2005.*

9. Reports/Announcements:

A. Wayfinding Sign Project: *Application submitted to RCOC*

B. Lease Agreements: *Residential, ground and month-to-month lease agreements for the (temporary) use of certain DDA properties have been prepared by the DDA Attorney and executed by the leases and the DDA Chairperson. Original copies of the executed leases have been filed with the Township Clerk; lease payments will be submitted to the Township Treasurer, and a monthly revenue report will be provided to the DDA at its regular monthly meeting.*

- C. Accumulated Tax Capture Report: *Treasurer Carcone received a report from Oakland County that documents the actual and anticipated amount of County taxes the DDA has captured from 2000 to 2012. Per the DDA's agreement with Oakland County, the total amount of County tax the DDA is permitted to capture shall not exceed \$17M. To date, the DDA has captured, including the amount anticipated to be captured this year (2012), \$6,146,671.96, which leaves \$10,853,328.04 remaining and allowed to be captured in future years.*
- D. Welcome to Lyon Initiative: *John Bell-*
- E. Historic Photo Lending Program: *John Bell*
- F. Building Permits: *The Township has issued 297 single-family residential building permits through November 30, 2012. Last year the township issued 185 permits during this same time period (increase of 61%).*
- G. Board Member Comments/Announcements:

10. Committee Information and Updates

- A. Economic Restructuring: *TBD*
- B. Promotion: *Tamra Ward/John Bell - Winterfest*
- C. Design: *Tim Miner- Design Committee met Nov. 19th regarding Milford Road Improvement Project*
- D. Organization:
- 1) Social Media Policy: *Lannie Young will address the social media policy needs with the Board at a meeting after the first of the year, in anticipation of having the Township Attorney prepare a draft policy for the Boards consideration.*

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

13. Adjournment

Consent Agenda December 11, 2012

| No. | Vendor | Description | Invoice/ Project No. | Amount |
|-------|-------------------------|--|----------------------|-------------------|
| i. | John Bell | Expense Report-Order new flags | | \$45.51 |
| ii. | Vistaprint | business cards-Winterfest | | \$18.27 |
| iii. | GWE | Professional Engineering Svcs | 104118 | \$216.00 |
| iv. | GWE | Grand River Sewer Contract Admin. | 104119 | \$1,196.00 |
| v. | Gabe, Quinn & Seymour | Professional Legal Svcs | G99-00036-MCQ | \$1,892.00 |
| vi. | Creative Chameleon | Monthly Lyon Twp Festivals Website Updates | | \$49.00 |
| vii. | Creative Chameleon | Milford Rd Improvement Project-Phase I Mural Mock Up | | \$49.00 |
| viii. | Schenden Communications | Public Relations Svcs-Winterfest | | \$1,700.00 |
| ix. | Walmart | Frames-Business Appreciation Program | | \$6.00 |
| x. | Patricia Carcone | Property Tax-56811 New Hudson Rd | | \$368.66 |
| xi. | Costco | Historic Photo Lending Program-frame and photo | | \$77.86 |
| xii. | Total Lawn Care | Tree/Shrub Fertilization | | \$1,506.00 |
| xiii. | Bell's Landscaping | Snow and Ice Removal Contract | 5738 | \$730.00 |
| xiv. | Michelle Aniol | Expense report | | \$98.24 |
| | | | Total: | \$7,952.54 |

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting.

Our staff will be please to make the necessary arrangements.