

**Charter Township of Lyon  
Downtown Development Authority  
And Development Council  
Regular Meeting  
Tuesday June 10, 2014**

Chairman Jay Howie called the meeting to order at 7:00 p.m.

**Members Present:** Jay Howie  
John Bell  
Robert Heidrich  
Mark Szerlag  
Vince DeAngelis  
Bryan Wallace  
Tamra Ward  
Lannie Young

**Also Present:** Christina Archer, DDA/Economic Development Coordinator, Chris Doozan, Township Planner/McKenna Associates

**Guests:** Two (2)

3. **Public Discussion** No Discussion

4. **Approval of Prior Meeting Minutes**

**Bryan Wallace made a motion to approve the minutes of the regular meeting of May 13, 2014 as submitted. Mark Szerlag offered support for the motion, which was approved with one (1) abstention by Tamra Ward.**

5. **Approval of Consent Agenda**

**Mark Szerlag made a motion to approve the consent agenda in the amount of \$2,429.61 with the addition of the Brien's Services invoice #18153 in the amount of \$656.00. Bryan Wallace offered support for the motion, which was approved unanimously by a roll call vote.**

**Roll Call: Ayes: Tamra Ward, Vince DeAngelis, Bryan Wallace, Lannie Young, Robert Heidrich, John Bell, Jay Howie, Mark Szerlag**

Nays: None

**6. Approval of Agenda**

**Tamra Ward made a motion to approve the agenda as amended with the addition of Item # B3, Business Block Party. Mark Szerlag offered support for the motion, which was approved unanimously**

**7. Presentation** No presentation.

**Christina Archer was introduced as the newly appointed DDA/Economic Development Coordinator.**

**8. Action Items:**

**A. Old Business**

- 1) ICSC Idea Exchange: Suburban Collection Showcase July 24, 2014

Participation approved at the May DDA Meeting. Discussion held regarding the budget necessary for promotional materials.

**John Bell made a motion to approve an amount not to exceed \$300.00 for promotional materials for the ICSC Idea Exchange to be held at the Suburban Collection Showcase on July 24, 2014. Tamra Ward offered support for the motion, which was approved by a roll call vote.**

**Roll call: Ayes: Mark Szerlag, Jay Howie, John Bell, Robert Heidrich, Lannie Young, Bryan Wallace, Vince DeAngelis, Tamra Ward**  
**Nays: None**

**B. New Business**

- 1) Cheresko Building: PRIP Grant Application

Dan Cheresko, owner of the Cheresko Building appeared before the DDA and presented his completed PRIP Grant Application. Mr. Cheresko explained his remodeling plan for his building located on Grand River in downtown New Hudson.

**Bryan Wallace made a motion to send the Cheresko PRIP Grant Application to the Economic Restructuring Committee for review and recommendation. Tamra Ward offered support for the motion, which was approved unanimously.**

1.) Business Visits : Planned for new coordinator.

A business matrix will be created and Christina Archer and John Bell will work on a plan to go into the community and introduce Ms. Archer as our new DDA/Economic Development Coordinator .

2.) Business Block Party

John Bell stated that while paying a visit to Pratt & Miller promoting the Kite Festival it was suggested by their marketing manager that a Business Block Party would enable the businesses in the community to meet.

**Vince DeAngelis made a motion to send the idea of a Business Block Party to the Promotion Committee. Mark Szerlag offered support for the motion, which was approved unanimously.**

9. **Reports /Announcements/Updates**

A. Lease Revenue Report

All leases are paid up to date.

B. Welcome to Lyon Initiative

John Bell reported that a ribbon cutting was held at the newly moved UPS Store last Week. Attendance at it was very good. Mr. Bell will be contacting Jimmy Johns. to arrange a welcome. They are moving into the Township from the City of South Lyon.

C. Historic Photo Lending Program

John Bell reported no new requests. History of Lyon Township Book will be out around the 27<sup>th</sup> of September, 2014.

D. Building Permits

Thirty-five single-family residential building permits were issued in May. Year to date one hundred seventeen single-family permits have been issued.

E. Board Member Comments/Announcements

John Bell stated that he received a call from a wrestling team named Mad Cats. They are looking for a location to rent for a short period of time. No one had any suggestions at this time.

Discussion was held regarding appointing Tim Miner to the open position of the DDA Board.

**Bryan Wallace made a motion to authorize Supervisor Lannie Young to recommend to the Board of Trustees the appointment of Tim Miner to the DDA Board. Mark Szerlag offered support for the motion, which was approved unanimously.**

## 10. Committee Information and Updates

A. Economic Restructuring No Report

B. Promotion No Report

Christina Archer presented the DDA with the sign she has created for the Community Garden and requested funds to have the sign made.

**Tamra Ward made a motion to approve an amount not to exceed \$600.00 to produce the sign for the Community Garden. Robert Heidrich offered support for the motion, which was approved by a roll call vote.**

**Roll call: Ayes: Tamra Ward, Vince DeAngelis, John Bell,  
Robert Heidrich, Mark Szerlag, Bryan Wallace,  
Jay Howie, Lannie Young  
Nays: None**

C. Design No report

D. Organization No Report

## 11. Items Removed From the Consent Agenda for Action or Discussion

No items removed.

## 12. Outstanding Item/Issues

Chris Doozan reported that he checked into our One Stop Ready status and we are one of the first seven communities and are a fully fledged member.

**Adjournment. Tamra Ward made a motion to adjourn. Vince DeAngelis offered support for the motion, which was approved unanimously. Meeting adjourned at 8:55 p.m.**

Respectfully submitted,

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Rose Case  
Recording Secretary

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Bryan Wallace  
DDA Secretary