

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Special Meeting
Tuesday, May 2, 2017**

ADOPTED: May 9, 2017

Meeting held at Abbey Park and called to order by Chairman Jay Howie at 7:00 p.m.

Members Present: John Bell
John Dolan
Jason Egan
Robert Heidrich
Jay Howie
Tim Miner
Mark Szerlag

Members Absent: Adorno Piccinini
Tamra Ward

Also present: Tina Archer – DDA Coordinator

No consultants or guest present

4. Public Discussion on non-agenda items.

No discussion

5. Approval of Agenda

Mark Szerlag made a motion to approve the agenda as presented. Tim Miner offered support for the motion, which was approved unanimously.

6. Action Items:

a) Pro-Ex Quote – Additional Work Required on the New Hudson Drain

Jay Howie reported that due to a lack of communication at the time the contract was signed additional items need to be completed and the additional charges added to the total.

The added items are a silt fence and hydro seeding.

Discussion regarding the project took place and although certain items were not included it was agreed that this has definitely been a learning experience for future drain projects.

John Bell made a motion to authorize an additional payment of \$4,945.00 to ProEx Contractors for Hydro Seeding and the installation of a Silt Fence contingent on removal of the Silt Fence by the contractor and any penalty incurred by delay of the contractor to Lyon Township will be absorbed by ProEx. Robert Heidrich offered support for the motion, which was unanimously approved by those in attendance with a roll call vote.

**Roll call: Ayes: John Dolan, Jason Egan, John Bell, Mark Szerlag, Tim Miner, Robert Heidrich, Jay Howie.
Nays: None
Absent: Adorno Piccinini, Tamra Ward**

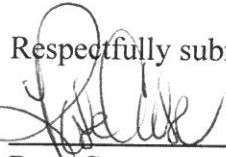
b) Pro-Ex Request for 80% payment for the work completed to date

Jay Howie stated that ProEx per agreement has requested a payment of 80% of the total contract amount. The New Hudson Drain cleaning work is on schedule and therefore payment should be issued.

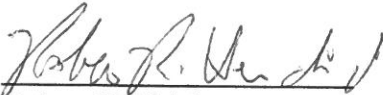
Tim Miner made a motion to authorize an 80% partial payment of \$78,300.00 to ProEx Contractors for the New Hudson Drain Cleaning Project. Mark Szerlag offered support for the motion, which was unanimously approved by those in attendance with a roll call vote.

**Roll call: Ayes: Jay Howie, John Bell, Tim Miner, Mark Szerlag, Jason Egan, Robert Heidrich, John Dolan
Nays: None
Absent: Adorno Piccinini, Tamra Ward**

Adjourn: Mark Szerlag made a motion to adjourn. Tim Miner offered support for the motion, which was unanimously approved. Meeting adjourned at 7:40 p.m.

Respectfully submitted,


Rose Case
Recording Secretary



Robert Heidrich
DDA Secretary