



The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

REGULAR MEETING AGENDA
CHARTER TOWNSHIP OF LYON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
Tuesday, April 11, 2017
7:00 P.M.

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165 –Office # 248-437-2240

1. Call to Order Regular Meeting: Time: _____ PM

2. Pledge of Allegiance

3. Board Member Roll Call:

_____ Bell _____ Dolan _____ Egan _____ Heidrich _____ Howie
_____ Miner _____ Piccinini _____ Szerlag _____ Ward

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner, McKenna Associates
_____ Township Engineer _____
_____ Guest(s)

4. Public Discussion, non-agenda items

5. Approval of Prior Meeting Minutes: *March 14, 2017 Regular Meeting Minutes*

6. Approval of Consent Agenda

7. Approval of Agenda

8. Presentation: Welcome Oakland County Main Street – *John Bry*

9. Engineer Update – *Leslie Zawada*

- a) Regional Detention
- b) Proposed Ring Road Location
- c) Public Parking Lot Proposal - Update

10. Action Items:

Old Business:

- a. New Hudson Drain Cleanout –Status Update
- b. Municipal Lighting- Met with lighting specialist March 28 – *Jay Howie/John Dolan*
- c. Meeting with church representative – *Jay /Tina*
- d. Public meeting with DDA Core and Edge Property owners (include developer/brokers)

Any member of the audience wishing to address the board must step to the microphone and state his /her legal name and address.

A time limitation of two (2) minutes per address will be allotted.

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the DDA Coordinator at (248) 437-2240 located at 58000 Grand River Avenue, New Hudson, MI 48165 at least forty-eight hours prior to the meeting.

Our staff will be pleased to make the necessary arrangements.

- e. Garbage Cans Along the Trail in the DDA - *Tina Archer*
- f. Spring Job Fair - *Tina Archer*

New Business:

- a. Special Event Application – Businesses – *Tina Archer*
- b. Kensington Valley Chamber Community Awards Annual Luncheon – *Tina Archer*
- c. Lyon Events Organization – Sponsorship – *Tina Archer*

11. DDA Coordinator Update

12. Reports/Announcements/Updates:

- a. DDA Projects - Update from Planning: *Chris Doozan*
- b. Lease Revenue Report: *Tina Archer*
- c. Welcome to Lyon Initiative: *Tina Archer*
- d. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- e. Board Member Comments/Announcements

13. Committee Information and Updates

- a. Economic Restructuring: *Mark Szerlag*
- b. Promotion: *John Bell*
- c. Design: *Robert Heidrich*
- d. Organization: *Jay Howie*

14. Items Removed From the Consent Agenda for Action or Discussion

15. Outstanding Items/Issues – No Action/No Discussion

16. Closed Session – To Discuss Land Acquisition, Legal Representation and Rental Properties

17. Adjournment

Consent Agenda next page.

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Consent Agenda:

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY						
PAYMENTS DUE - MARCH 2017						
No.	Vendor	Description	Invoice Number	Invoice Date	CODE	Amount
1	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period Feb 28, 2017 Mar 28, 2017	2546-825-0010-6	March 2017	920.000	\$ 228.95
2	DTE	57048 New Hudson Dr. - SW Roundabout Electric Service Period Feb 28, 2017 Mar 28, 2017	2546-825-0111-4	March 2018	920.000	\$ 326.37
3	DTE	57305 Grand River - West Roundabout Electric Service Period Feb 28, 2017 Mar 28, 2017	2546-824-0007-5	March 2019	920.000	\$ 182.11
4	Troy Powe	Contract Work - Datebase - 3/2 - 3/13 \$566.25 3/15 - 3/30 - \$772.50	NA	March 2017	815.000	\$ 1,338.75
5	John Bell	Verizon Cell Phone			729.000	\$ 40.00
6	Rose Case	DDA Meeting Recording Secretary - Mar 14, 2017 Mtg	NA	March 2017	801.001	\$ 157.50
7	CES	New Hudson Drain Cleanout Meeting w/Twp re: New Hudson Drain Cleanout	3206		805.002	\$ 168.75
8	Rick LaChance	2 Caution Signs made for along the Huron Valley Trail while drain cleanout is occurring	NA	4/7/2017	815.000	\$ 200.00
9	Tina Archer	Expense Report - Mileage - March 2017	NA	March 2017	730.000	\$ 28.89
10	Brien's Services	Snow Removal and de-icing of sidewalks 3/13/2017	27883	3/31/2017	935.003	\$ 762.06
11	Giffels Webster	NE Regional Storm Water Mgmt Feasibility Study	113294	3/6/2017	805.002	\$ 2,650.00
					Total	\$5,345.95

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