



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, March 14, 2017
7pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

- **Call to Order Regular Meeting/Roll Call:** Time: _____ PM

_____ **Bell** _____ **Dolan** _____ **Egan** _____ **Heidrich** _____ **Howie**
_____ **Miner** _____ **Piccinini** _____ **Szerlag** _____ **Ward**

Also Present: _____ **Tina Archer, DDA/Economic Development Coordinator**
_____ **Chris Doozan, Township Planner, McKenna Associates**
_____ **Township Engineer** _____, _____
_____ **Guest(s)**

- **Pledge of Allegiance**
- **Public Discussion, non-agenda items**
- **Approval of Prior Meeting Minutes:** *February 14, 2017 Regular Meeting Minutes*
- **Approval of Consent Agenda**
- **Approval of Agenda**

- 1. Engineer Update**
- 2. Presentation**
- 3. Action Items:**

Old Business:

- a. New Hudson Drain Cleanout –Status Update
March 1 meeting date cancelled due to power outage
- b. Capital Improvement Plan (CIP) – Update – *Chris Doozan*
- c. Welcome New Business banners/flags – *Tina Archer*
- d. Meeting with church representative – *Jay /Tina*
- e. Public meeting with DDA Core and Edge Property owners (included developer/brokers)
- f. Stormceptor cleanout - NE Ring Road (quote for pump out) – *Tina/ John*
- g. Garbage Cans Along the Trail in the DDA - *Tina Archer*
- h. Spring Job Fair - *Tina Archer*

New Business:

- a. Oakland County Main Street Program Presentation – April Date
- b. Michigan Downtown Association Membership
- c. Heritage Conference Friday Sept 15 2017

4. DDA Coordinator Update

- Light Source, Inc.
- Developments in pipeline
- Capitol Day Feb 21 Recap
- DHB Ribbon Cutting Feb 24
- Strategic Planning for Oakland County Roads
- GLWA Presentation Update
- WRC Unit Factor Study Update
- One-Stop-Ready – Update and Important dates for 2017
- Tech 248 Southwest District Meetup

5. Reports/Announcements/Updates:

- a. DDA Projects - Update from Planning: *Chris Doozan*
- b. Lease Revenue Report: *Tina Archer*
- c. Welcome to Lyon Initiative: *Tina Archer*
- d. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- e. Board Member Comments/Announcements

6. Committee Information and Updates

- a. Economic Restructuring: *Mark Szerlag*
- b. Promotion: *Vacant Chair*
- c. Design: *Robert Heidrich*
- d. Organization: *Jay Howie*

- **Items Removed From the Consent Agenda for Action or Discussion**

- **Outstanding Items/Issues – No Action/No Discussion**

- **Adjournment**

Consent Agenda:

**LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
PAYMENTS DUE - FEB 2017**

No.	Vendor	Description	Invoice Number	Invoice Date	CODE	Amount
1	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period Jan 31 - Feb 28, 2017	2546-825-0010-6	Feb 2017	920.000	\$ 122.70
2	DTE	57048 New Hudson Dr. - SW Roundabout Electric Service Period Jan 31 - Feb 28, 2017	2546-825-0111-4	Feb 2017	920.000	\$ 173.45
3	DTE	57305 Grand River - West Roundabout Electric Service Period Jan 31 - Feb 28, 2017	2546-824-0007-5	Feb 2017	920.000	\$ 95.21
4	Troy Powe	Contract Work - Database - 2/21 - 2/28	NA	Feb 2017	815.000	\$ 517.50
5	John Bell	Verizon Cell Phone	3384013721		729.000	\$ 40.00
6	Rose Case	DDA Meeting Recording Secretary - Feb 14, 2017 Meeting	NA	Feb 2017	801.001	\$ 157.50
7	CES	Leslie Zawada - Discuss Agreement to clean out New Hudson Drain - 1 hr \$75.00 Meeting re: Storm Water North of Grand River - 1.5 hrs. \$112.50 Review Contract for DDA - 0.25 hrs. \$18.75	3206	2/24/2017	805.002	\$ 206.25
8	WRC	Meter #: 0052519426 - Grand River Sprinklers 11/21/16 - 2/22/2017 \$74.16	49634	2/28/2017	920.000	\$ 74.16
9	Tina Archer	Expense Report - Feb 21 - March 10, 2017	NA	3/10/2017	730.000	\$ 154.45
10	Volk Corp.	Name Plate - Jason Egan	6819	2/27/2017	815.000	\$ 21.50
Total						\$ 1,171.36