



The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Thursday, November 10 2016
6:30 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

- **Call to Order Regular Meeting/Roll Call:** Time: _____ PM

_____ **Bell** _____ **Dolan** _____ **Heidrich** _____ **Howie** _____ **Miner**
_____ **Piccinini** _____ **Szerlag** _____ **Ward** _____ **(Open)**

Also Present: _____ **Tina Archer, DDA/Economic Development Coordinator**
_____ **Chris Doozan, Township Planner, McKenna Associates**
_____ **Township Engineer** _____, _____
_____ **Guest(s)**

- **Pledge of Allegiance**
- **Public Discussion, non-agenda items**
- **Approval of Prior Meeting Minutes:** *October 12, 2016 Regular Meeting Minutes*
- **Approval of Consent Agenda**
- **Approval of Agenda**

1. Presentation: None

2. Engineer Update:

3. Action Items:

Old Business:

- a. Clean-out of part of New Hudson Drain
- b. Prosper Magazine – Community Profile Ad Renewal – *Tina Archer*

New Business:

- a. Discuss filling vacant board member positions

4. DDA Coordinator Update

5. Reports/Announcements/Updates:

- a. DDA Projects - Update from Planning: *Chris Doozan*

- b. Lease Revenue Report: *Tina Archer*
- c. Welcome to Lyon Initiative: *Tina Archer*
- d. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- e. Board Member Comments/Announcements

6. Committee Information and Updates

- a. Economic Restructuring: *Mark Szerlag*
- b. Promotion: *Vacant Chair*
- c. Design: *Robert Heidrich*
- d. Organization: *Jay Howie*

- **Items Removed From the Consent Agenda for Action or Discussion**

- **Outstanding Items/Issues – No Action/No Discussion**

- **Adjournment**

- **Consent Agenda:**

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY PAYMENTS DUE – SEPT/OCT 2016

-See following page-

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY					
PAYMENTS DUE - SEPT/OCT 2016					
No.	Vendor	Description	Invoice/	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period Aug 30 -Sept 29 2016	2546-825-0010-6	10/30/2016	\$ 100.00
2	DTE	57048 New Hudson Dr. - SW Roundabout Electric Service Period Aug 30 -Sept 29 2016	2546-825-0111-4	10/30/2016	\$ 250.00
3	DTE	57305 Grand River - West Roundabout Electric Service Period Aug 30 -Sept 29 2016	2546-824-0007-5	10/30/2016	\$ 100.00
4	McKenna Associates	DDA Meeting 9/13/16	870028,21554,L209554A	10/6/2016	\$ 200.00
5	Total Lawn Care	Grass Cutting - Costello Drive- \$40/cut - Mondays 9/5 - 9/27	95638	10/1/2016	\$ 160.00
6	Total Lawn Care	Grass Cutting - New Hudson Dr/Det Basin - \$56/cut - Mondays 9/5 - 9/27	95578	10/1/2016	\$ 224.00
7	Total Lawn Care	Grass Cutting - Grand River Area - - \$40/cut - Mondays 9/5 - 9/27	95749	10/1/2016	\$ 160.00
8	Total Lawn Care	Grass Cutting - Milford Rd Area - \$15/cut - Mondays 9/5 - 9/27	95595	10/1/2016	\$ 60.00
9	Total Lawn Care	Grass Cutting - Grand River - \$60/cut - Mondays 9/5 - 9/27	95781	10/1/2016	\$ 240.00
10	Total Lawn Care	Grass Cutting - Grand River/Milford Area - \$14/cut - Mondays 9/5 - 9/27	95745	10/1/2016	\$ 56.00
11	Total Lawn Care	Grass Cutting - Lyon Center Drive - \$50/cut - Mondays 9/5 - 9/27	95658	10/1/2016	\$ 200.00
12	Total Lawn Care	Grass Cutting - In front of NH Cemetery - \$15/cut - Mondays 9/5 - 9/27	95705	10/1/2016	\$ 60.00
13	Total Lawn Care	Grass Cutting - New Hudson Drive W. - \$35/cut - Mondays 9/5 - 9/27	95560	10/1/2016	\$ 140.00
14	Total Lawn Care	Rice Street House - \$22/cut & \$18/cut - Mondays 9/5 - 9/27	95487	10/1/2016	\$ 88.00
15	Total Lawn Care	Rice Street Vacant Lot \$18/cut - Mondays 9/5 - 9/27	No Invoice		\$ -
16	Total Lawn Care	Milford/Abbey Lane - Field Cut - Frequency as needed 9/6 and 9/27	95491	10/1/2016	\$ 480.00
17	Total Lawn Care	Milford/Abbey Lane - Commuinity Garden Area - 9/5 - 9/27	95489	10/1/2016	\$ 420.00
18	Total Lawn Care	Milford/Abbey Lane - Berm Area - Every other week - 9/6/12 and 9/27	95485	10/1/2016	\$ 120.00
19	Verizon	John Bell Cell Phone- service 10/20 - 11/19	3384013721		\$ 40.00
20	CES	10/3 Review Proposals for storm 10/3 VS17 Legal description for easement 10/28 MDOT Fence info to Jay Howie	2938	10/28/2016	\$ 112.50
21	CES	10/3 Roadway Easement 3.5h 10/3 Roadway Easement 1 h	2937	10/28/2016	\$ 337.50
22	Andrea Meyer	DDA Related projects specifically scheduling ribbon cutting and grand opening events for twp businesses July - Oct (14 hrs @\$15/hr)	Contract Services	11/3/2016	\$ 210.00
24	Giffels Webster	Lyon DDA Geneal Engineering \$3,225.00 New Hudson Regional Storm Mgmt Feasibility Study \$3,000.00			\$ 6,225.00
23	Bagley and Langan	VS 17 Related Attorney fees	Portion Inv 15127	9/1/2016	\$ 1,900.00
Total					\$ 11,433.00