



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, September 13, 2016

7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ **Bell** _____ **DeAngelis** _____ **Heidrich** _____ **Howie**
_____ **Miner** _____ **Szerlag** _____ **Ward** _____ **Young** _____ **(Open)**

Also Present: _____ **Tina Archer, DDA/Economic Development Coordinator**
_____ **Chris Doozan, Township Planner/McKenna Associates**
_____ **Township Engineer** _____, _____
_____ **Guest(s)**

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *August 9, 2016 Regular Meeting Minutes and Aug 19, 2016 Special Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation:

8. Engineer Update: *Loren Crandell*

9. Action Items:

A. Old Business

- 1) New Hudson Drain -
- 2) Storm Water Plan Update – Jay Howie
- 3) Sign Ordinance Revisited – Issues/Ground Signs Edge District – *Tina Archer*

B. New Business

- 1) IFTE Application – Recommendation from Econ Restructuring Committee – *Mark Szerlag*
- 2) Treasurer’s Report - 2017 Budget – *Lannie Young*
- 3) 4th Section of the Ring Road – *John Bell*
- 4) Address and Message sign – Township Hall – *John Bell*
- 5) Baseball Stadium – *Tina Archer*

10. DDA Coordinator Update

11. Reports/Announcements/Updates:

- A. DDA Projects - Update from Planning:** *Chris Doozan*

- B. Lease Revenue Report: *Tina Archer*
- C. Welcome to Lyon Initiative: *Tina Archer*
- D. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- E. Board Member Comments/Announcements:

12. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *Vacant Chair*
- C. Design: *Robert Heidrich*
- D. Organization: *Jay Howie*

13. Items Removed From the Consent Agenda For Action or Discussion

14. Outstanding Items/Issues – No Action/No Discussion

Adjournment

Consent Agenda –

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY PAYMENTS DUE - JULY/AUGUST 2016

No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period June 30 - Aug 1, 2016	2546-825-0010-6	8/1/2016	\$ 76.15
2	DTE	57048 New Hudson Dr. - SW Roundabout Electric Service Period June 30 - Aug 1, 2016	2546-825-0111-4	8/1/2016	\$ 282.47
3	DTE	57305 Grand River - West Roundabout Electric Service Period June 30 - Aug 1, 2016	2546-824-0007-5	8/1/2016	\$ 276.47
4	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period Aug 1 - Aug 30, 2016	2546-825-0010-6	9/1/2016	\$ 92.00
5	<i>DTE</i>	<i>57048 New Hudson Dr. - SW Roundabout Electric Service Period Aug 1 - Aug 30, 2016</i>	<i>2546-825-0111-4</i>	<i>9/1/2016</i>	<i>Potential error in meter read</i>
6	DTE	57305 Grand River - West Roundabout Electric Service Period Aug 1 - Aug 30, 2016	2546-824-0007-5	9/1/2016	\$ 79.11
7	McKenna Associates	1. Mtg regarding proposed gun range on VS17 2. Calculate acreage of New Hudson Zoning	870028,21554,L209554A	8/5/2016	\$431.50
8	Charter Township of Lyon	2016 Summer Tax Statement for Residential Property at 56850 Rice St	K 21-03-303-012	Summer 2016	\$1,699.01

9	WRC	Grand River Sprinkler Location #1- 49682-00	Meter# 0052519427	5/25 - 8/23 2016	\$73.00
10	WRC	Grand River Sprinkler Location #2 - 49682-00	Meter# 0052519426	5/25 - 8/23 2016	\$89.12
11	Total Lawn Care	Irrigation repair 6/23/2016 1.75 hours	92362	7/21/2016	\$96.25
12	Total Lawn Care	Grass Cutting - Costello Drive- \$40/cut - Mondays 6/6 - 6/26	92310	7/19/2016	\$160.00
13	Total Lawn Care	Grass Cutting - New Hudson Dr/Det Basin - \$56/cut - Mondays 6/6 - 6/26	92311	7/19/2016	\$224.00
14	Total Lawn Care	Grass Cutting - Grand River Area - - \$40/cut - Mondays 6/6 - 6/26	92312	7/19/2016	\$160.00
15	Total Lawn Care	Grass Cutting - Milford Rd Area - \$15/cut - Mondays 6/6 - 6/26	92313	7/19/2016	\$60.00
16	Total Lawn Care	Grass Cutting - Grand River - \$60/cut - Mondays 6/6 - 6/26	92314	7/19/2016	\$240.00
17	Total Lawn Care	Grass Cutting - Grand River/Milford Area - \$14/cut - Mondays 6/6 - 6/26	92315	7/19/2016	\$56.00
18	Total Lawn Care	Grass Cutting - Lyon Center Drive - 8 - \$50/cut - Mondays 6/6 - 6/26	92316	7/19/2016	\$200.00
19	Total Lawn Care	Grass Cutting - In front of NH Cemetery - \$15/cut - Mondays 6/6 - 6/26	92317	7/19/2016	\$60.00
20	Total Lawn Care	Grass Cutting - New Hudson Drive W. - \$35/cut - Mondays 6/6 - 6/26	92318	7/19/2016	\$140.00
21	Total Lawn Care	Rice Street Vacant lot and House - \$22/cut & \$18/cut - Mondays 6/6 - 6/26	92328	7/19/2016	\$160.00
22	Total Lawn Care	Grass Cutting - Costello Drive- \$40/cut - Mondays 7/5 - 7/25	93732	7/31/2016	\$160.00
23	Total Lawn Care	Grass Cutting - New Hudson Dr/Det Basin - \$56/cut - Mondays 7/5 - 7/25	93733	7/31/2016	\$224.00
24	Total Lawn Care	Grass Cutting - Grand River Area - - \$40/cut - Mondays 7/5 - 7/25	93734	7/31/2016	\$160.00
25	Total Lawn Care	Grass Cutting - Milford Rd Area - \$15/cut - Mondays 7/5 - 7/25	93735	7/31/2016	\$60.00
26	Total Lawn Care	Grass Cutting - Grand River - \$60/cut - Mondays 7/5 - 7/25	93736	7/31/2016	\$240.00
27	Total Lawn Care	Grass Cutting - Grand River/Milford Area - \$14/cut - Mondays 7/5 - 7/25	94005	7/31/2016	\$56.00
28	Total Lawn Care	Grass Cutting - Lyon Center Drive - 8 - \$50/cut - Mondays 7/5 - 7/25	93737	7/31/2016	\$200.00
29	Total Lawn Care	Grass Cutting - In front of NH Cemetery - \$15/cut - Mondays 7/5 - 7/25	93738	7/31/2016	\$60.00
30	Total Lawn Care	Grass Cutting - New Hudson Drive W. - \$35/cut - Mondays 7/5 - 7/25	93739	7/31/2016	\$140.00
31	Total Lawn Care	Rice Street Vacant lot and House - \$22/cut & \$18/cut - Mondays 7/5 - 7/25	94056	7/31/2016	\$160.00
32	Civil Engineering Solutions	2/1/2016- New Hudson Drain - 0.75 @ \$75 2/8/2016 - New Hudson Drain - 1.0 @ \$75 2/9/2016 - New Hudson Drain - 1.75 @ \$75	2305	2/26/2016	\$ 262.50
33	Civil Engineering Solutions	New Hudson Drainage - Prep for & Attend DDA Meeting - 0.75 @ \$75	2691	7/22/2016	\$ 56.25

34	Civil Engineering Solutions	8/9/2016 - DDA Meeting 8/10/2016- Sale of VS 17 8/11/2016- Review Purchase Agreement for VS 17 8/12/2016- Review Purchase Agreement for VS 17 8/15/2016- Meeting re: VS 17 Property 8/17/2016- VS 15- Discuss w/ Engineering 8/18/2016- VS 15 - Discuss w/ Engineering 8/23/2016- Mtg re: VS17 Info to Applicant 8/24/2016- Mtg re: VS17 Info to Applicant 8/24/2016- Meeting to Discuss New Hudson Storm Water Slope 8/24/2016- Meeting Notes Lyon DDA Misc - \$1,050.00 8/16/2016- Conceptual Split with Roadway 8/17/2016- Conceptual Split with Roadway 8/18/2016- Conceptual Split with Roadway 8/25/2016- Conceptual Split with Roadway 18 Acre Parcel Split & Roadway - \$675.00	2011-0007 2016-0057	8/26/2016	
					\$ 1,725.00
35	Civil Engineering Solutions	8/31/2015- Mtg Re: Cheresko Parking 2.0 @ \$70- \$140.009/4/2015- Cheresko Survey/Legal Description for Parking Lot- 1.0 @ \$70- \$70.009/15/2015- Legal Desc Parking Lot 1.0 @ \$120- \$120.009/16/2015- Legal Desc Parking Lot- 1.5 @ \$120- \$180.009/17/2015- Legal Desc Parking Lot- 1.0 @ \$70- \$70.009/18/2015- Legal Desc Parking Lot- 4.0 @ \$70- \$280.00	1944	9/18/2015	
					\$ 860.00
36	Verizon	John Bell Cell Phone- service from 8/20 - 9/19	3384013721		\$40.00
37	Emily Ambrose	8/31 - 9/6 2016 - Total 5.5 hours		9/6/2016	\$82.50
38	Press On Printing	Archer Business Cards	13456	8/28/2016	\$40.00
39	MFEA	MI Festivals and Events Assoc Conference - Registration Christina and John \$150/each - Paid CC	9344	8/11/2016	\$300.00
Total					\$ 8,846.24