



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, August 9, 2016
7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ **Bell** _____ **DeAngelis** _____ **Hart** _____ **Heidrich** _____ **Howie**
_____ **Miner** _____ **Szerlag** _____ **Ward** _____ **Young**

Also Present: _____ **Tina Archer, DDA/Economic Development Coordinator**
_____ **Chris Doozan, Township Planner/McKenna Associates**
_____ **Township Engineer** _____, _____
_____ **Guest(s)**

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *June 14, 2016 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation: VS 17 Township Owned Property

8. Engineer Update: New Hudson Storm Drain - *Loren Crandell*

9. Action Items:

A. Old Business

- 1) New Hudson Core District – Building out of public parking/ Storm Water – *Tina Archer*
- 2) New Hudson Inn Ribbon Cutting Event

B. New Business

- 1) Fund Balance Update – *Jay Howie*
- 2) MEDA Annual Meeting – August 25-26, Detroit – *Tina Archer*
- 3) DDA Volunteer Recruitment – *Tina Archer*

10. DDA Coordinator Update

- 1) ICSC Update
- 2) Update on new businesses and upcoming ribbon cutting events

11. Reports/Announcements/Updates:

- A. Township Board Update:** *Lannie Young*
- B. DDA Projects - Update from Planning:** *Chris Doozan*
- C. Parks & Recreation Advisory Board (PRAB) –** *John Bell*
- D. Lease Revenue Report:** *Tina Archer*

- E. SummerFest 2016 Update – John Bell
- F. Welcome to Lyon Initiative: Tina Archer
- G. Board Member Comments/Announcements:

12. Committee Information and Updates

- A. Economic Restructuring: Mark Szerlag
- B. Promotion: -Open-
- C. Design: Robert Heidrich
- D. Organization: Jay Howie

13. Items Removed From the Consent Agenda For Action or Discussion

14. Outstanding Items/Issues – No Action/No Discussion

Adjournment

Consent Agenda –

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY					
PAYMENTS DUE -- JUNE 2016					
No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. - East Roundabout Electric Service Period May 2, 2016 - June 1, 2016	2546-825-0010-6	6/1/2016	\$ 80.29
2	DTE	57048 New Hudson Dr. - SW Roundabout Electric Service Period May 2, 2016 - June 1, 2016	2546-825-0111-4	6/1/2016	\$ 139.89
3	DTE	57305 Grand River - West Roundabout Electric Service Period May 2, 2016 - June 1, 2016	2546-824-0007-5	6/1/2016	\$ 68.55
4	McKenna Associates	1. Prpare for and attend DDA 5/10 Mtg - \$200 2. Continued work on New Hudson parking plan - \$292.00	870028,21554,L209554A	6/10/2016	\$492.00
5	Giffels Webster	May - mtg with WRC on New Hudson Drain Study- attended DDA Board meeting to provide update \$1,425.00 June - Revised and distrubited notes of May 5 mtg - arranged, prepared for and attended June 24 meeting with WRC and Oakland County ariport = \$975.00	June 2016	---	\$2,400.00
6	Total Lawn Care	June invoices should be received the week of 7/18 by Wed which is after the DDA mtg - Invoices will be provided at the Aug mtg.			\$ -
7	Verizon	John Bell Cell Phone- service from 5/20 - 6/19	3384013721		\$40.00
18	Andrea Meyer	7/1/16 Invoice for Contract work from 6/3/16 - 6/30/16 for planning of mulitple ribbon cutting events plus reimbursement for frames for Welcome Initiative historic photos	---	7/1/2016	\$283.23
21	Emily Ambrose	7-1-16 Invoice for Contract work 6/22 thru 6/30	---	7/1/2016	\$236.25
25	Tina Archer	Expense Reimbursement - mileage Historic Preservation Event and ICSC	---		\$38.12
Total					\$ 3,778.33