

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Regular Meeting
June 14, 2016**

Chairman Jay Howie called the meeting to order at 7:00 p.m.

Members Present: Jay Howie
Vince DeAngelis
John Bell
Robert Heidrich
Tim Miner
Mark Szerlag
Lannie Young

Absent: Tamra Ward

Also Present: Christina Archer, DDA/Economic Development Coordinator, Chris Doozan,
Township Planner/McKenna Associates

3. Public Discussion

No Topic for Discussion

4. Approval of Prior Meeting Minutes

Mark Szerlag made a motion to approve the minutes of the regular meeting held on Tuesday, May 10, 2016 as submitted. Lannie Young offered support for the motion, which was approved unanimously.

5. Approval of Consent Agenda

Lannie Young made a motion to approve the May 2016 consent agenda moving 4 Brien's Services and 16 Total Lawn Care for discussion under #13 on the agenda. Mark Szerlag offered support for the motion, which was approved unanimously.

**Roll call: Ayers: Robert Heidrich, John Bell, Jay Howie, Lannie Young,
Mark Szerlag, John Bell, Tim Miner
Nays: None**

6. Approval of Agenda

Lannie Young made a motion to approve the agenda moving 4 Brien's Services and 16 Total Lawn Care on the consent agenda to #13 on the agenda for further discussion. Mark Szerlag offered support for the motion, which was approved unanimously.

7. **Engineer Update:** Meeting to be held on June 14th at 1:00 p.m.

8. **Presentation:** No Presentation

9. **Action Items**

A. Old Business

1) New Hudson Core District

Jay Howie requested discussion regarding the property next to the New Hudson Inn that goes back to the road. The possibility of purchasing property in question to assist the Inn in hooking up to the sewer system, parking issues and abandonment of the road were talked about. Mr. Howie would like the engineer and planner look at the property as possible parking lot.

John Bell made a motion to assign the Design and the Economic Restructuring Committee the task of looking into the parking issue at the New Hudson Inn, the development of the property in the area of the New Hudson Gas Station along with what will be allowed by the RCOC in the area between the Comerica Bank and the New Hudson Gas Station. The Township Engineer and Township Planner to be part of this committee and a meeting to be scheduled as soon as possible. Robert Heidrich offered support for the motion, which was approved unanimously.

2) New Hudson Storm Water Subcommittee

It was stated by Leslie Zawada in the past that redevelopment in the previously discussed area is directly affected by sewer and water and a new drain may be required, therefore it is important that she be involved in the committee formed in the above discussion.

3) Update on New Hudson Inn Renovations and Reopening Date

Tina Archer reported that the painting outside of the building has begun and the reopening date is set for this Friday, June 17th. Needless to say they are working round the clock to finish. All inspections should be completed tomorrow.

4) Repairs to the Rice Street Rental Property

Concerns about water in the basement and what method should be used to correct this was discussed in detail.

Robert Heidrich made a motion to approve an amount not to exceed \$1000.00 payable to Gatteri Landscaping for work referenced in their estimate dated May 16, 2016

contingent on removing sand and stone. Tim Miner offered support for the motion, which was approved by a roll call vote.

Roll Call: Ayes: John Bell, Tim Miner, Robert Heidrich, Lannie Young, Mark Szerlag, Vince DeAngelis, Tim Miner
Nays: None

B. New Business

1) Kathleen Hart Resignation

A resignation letter was submitted from Kathleen Hart explaining that she is no longer employed by Flagstar Bank and therefore unable to serve as a member of the DDA.

Lannie Young made a motion to accept the resignation of Kathleen Hart from the DDA. Tim Miner offered support for the motion, which was approved unanimously.

2) New Computers Being Ordered

Lannie Young reported that the Township Board approved the purchase of 13 lap top computers and authorized \$13,000.00 toward this purchase. Since the cost will exceed this amount the DDA has offered to contribute to this purchase.

Robert Heidrich made a motion to approve an amount not to exceed \$3000.00 toward the purchase of 13 laptop computers. Tim Miner offered support for the motion which was approved unanimously by a roll call vote.

Roll call: Ayes: Jay Howie, Mark Szerlag, John Bell, Vince DeAngelis, Robert Heidrich, Tim Miner, Lannie Young
Nays: None

3) Total Lawn Care Quote

Christina Archer reported that the Community Garden at Abbey Park is need of work. The grass around the garden plots, the berm and the left side of the entrance on Milford Road are in need of mowing. The DDA members agreed that the maintenance of these areas are our responsibility.

Lannie Young made a motion to approve an amount not to exceed \$3500.00 payable to Total Lawn Care for work at the Community Garden located at Abbey Park and referenced in their letter dated May 26, 2016. Tim Miner offered support for the motion, which was approved unanimously by a roll call vote.

Roll call: Ayes: Vince DeAngelis, Mark Szerlag, Tim Miner, John Bell, Lannie Young, Jay Howie, Robert Heidrich
Nays: None

4) New Business in DDA

North 72 is a new clothing Boutique that will be opening in New Hudson.

5) PRIP Applications

Waiting for receipts from the New Hudson Inn in order to proceed with the PRIP Application.

10. DDA Coordinator Update:

Tina Archer reported that:

Emily Ambrose has been hired to assist with LEO Projects. Emily was introduced to the members of the DDA at this evenings meeting.

The police report on the damage to the light pole at Lyon Center Drive East was just received today.

An update on the wayfinding sign replacement was given and the board decided to do some research into the replacement of damaged signs.

11. Reports/Announcements

A. DDA Projects

Chris Doozan reported that within the DDA District approval has been issued to PC Server and Parts to expand their warehouse.

B. Lease Revenue Report

All lease payments are up to date.

C. Welcome to Lyon Initiative

Andrea working out very well and handling ribbon cuttings. A Ribbon Cutting is scheduled at Kari Family Dentistry June 30th

D. Parks & Recreation Advisory Board

Park Advisory Board will hold its meeting this week. A Color Run sponsored by the 52-1 District Court to benefit Sobriety, Veteran's and Drug Court will take place at Summerfest. Spark Plugs Car Show this month in the park and Disc Golf continues to make money.

E. Board Member Comments /Announcements

None

12. Committee Information and Updates

A. Economic Restructuring No Report

B. Promotion No Report

C. Design No Report

D. Organization No Report

13. Discussion was held regarding the items removed from the consent agenda.

Mark Szerlag made a motion to approve \$2,293.26 payable to Brien's Services and \$6,325.00 payable to Total Lawn Care that were removed from the May Consent Agent for further discussion. Tim Miner offered support for the motion, that was approved by a roll call vote.

**Roll call: Ayes: John Bell, Tim Miner, Lannie Young, Jay Howie,
Vince DeAngelis, Mark Szerlag, Robert Heidrich
Nays: None**

Adjournment: Mark Szerlag made a motion to adjourn. Tim Miner offered support for the motion, which was approved unanimously. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Rose Case
Recording Secretary

Robert Heidrich
DDA Secretary