



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, June 14, 2016
7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ Bell _____ DeAngelis _____ ~~Hart~~ _____ Heidrich _____ Howie
_____ Miner _____ Szerlag _____ Ward _____ Young

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner/McKenna Associates
_____ Township Engineer _____,
_____ Guest(s)

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *May 10, 2016 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation:

8. Engineer Update: *New Hudson Storm Drain - Loren Crandell*

9. Action Items:

A. Old Business

- 1) New Hudson Core District – Building out of public parking – discussion regarding redevelopment - *Jay Howie*
- 2) New Hudson Storm Water Subcommittee – *Jay Howie*
- 3) Update on New Hudson Inn Renovations and Reopening Date – *Tina Archer*
- 4) Repairs to Rice Street Rental Property – *Tina Archer*

B. New Business

- 1) Kathleen Hart Resignation – *Tina Archer*
- 2) New Computers Being ordered – *Lannie Young*
- 3) Total Lawn Care Quote Community Garden and Milford Berm – *Tina Archer*
- 4) New Businesses in the DDA – *Tina Archer*
- 5) PRIP Applications – Design and Appearance Sub-committee – *Tina Archer*

10. DDA Coordinator Update

- 1) Assistant – *Emily Ambrose*

- 2) Damage To Light Pole – Lyon Center Drive East week of June 6
- 3) Update on Wayfinding sign replacement

11. Reports/Announcements/Updates:

- A. DDA Projects - Update from Planning: *Chris Doozan*
- B. Lease Revenue Report: *Tina Archer*
- C. Welcome to Lyon Initiative: *Tina Archer*
- D. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- E. Kite Festival 2016 Update – *John Bell*
- F. Board Member Comments/Announcements:

12. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *-Open-*
- C. Design: *Robert Heidrich*
- D. Organization: *Jay Howie*

13. Items Removed From the Consent Agenda For Action or Discussion

14. Outstanding Items/Issues – No Action/No Discussion

Adjournment

Consent Agenda –

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY PAYMENTS DUE -- MAY 2016

| No. | Vendor | Description | Invoice/ Project No. | Invoice Date | Amount |
|-----|------------------|--|-------------------------|--------------|------------|
| 1 | DTE | 30461 Lyon Center Dr E. - East Roundabout Electric Service Period May 2, 2016 - June 1, 2016 | 2546-825-0010-6 | 6/1/2016 | \$ 94.96 |
| 2 | DTE | 57048 New Hudson Dr. - SW Roundabout Electric Service Period May 2, 2016 - June 1, 2016 | 2546-825-0111-4 | 6/1/2016 | \$ 144.13 |
| 3 | DTE | 57305 Grand River - West Roundabout Electric Service Period May 2, 2016 - June 1, 2016 | 2546-824-0007-5 | 6/1/2016 | \$ 57.20 |
| 4 | Brien's Services | Missed Invoices from 2/10 for \$764.42 and 2/26 & 3/2 for \$1,528.84 | #s 25217 & 25338 | --- | \$2,293.26 |
| 5 | Total Lawn Care | Grass Cutting - Costello Drive- \$40/cut - Mondays 4/25 -5/31 | 95032 | 5/31/2016 | \$ 240.00 |
| 6 | Total Lawn Care | Grass Cutting - New Hudson Dr/Det Basin - \$56/cut - Mondays 4/25 -5/31 | 95034 | 5/31/2016 | \$ 336.00 |
| 7 | Total Lawn Care | Grass Cutting - Grand River Area - - \$40/cut - Mondays 4/25 -5/31 | 95035 | 5/31/2016 | \$ 240.00 |

| | | | | | |
|--------------|--|---|------------|-----------|---------------------|
| 8 | Total Lawn Care | Grass Cutting - Milford Rd Area - \$15/cut - Mondays 4/25 -5/31 | 95036 | 5/31/2016 | \$ 90.00 |
| 9 | Total Lawn Care | Grass Cutting - Grand River - \$60/cut - Mondays 4/25 -5/31 | 95037 | 5/31/2016 | \$ 360.00 |
| 10 | Total Lawn Care | Grass Cutting - Grand River/Milford Area - \$14/cut - Mondays 4/25 -5/31 | 95038 | 5/31/2016 | \$ 84.00 |
| 11 | Total Lawn Care | Grass Cutting - Lyon Center Drive - 8 - \$50/cut - Mondays 4/25 -5/31 | 95039 | 5/31/2016 | \$ 300.00 |
| 12 | Total Lawn Care | Grass Cutting - In front of NH Cemetery - \$15/cut - Mondays 4/25 -5/31 | 95040 | 5/31/2016 | \$ 90.00 |
| 13 | Total Lawn Care | Grass Cutting - New Hudson Drive W. - \$35/cut - Mondays 4/25 -5/31 | 95041 | 5/31/2016 | \$ 210.00 |
| 14 | Total Lawn Care | Rice Street Vacant lot and House - \$22/cut & \$18/cut - Mondays 5/2 - 5/31 | 90546 | 5/31/2016 | \$ 200.00 |
| 15 | Total Lawn Care | Roundabout Locations - Spring Clean | 95042 | 5/31/2016 | \$ 250.00 |
| 16 | Total Lawn Care | Roundabout East Landscaping per approved proposal bed and wall repair Roundabout West - landscaping repair per approved proposal | 90905 | 5/31/2016 | \$ 6,325.00 |
| 17 | Verizon | John Bell Cell Phone- service from 5/20 - 6/19 | 3384013721 | 6/1/2016 | \$40.00 |
| 18 | Andrea Meyer | 3-22 to 4-30 2016 Invoice for Contract Work | --- | 4/30/2016 | \$90.00 |
| 19 | Andrea Meyer | 5-13-2016 Invoice for Contract Work | --- | 5/13/2016 | \$202.50 |
| 20 | Andrea Meyer | 5-31-2016 Invoice for Contract Work | --- | 5/31/2016 | \$67.50 |
| 21 | Emily Ambrose | 5-26-2016 Invoice for Contract Work | --- | 5/26/2016 | \$120.00 |
| 22 | Emily Ambrose | 6-10-2016 Invoice for Contract Work | --- | 6/10/2016 | \$105.00 |
| 23 | John Raney | Tractor Tiller and labor on 5/3/2016 for preparing the Community Garden - 4 hrs. @ \$75.00 | --- | 5/26/2016 | \$300.00 |
| 24 | Office Depot Credit Card Charge - Office Supply | Brother Printer Color Cartridges - cyan, yellow, Magenta 6 @ \$22.76/ea. and 2 black cartridges at \$35.59/ea. | --- | 6/1/2016 | \$213.74 |
| 25 | Tina Archer | Expense Reimbursement - mileage & Supplies | --- | 6/1/2016 | \$107.58 |
| | | | | | |
| Total | | | | | \$ 12,560.87 |