

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Regular Meeting
May 10, 2016**

Vice Chairman John Bell called the meeting to order at 7:00 p.m.

Members Present: Jay Howie
John Bell
Robert Heidrich
Mark Szerlag
Tamra Ward
Lannie Young

Absent: Vince DeAngelis
Kathleen Hart
Tim Miner

Also Present: Christina Archer, DDA/Economic Development Coordinator, Chris Doozan/Township Planner, McKenna Associates, Loren Crandell/Township Engineer, Giffels-Webster

3. Public Discussion

No Topic for Discussion

4. Approval of Prior Meeting Minutes

Mark Szerlag made a motion to approve the minutes of the regular meeting held on Tuesday, April 12, 2016 as submitted. Lannie Young offered support for the motion, which was approved unanimously.

5. Approval of Consent Agenda

Tamra Ward made a motion to approve the April 2016 consent agenda in the amount \$2626.24 as submitted Robert Heidrich offered support for the motion, which was approved unanimously by a roll call vote.

**Roll call: Ayers: Robert Heidrich, John Bell, Jay Howie, Lannie Young,
Mark Szerlag, Tamra Ward
Nays: None**

6. Approval of Agenda

John Bell made a motion to approve the agenda with the addition of 7A Library Presentation and moving the Core District Buildout and Proposed Parking Plan to 7B. Mark Szerlag offered support for the motion, which was approved unanimously.

Engineer Update: Loren Crandell provided a report
Loren Crandell reported that he, Lannie Young, Mark Szerlag and Tina Archer had a meeting with the representatives from the Oakland County Drain Commission to learn more about their position regarding the drain repairs in the township. The township goals were discussed and the drain commission will not hold up development pending work on the drains. The New Hudson Drain is in need of repair and a plan to accomplish this should be developed. Points regarding the clean-up of the New Hudson Drain were highlighted and methods of funding this project were presented. A suggestion was made to begin the project by cleaning the drain between Milford Road and Martindale Road.

A meeting will be scheduled with the airport to discuss the necessary easements needed for the project and after said meeting Giffels-Webster will provide an updated cost estimate to the DDA. The means to fund the project will then be decided.

7A. Library Presentation

Alice Fitzgerald, a member of the Library Board spoke before the DDA soliciting their support for the Library Mileage and also assistance in getting the support of the local businesses. Ms. Fitzgerald also pointed out the need for a larger library to service the community.

7B. Core District Buildout and Proposed Public Parking Plan

Chris Doozan explained that he has been working with the Design Committee on the Core District Buildout and Proposed Public Parking Plan and is presenting the drawings as a result of their efforts. The final rendered drawings will of course be in color.

The drawings presented highlighted Grand River, Milford Road and the Huron Valley Trail. Mr. Doozan explained that the streetscape previously designed were used for the north and south side of Grand River. Present buildings and future building spaces were noted on the drawing.

Residential development and a park were also part of the design on the south side of Grand River.

The design of possible parking on both the north and south side of Grand River was shown on the drawing

Discussion and suggestions to the final plan took place

9. Action Items

A. Old Business

1) New Hudson Storm Water Subcommittee

Covered in previous report.

2) Update on New Hudson Inn Renovations and Reopening Date

Tina Archer reported that the work on the Inn is moving along at a very rapid pace and they have plans on reopening June 1st.

3) Repairs to Rice Street Rental Property

Tina Archer reported that a carpenter has been hired to make repairs on the Rice Street property.

4) Joe Sovis – East Roundabout Lighting Update

Jay Howie reported that Joe Sovis is waiting for us to provide him with contractor information.

B. New Business

1) New Business in the DDA

Ribbon cuttings are scheduled for Crystal Glass, the Lindsay Exhibit Group and Greener Pastures Market. Greener Pastures is a business that has been in the township for several years but has not been recognized.

The new businesses locating in both the township and in the DDA District are Family Dentistry, Smiles of Grand River, My Great Finds For U, Shuban Yoga, Courageous Kids, New Hudson Café (opening soon), Mr. Vapor, Re/Maxx of New Hudson, JIT Packaging and American Exhibition Vehicles. Tim Hortons is in process and before the Planning Commission.

2) PRIP Application Received

Tina Archer reported that before the Economic Restructuring Committee can review the PRIP Application submitted by the New Hudson Inn quotes need to be provided.

Dana Kitterage has submitted quotes for the PRIP but no application.

DDA Coordinator Update:

Tina Archer reported that:

Amanda is now assisting her and working with LEO on their upcoming events.

The Economic Development Round Table is taking place this week.
Jay Howie, John Bell & Tina Archer will be attending the ICSC Showcase.
Magna 's MDOT Application has some long and short term issues.
The meeting of Tech 248 Southwest District will take place in the fall.
A Difficult in Hiring Job Fair may be planned for the late summer or fall.
The Chamber Office is moving to the lower level of the Lyon Township Hall.

11. Reports/Announcements

A. DDA Projects

Chris Doozan reported that within the DDA District PC Server and Parts are expanding their Warehouse.

The Mixed Use District Ordinance will have its first reading before the Township Board.

B. Lease Revenue Report

All lease payments are up to date.

C. Welcome to Lyon Initiative

Three Ribbon Cuttings are scheduled in the DDA District in May.

D. Parks & Recreation Advisory Board

Next event in the park is the 8th Annual Kitefest that will be held on Saturday and Sunday June 4th & 5th. Disc Golf continues to draw participants and is doing very well.

E. Board Member Comments /Announcements

None

13. Committee Information and Updates

A. Economic Restructuring No Report

B. Promotion No Report

C. Design No Report

D. Organization No Report

Adjournment: Mark Szerlag made a motion to adjourn. Robert Heidrich offered support for the motion, which was approved unanimously. Meeting adjourned at 8:48 p.m.

Respectfully submitted,

Rose Case
Recording Secretary

Robert Heidrich
DDA Secretary

