

**Charter Township of Lyon  
Downtown Development Authority  
And Development Council  
Regular Meeting  
April 12, 2016**

Vice Chairman John Bell called the meeting to order at 7:00 p.m.

**Members Present:** John Bell  
Vince DeAngelis  
Robert Heidrich  
Tim Miner  
Mark Szerlag

**Absent:** Kathleen Hart  
Jay Howie  
Tamra Ward  
Lannie Young

**Also Present:** Christina Archer, DDA/Economic Development Coordinator, Chris Doozan/Township Planner, McKenna Associates

**3. Public Discussion**

No Topic for Discussion

**4. Approval of Prior Meeting Minutes**

**Vince DeAngelis made a motion to approve the minutes of the regular meeting held on Tuesday, March 15, 2016 as submitted. Tim Miner offered support for the motion, which was approved unanimously.**

**5. Approval of Consent Agenda**

**Mark Szerlag made a motion to approve the March 2016 consent agenda in the amount of \$10,369.77 as submitted. Robert Heidrich offered support for the motion, which was approved unanimously by a roll call vote.**

**Roll call: Ayes: Vince DeAngelis, Robert Heidrich, Tim Miner, John Bell  
Mark Szerlag  
Nays: None**

**6. Approval of Agenda**

**Mark Szerlag made a motion to approve the agenda postponing Item#7A/Bond Update and Item#7B/ Core District Buildout and Proposed Public Parking until the May Meeting. Tim Miner offered support for the motion, which was approved unanimously.**

**Engineer Update:** Loren Crandell provided a report stating that he along with Lannie Young,

Mark Szerlag and Jason Mayer met on March 31<sup>st</sup> to review the New Hudson Drain Study before setting a meeting with the WRC. It was agreed that the WRC should meet at the Township Hall after the 3<sup>rd</sup> week in April. The DDA will present its findings to the WRC for their input and requirements. The DDA is not inclined to agree to a full drain clean out unless the necessity of it can be justified.

**9. Action Items**

**A. Old Business**

1) A meeting was held and attended by Lannie Young, Chris Doozan, Leslie Zawada and Tina Archer to prioritize the Storm Water Drainage issue. Leslie Zawada will explore elevations.

2) April Spring Clean-up

The Oakland County Sheriff's Department Trustees will be in the Township cleaning up next week and the letters will be sent out to local businesses and the dumpster set in place by the end of April

**B. New Business**

1) New Hudson Inn – Parking Lot Rental

Due to the New Hudson Inn being closed for restoration and their parking lot not being used the Inn has requested nonpayment of rent from March through August with rent beginning again in September. This money would then be used for improvements to the parking lot.

**Vince DeAngelis made a motion to approve that the New Hudson Inn forgo paying rent for their parking lot for from March through August 2016 upon receipt of an acceptable scope of work to the parking lot along with an agreement and authorize Lannie Young execute said agreement. Tim Miner offered support for the motion, which was approved unanimously by a roll call vote.**

**Roll call: Ayes: Mark Szerlag, Robert Heidrich, Vince DeAngelis, Tim Miner, John Bell**

**Nays: None**

2) Seasonal Assistance Contract Work

Discussion took place regarding assistance for Christina Archer in areas that take her away from the business of the DDA. This would include working with the festival committees and the park board.

**Vince DeAngelis made a motion to approve hiring a contract employee to assist Christina Archer at the rate of \$15.00 per hour, not to exceed 20 hours per week subject to a continuing review of need.**

**Roll call: Ayes: Tim Miner, Mark Szerlag, Vince DeAngelis, Robert Heidrich, John Bell**

**Nays: None**

**10. DDA Coordinator Update:**

Roundabout repairs started today.

Area Construction interested in Grand River and Milford Road parcel.

Franchise Donut Distributor interested in New Hudson Gas Station property but is discovering to many issues.

New Hudson Inn renovation moving along. The Oakland County Historical Committee have been invited to tour the building.

## 11. Reports/Announcements

### A. DDA Projects

Chris Doozan reported that there are no new projects in the DDA District.

Parking Lot Study will be presented at the May Meeting.

### B. Lease Revenue Report

All lease payments are up to date.

### C. Welcome to Lyon Initiative

No Ribbon Cutting events in April. Three are scheduled in the DDA District in May.

### D. Parks & Recreation Advisory Board

Park open for the season and Disc Golf participation is doing very well.

### E. Board Member Comments/Announcements

None

## 13. Committee Information and Updates

A. Economic Restructuring No Report

B. Promotion No Report

C. Design Public Parking Plan will be presented in May

D. Organization No Report

**Adjournment: Tim Miner made a motion to adjourn. Mark Szerlag offered support for the motion, which was approved unanimously. Meeting adjourned at 7:43 p.m.**

Respectfully submitted,

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Rose Case  
Recording Secretary

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Robert Heidrich  
DDA Secretary