

**Charter Township of Lyon  
Downtown Development Authority  
And Development Council  
Regular Meeting  
March 14, 2016**

Vice Chairman Jay Howie called the meeting to order at 7:00 p.m.

**Members Present:** Jay Howie  
John Bell  
Vince DeAngelis  
Kathleen Hart  
Robert Heidrich  
Tim Miner  
Mark Szerlag  
Lannie Young

**Absent:** Tamra Ward

**Also Present:** Christina Archer, DDA/Economic Development Coordinator, Chris Doozan/Township Planner/McKenna Associates, Loren Crandell/Township Engineer/Giffels Webster

**3. Public Discussion**

No Topic for Discussion

**4. Approval of Prior Meeting Minutes**

**Mark Szerlag made a motion to approve the minutes of the regular meeting held on Tuesday, February 9, 2016 as submitted. Tim Miner offered support for the motion, which was approved unanimously.**

**5. Approval of Consent Agenda**

**Tim Miner made a motion to approve the February 2016 consent agenda in the amount of \$2013.85 as submitted. Mark Szerlag offered support for the motion, which was approved unanimously by a roll call vote.**

**Roll call: Ayes: Lannie Young, Mark Szerlag, Kathleen Hart, John Bell,  
Vince DeAngelis, Tim Miner, Robert Heidrich, Jay Howie  
Nays: None**

**6. Approval of Agenda**

**Tim Miner made a motion to approve the agenda as submitted. Robert Heidrich offered support for the motion, which was approved unanimously.**

- 7 **Engineer Update:** Loren Crandell reported that in his report last month he stated that to clean the entire drainage system the cost would be \$1,500,000.00. Mr. Crandell has since concluded that at this time the Martindale and the Airport drains can be cleaned out at the cost of \$500,000.00. He met with the Water Resource Commission and they were in favor of this plan but then retracted this opinion the following day.

Mr. Crandell would like to meet with several DDA members to discuss this issue prior To meeting with the Water Resource Commission again.

8. **Action Items**

**A. Old Business**

1) Repairs to East Roundabout – Update and Cost Estimate

Christina Archer reported that the repair cost was approved at the last meeting and the work will begin next week.

**B. New Business**

1) Total Lawn Care

Total Lawn Care has requested an extension of the contract to include the 2016 season April-November for all DDA sites without any pay increase. It was stated that the DDA is very pleased with the service it has received from Total Lawn Care.

**John Bell made a motion to extend the Total Lawn Care contract for the 2016 season April thru November for all DDA properties as requested in their letter dated March 14, 2016. Tim Miner offered support for the motion which was approved unanimously, bly a roll call vote.**

**Roll call: Ayes: Kathleen Hart, Robert Heidrich, Vince DeAngelis, Mark Szerlag, Jay Howie, Lannie Young, Tim Miner, John Bell**

**Nays: None**

2) April Spring Clean Up

Christina Archer suggested that the DDA sponsor a spring clean-up in the downtown district during the month of April. A dumpster will be placed in a strategic spot and be available for businesses to use for cleaning up their locations of debris left from the fall and winter. The DDA was very receptive to the idea.

**Robert Heidrich made a motion to approve an amount not to exceed \$1000.00 to pay for a dumpster and signage for the Lyons Pride DDA April Spring Clean-Up. Mark Szerlag offered support for the motion, which was approved by a roll call vote.**

**Roll call: Ayes: Kathleen Hart, John Bell, Mark Szerlag, Jay Howie, Robert Heidrich, Vince DeAngelis, Tim Miner, Lannie Young**

9. **DDA Coordinator Update:**

Grass damaged by Brien's Services repaired today.

Rice Street rental house now on a month to month lease. Safety inspection will be done on house this week.

Downloaded an MSU Study on the importance of Placemaking.

Magna hoping for June opening.

Leslie Zawada and Christina will attend the Milford Trustees Meeting to discuss a road partnership at South Hill and Milford Road.

Gilden Woods Day Care Ground Breaking March 22<sup>nd</sup>.

New Hudson Inn closing for remodeling Friday, March 18<sup>th</sup>.

Crossroads Building was connected to the sewer today.

Letter sent to our former attorney stating that we are now contracting with Baker & Elowsky.

## 10. Reports/Announcements

### A. DDA Projects

Chris Doozan reported that there are no new projects in the DDA District.

### B. Lease Revenue Report

All lease payments are up to date.

### C. Welcome to Lyon Initiative

No Ribbon Cutting events in April. Three are scheduled in the DDA District in May.

### D. Parks & Recreation Advisory Board

Disc Golf Tournament scheduled in Atchison Park in September.

### E. Board Member Comments/Announcements

None

## 11. Committee Information and Updates

### A. Economic Restructuring No Report

### B. Promotion No Report

### C. Design

Robert Heidrich reported that the committee met with Chris Doozan and James. Conceptual drawings were presented and discussed. Chris Doozan is reviewing them and they will be presented to the DDA at the next meeting.

### D. Organization No Report

**Adjournment: Tim Miner made a motion to adjourn. Vince DeAngelis offered support for the motion, which was approved unanimously. Meeting adjourned at 8:00 p.m.**

Respectfully submitted,

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Rose Case  
Recording Secretary

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Robert Heidrich  
DDA Secretary