



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Wednesday, October 13, 2015
7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ **Bell** _____ **DeAngelis** _____ **Heidrich** _____ **Howie**
_____ **Miner** _____ **Szerlag** _____ **Ward** _____ **Young**

Also Present: _____ **Tina Archer, DDA/Economic Development Coordinator**
_____ **Chris Doozan, Township Planner/McKenna Associates**
_____ **Township Engineer** _____,
_____ **Guest**

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *September 9, 2015 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation: *Joe Sovis – Matrix Consulting Engineering (Link to company website in meeting packet)*

8. Engineer Update: *Loren Crandell*

9. Action Items:

A. Old Business

- 1) 2016 Budget – *Tina Archer* (Hard copy of proposed budget provided)
- 2) Status of Street Light Repairs in the DDA– *Lannie Young*
- 3) Land Purchase Agreement - *Tina Archer*
- 4) Storm Water Project Round Table – *Tina Archer*
- 5) Discussion regarding sewer taps in DDA Core – *Lannie Young/Tina Archer*

B. New Business

- 1) Michigan Festivals and Events Conference – *Tina Archer*
- 2) Vincenti Property - Proposed Change in Payment Terms– *Tina Archer*
- 3) Land Acquisition Opportunities – *Tina Archer*
- 4) Wayfinding Sign Replacement East Ring Road on GR - *Tina Archer*

C. DDA Coordinator Update

- Snow Removal Bid
- Update on Industrial Development Districts and Tax Abatement applications received to-date
- Oakland County Community Showcase Friday, October 30 – Oakland Cty Conference Room
- Tech 248 Meet-up Thursday, October 15, 2015 from 2:00 PM to 4:00 PM GM Providing Grounds

10. Reports/Announcements/Updates:

- A. DDA Projects - Update from Planning - Chris Doozan
- B. Lease Revenue Report: Tina Archer – All lease payments are up to date
- C. Welcome to Lyon Initiative: Tina Archer
- D. Parks & Recreation Advisory Board (PRAB) – John Bell
- E. Board Member Comments/Announcements:

11. Committee Information and Updates

- A. Economic Restructuring: Mark Szerlag
- B. Promotion: Tamra Ward
- C. Design: Robert Heidrich
- D. Organization: Jay Howie

12. Items Removed From the Consent Agenda For Action or Discussion**13. Outstanding Items/Issues – No Action/No Discussion****Adjournment****Consent Agenda – September 2015**

(See next page)

LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY					
PAYMENTS DUE -- SEPTEMBER 2015					
No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. Electric Service Period Oct 29 - Nov 26	2546-825-0010-6	8/31 -9/30 2015	\$ 94.15
2	DTE	57048 New Hudson Dr. Electric Service Period Oct 29 - Nov 26	2546-825-0111-4	8/31 -9/30 2015	\$ 152.48
3	DTE	57305 Grand River Electric Service Period Oct 29 - Nov 26	2546-824-0007-5	8/31 -9/30 2015	\$ 113.04
4	McKenna Associates	Professional Services 1. Prepare for and attend meeting on 9/9/2015	87002B, L20954A	8/7/2015	\$200.00
5	John Bell - Cell Phone Expense	\$40 per month Cell Phone Stipend	3165521372	9/1/2015	\$ 40.00
6	Tina Archer - Cell Phone Expense	\$40 per month Cell Phone Stipend	3204392312	9/1/2015	\$ 40.00
7	Total Lawn Care	Grass Cutting - Costello Drive \$40/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86833	10/5/2015	\$ 200.00
8	Total Lawn Care	Grass Cutting - New Hudson Dr/Det Basin - \$56/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86778	10/5/2015	\$ 280.00
9	Total Lawn Care	Grass Cutting - Grand River Area - \$40/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86968	10/5/2015	\$ 200.00
10	Total Lawn Care	Grass Cutting - Milford Rd Area - \$15/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86797	10/5/2015	\$ 75.00
11	Total Lawn Care	Grass Cutting - Grand River - \$60/cut: 8/31, 9/8, 9/14, 9/21, 9/28	87002	10/5/2015	\$ 300.00
12	Total Lawn Care	Grass Cutting - Grand River/Milford Area - \$14/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86936	10/5/2015	\$ 70.00
13	Total Lawn Care	Grass Cutting - Lyon Center Drive- \$50/Cut - 8/31, 9/8, 9/14, 9/21, 9/28	86858	10/5/2015	\$ 250.00
14	Total Lawn Care	Grass Cutting - In front of NH Cemetery - \$15/cut: 8/31, 9/8, 9/14, 9/21, 9/28	86903	10/5/2015	\$ 75.00
15	Total Lawn Care	Grass Cutting - New Hudson Drive W. \$35/cut:- 8/31, 9/8, 9/14, 9/21, 9/28	86754	10/5/2015	\$ 175.00
16	Oakland County	Oakland County Treasurer - Andrew Meisner	12011	9/30/2015	\$ 390.09
17	Attorney Fees	7/29/15 JHE - Receipt and review email correspondence and supporting documents from M. Cash re: IFTEC resolution; review file materials. 0.25 hours 8/3/15 MCQ - Study all information for Streetcar LLC Tax abatement and information to Board. 1.5 hours 1.75 hours x \$194.46/hour	NA	8/15/2015	\$ 340.31
18	WRC	Meter read dates 5/20/15 - 8/24/-15 Grand River Sprinklers		9/8/2015	\$ 75.94
19	BayLume, Inc.	ELA Lighting Beacon Products Ordered 2 poles, 2 heads, 6 drivers.	1083	7/29/2015	\$ 5,669.26
20	Crain's Detroit Business	Magazine Subscription Renewal			\$ 54.00
Total					\$ 8,794.27