

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Regular Meeting
Tuesday, June 9, 2015**

Chairman Jay Howie called the meeting to order at 7:02 p.m.

Members Present: Jay Howie
Robert Heidrich
Tim Miner
Mark Szerlag
Lannie Young

Absent: John Bell
Vince DeAngelis
Tamra Ward

Also Present: Christina Archer, DDA/Economic Development Coordinator, Chris Doozan, Township Planner/McKenna Associates, Loren Crandell/Township Engineer/Giffels-Webster

Guests: One (1)

3. Public Discussion None

4. Approval of Prior Meeting Minutes

Tim Miner made a motion to approve the minutes of the regular meeting held May 12, 2015 as submitted. Mark Szerlag offered support for the motion, which was approved unanimously by those in attendance.

5. Approval of Consent Agenda

Lannie Young made a motion to approve the Consent Agenda in the amount of \$3939.70 with the removal of Item # 19, roto tilling Community Garden in the amount of \$400.00. Robert Heidrich offered support for the motion, which was approved by a roll call vote.

**Roll call: Ayes: Jay Howie, Mark Szerlag, Robert Heidrich, Tim Miner,
Lannie Young
Nays: None
Absent: John Bell, Vince DeAngelis, Tamra Ward**

6. Approval of Agenda

Mark Szerlag made a motion to approve the agenda moving Item# 8A2 to Item# 9A/Closed Session. Tim Miner offered support for the motion, which was approved unanimously.

7. Presentation: None

8. Action Items:

A. Old Business

1) Welcome Boxes

Christina Archer reported that she will be scheduling a day with Tamra Ward to have the residents of Abbey Park assemble the Welcome Boxes.

2) Land Exchange Item moved

3) ICSC Annual Idea Exchange Event

Discussion took place regarding attendance at the 2015 Idea Exchange in July. It was determined that attendance is very valuable but a future decision will be made on whether to have a table this year.

Robert Heidrich made a motion to approve an amount up to \$300.00 for three (3) members to register and attend the July 23, 2015 Idea Exchange. Tim Miner offered support for the motion, which was unanimously approved by a roll call vote.

**Roll call: Ayes: Lannie Young, Tim Miner, Robert Heidrich, Jay Howie, Mark Szerlag
Nays: None**

4) Festival Update

Due to John Bell's absence a complete update of the Kite Festival will be presented at next month's meeting.

The Hirata Ribbon Cutting was extremely successful and they appreciated the efforts of Jane Purslow tremendously.

The Chamber Breakfast that Lyon Township hosted in James Atchison Park was a huge success and enjoyed by all.

The Community Garden is now open and many of the garden plots have been spoken for.

The pads for the Disc Golf Course will soon be poured and disc golf will be a reality in James Atchison Memorial Park.

Summerfest will have a Color Run, a very popular 5K race, hosted by the Pelican Foundation.

9A. Closed Session

Jay Howie made a motion to close the regular meeting of the DDA and enter into closed session. Tim Miner offered support for the motion, which was approved unanimously.

Lannie Young made a motion to re-open the regular meeting of the DDA. Tim Miner offered support for the motion, which was approved unanimously.

- 9A. Lannie Young made a motion that the DDA purchase the properties at 56850 Rice Street and 56862 Rice Street for up to \$168,368.00 contingent on an agreement drafted by the Township attorney and approved by both parties as to use of the existing parking lot for Dan Cheresko's building parking use for public space and other details associated with the ownership of sewer taps. Mark Szerlag offered support for the motion, which was approved by a roll call vote.**

Roll call: Ayes: Mark Szerlag, Tim Miner, Jay Howie, Lannie Young, Robert Heidrich

Nays: None

10. Reports/Announcements/Updates

A. DDA Related Updates from Township Planner

Chris Doozan reported:

The Henrob Building #2 has changed the building appearance as it faces Grand River and the new design looks decent.

Jimmy Johns is locating in Lyon Oaks Plaza.

A dental office will occupy space in the Evangelista Building.

Ash Enterprises are back again.

- B. DDA Coordinator Update Presented previously
- C. Lease Revenue Report All lease payments are up to date.
- D. Welcome to Lyon Initiative
Tina Archer reported that now that Kite Festival is a thing of the past she is in the process of scheduling ribbon cutting events to welcome our new businesses to Lyon Township.
- E. Building Permits
Single-family residential building permits issued in May 2015: Twenty one (21)
Total single-family residential building permits issued Year to Date 2015: One hundred twelve (112).
- F. Parks & Recreation Advisory Board No Report
- G. Board Member Comments/Announcements None

11. Committee Information and Updates

- A. Economic Restructuring No Report
- B. Promotion No Report
- C. Design No Report
- D. Organization No Report

12. Items Removed From Consent Agenda for Action or Discussion

Jay Howie was given an explanation of the necessity in hiring someone to prepare the Community Garden for use by the residents. The planting season had approached and requests were coming in to the Township for garden plots.

Lannie Young made a motion to pay #19 Roto Tiling of Community Garden in the amount of \$400.00. Tim Miner offered support for the motion, which was approved unanimously by a roll call vote.

Roll call: Ayes: Tim Miner, Jay Howie, Mark Szerlag, Robert

Heidrich, Lannie Young
Nays: None

Adjournment: Tim Miner made a motion to adjourn. Mark Szerlag offered support for the motion, which was approved unanimously. Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Rose Case
Recording Secretary