



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, May 12, 2015
7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call:

_____ **Bell** _____ **DeAngelis** _____ **Heidrich** _____ **Howie**
_____ **Miner** _____ **Szerlag** _____ **Ward** _____ **Young**

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *April 14, 2015 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentations: None

8. Action Items:

A. Old Business

- 1) Welcome Boxes Update – *Tina Archer*
- 2) Land Exchange Proposal –Crossroads Project - Mark Szerlag & Tina Archer
- 3) Festival Update - John Bell

B. New Business

- 1) Street index Map (Update) – John Bell
- 2) Round-about maintenance - Tina Archer
- 3) Sign Ordinance – Jay Howie
- 4) New Hudson Inn Renovations/Lease – Tina Archer
- 5) Update from Economic Outlook Report – Tina Archer
- 6) Update from OCED Community Discussion – Tina Archer

9. DDA Coordinator Update

10. Reports/Announcements/Updates:

- A. DDA Related Update(s) from Township Planner – Chris Doozan
- B. Lease Revenue Report: *Tina Archer – All lease payments are up to date*
- C. Welcome to Lyon Initiative: *Tina Archer*
- D. Building Permits: *Tina Archer*
 - *Single-family residential/dwelling building permits issued in **April 2015:** 23*
 - *Total Single-family residential/dwelling permits issued **Year-to-Date 2015:** 91*
 - *Same period previous year, number of single-family residential building permits: 82*
 - *Number of Single-Family residential/dwelling permits over Previous Year (2014): +9*
- E. Parks & Recreation Advisory Board (PRAB) – *John Bell*

F. Board Member Comments/Announcements:**11. Committee Information and Updates**

- A. Economic Restructuring: *Mark Szerlag*
 B. Promotion: *Tamra Ward*
 C. Design: *Robert Heidrich*
 D. Organization: *Jay Howie*

12. Items Removed From the Consent Agenda For Action or Discussion**13. Outstanding Items/Issues – No Action/No Discussion****Adjournment****Consent Agenda – May 12, 2015****LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY****PAYMENTS DUE -- APRIL 2015**

No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. Electric Service Period Oct 29 - Nov 26	2546-825-0010-6	April 1 - May 1 2015	\$ 90.94
2	DTE	57048 New Hudson Dr. Electric Service Period Oct 29 - Nov 26	2546-825-0111-4	April 1 - May 1 2015	\$ 153.56
3	DTE	57305 Grand River Electric Service Period Oct 29 - Nov 26	2546-824-0007-5	April 1 - May 1 2015	\$ 117.09
4	McKenna Associates	Professional Services 1. Prepare for and attend DDA meeting (4/14/2015) = \$200.00 2. Dan Cheresko - work on site plan issues (Senior VP). = \$60.00 3. Prepare base map and initial layouts for parking plan - Southeast quadrant of Grand River/Milford Road intersection (Senior VP and Senior Urban Designer). \$351.00 4. Meetings with Hirata Officials, 4/21/2015 & 4/23/2015. = \$240.00 5. Meeting with Magna officials, 4/1/2015. v= \$270.00	87002B, L20954A	5/4/2015	\$1,121.00
5	John Bell Cell Phone Expense	\$40 per month Cell Phone Stipend	3165521372	4/14/2015	\$ 40.00
6	Tina Archer - DDA Coordinator - Cell Phone Expense	\$40 per month Cell Phone Stipend	3204392312	4/14/2015	\$ 40.00

7	Total Lawn Care	* Mulch Installation all tree rings and landscape beds along Grand River Ave.	68499	6/6/2014	\$ 2,500.00
8	Total Lawn Care	* Mulch Installation all tree rings and landscape beds along Lyon Center Drive East	68498	6/6/2014	\$ 590.00
9	Total Lawn Care	* Mulch Installation all tree rings and landscape beds along New Hudson Dr & Detention basin	68501	6/6/2014	\$ 252.00
10	Total Lawn Care	* Mulch Installation all tree rings New Hudson Drive West	68502	6/6/2014	\$ 693.00
11	Total Lawn Care	* Irrigation Repair West Roundabout	69786	6/26/2014	\$ 189.37
12	Total Lawn Care	Brush Hog Community Garden 8/18/2014	75328	12/16/2014	\$ 300.00
13	Total Lawn Care	* Sprinkler System Winterization	81420	12/12/2014	\$ 120.00
14	Total Lawn Care	* 2014 Roundabout Maintenance (3) - spring clean-up, fertilizers, bed care for the year, fall clean-up.	81419	12/23/2014	\$ 2,682.00
15	Total Lawn Care	Grass Cutting - Costello Drive 4/29/2015 & 5/4/2015	82396	5/10/2015	\$ 80.00
16	Total Lawn Care	Grass Cutting - New Hudson Dr/Det Basin - 4/29/15 & 5/4/2015	82397	5/11/2015	\$ 112.00
17	Total Lawn Care	Grass Cutting - Grand River Area - 4/29/15 & 5/4/2015	82398	5/11/2015	\$ 80.00
18	Total Lawn Care	Grass Cutting - Milford Rd Area - 4/29/15 & 5/4/2015	82399	5/11/2015	\$ 30.00
19	Total Lawn Care	Grass Cutting - Grand River - 4/29/15 & 5/4/2015	82401	5/11/2015	\$ 120.00
20	Total Lawn Care	Grass Cutting - Grand River/Milford Area - 4/29/15 & 5/4/2015	82402	5/11/2015	\$ 28.00
21	Total Lawn Care	Grass Cutting - Lyon Center Drive - 4/29/15 & 5/4/2015	82410	5/11/2015	\$ 100.00
22	Total Lawn Care	Grass Cutting - In front of NH Cemetery - 4/29/15 & 5/4/2015	82411	5/11/2015	\$ 30.00
23	Total Lawn Care	Grass Cutting - New Hudson Drive W. - 4/29/15 & 5/4/2015	82413	5/11/2015	\$ 70.00
24	Press On Printing Inc	Business Cards - Christina Archer	13360	4/13/2015	\$ 45.00
25	Brien's Services, Inc	Shoveling /Deicing of sidewalks Sections A,B,C,D,E,F,G & H 1/9/2015 & 1/12/2015 @ \$667.16 each	21582	1/18/2015	\$ 1,334.32
26	Brien's Services, Inc	Shoveling /Deicing of sidewalks Sections A,B,C,D,E,F,G, H & I 3/4/2015 @ \$742.16	22170	3/15/2015	\$ 742.16
Total					\$ 11,660.44