

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Regular Meeting
Tuesday, April 14, 2015**

Vice Chairman John Bell called the meeting to order at 7:00 p.m.

Members Present: John Bell
Vince DeAngelis
Robert Heidrich
Tim Miner
Mark Szerlag

Absent: Jay Howie
Tamra Ward
Lannie Young

Also Present: Christina Archer, DDA/Economic Development Coordinator, Chris Doozan, Township Planner/McKenna Associates, Loren Crandell, Township Engineer/Giffels Webster

Guests: Three (3)

3. Public Discussion

Steve Chilton, a Lyon Township resident who owns property on the Southeast corner of Grand River and Wells Street appeared before the DDA. Mr. Chilton expressed his concerns about his property being rezoned and also the amount of his taxes.

Mr. Chilton will meet with Chris Doozan to address his concerns.

4. Approval of Prior Meeting Minutes

Tim Miner made a motion to approve the minutes of the regular meeting held on Tuesday, March 10, 2015 as submitted. Mark Szerlag offered support for the motion, which was approved unanimously by those members in attendance.

5. Approval of Consent Agenda

Mark Szerlag made a motion to approve the Consent Agenda in the amount of \$795.00. Tim Miner offered support for the motion, which was approved by a roll call vote.

**Roll call: Ayes: John Bell, Tim Miner, Robert Heidrich,
Vince DeAngelis, Mark Szerlag
Nays: None
Absent: Jay Howie, Tamra Ward, Lannie Young**

6. Approval of Agenda

Tim Miner made a motion to approve the agenda with the addition of Drain Update as #6 under Old Business Drain and under New Business #6 Economic Development Luncheon attendance and #7 Equipment purchase request. Robert Heidrich offered support for the motion which was unanimously approved.

7. Presentation: None

8. Action Items:

A. Old Business

1) Tax Abatement Policy Update

Mark Szerlag reported that two businesses that had previously applied for a tax Abatement has been successfully approved. They are the Lindsey Group and JIT Packaging

2) Costello Lease Agreement

Christina Archer presented the lease agreement between Troy Powe the owner of Wonder Jump and Lyon Township, DDA for use of the Costello Building. Changes made to the lease by the attorney was outlined in red.

Mark Szerlag made a motion to approve the month to month lease between Troy Powe and Lyon Township as stated in the document presented. Tim Miner offered support for the motion, which was approved unanimously.

3) Costello Building Improvement

Troy Powe presented a letter outlining a list of improvements he would like to complete in the Costello Building.

Vince DeAngelis made a motion to give Troy Powe authority to make improvements to the Costello Building at the his expense as outlined in the April 13, 2015 letter. Tim Miner offered support for the motion, which was unanimously approved.

4) Welcome Boxes Update

Christina Archer presented a sample of the Welcome Box and explained that she is gathering materials for them. They will be stuffed by Abbey Park residents and will be available for distribution early summer.

5) Land Exchange Proposal

The idea of a land exchange proposal between Dan Cheresko, owner of the Crossroad Building and Lyon Township has been suggested for consideration.

Mark Szerlag made a motion to schedule a meeting of the Economic Restructuring Committee and include the Township Supervisor, Township Clerk and Township Treasurer for the purpose of discussion regarding a Land Exchange Proposal with the Crossroad Building project. Tim Miner offered support for the motion, which was unanimously approved.

The recommendation from this scheduled meeting will be presented at the May DDA Meeting.

6) Drain Update

Loren Crandell reported that the detail on the splitter box for the southwest retention basin has been completed and submitted to the Water Resource Commission. Mr. Crandell will meet next week to review it with them.

A meeting has been scheduled with the Drain Commission to discuss the best way to deal with the drains as we go in the future.

B. New Business

1) A-Source Advertisement

Discussion took place regarding placing an ad in A-Source Magazine.

Robert Heidrich made a motion to decline placing an ad in A-Source

Magazine. Vince DeAngelis offered support for the motion, which was unanimously approved.

2) Sign Ordinance

Tabled

3) Round-about Repairs

Christina Archer stated that Jay Howie requested that she assess all the necessary repairs in the DDA District. Ms. Archer will do this and report back to the DDA. She will also secure a new quote for the necessary round about repairs.

4) Festival Update Michigan

John Bell presented a sample of the brochures available highlighting information on the individual festivals planned for this summer in Lyon Township.

This year remote control truck races will be feature at Summerfest. A sample has arrived and the committee will start promoting sponsorship of this event to the local businesses.

Road closures for both Summerfest and the Ethnic Festival have been approved.

A 5K Color Run has been added to Summefest sponsored by the Pelican Foundation.

In conclusion Mr. Bell noted that any non- profit organization is invited to have a booth at this year's festivals providing they provide us a few festival volunteers.

5) New Hudson Inn Lease

Christina Archer reported that the lease with the New Hudson Inn is up for renewal and some additional controls will be added to the new lease.

6) Economic Development Luncheon Attendance

Robert Heidrich made a motion to approve \$50.00 for Christina Archer to attend the Oakland County Economic Development Luncheon on April 30, 2015. Mark Szerlag offered support for the motion, which was approved by a roll call vote.

Roll call: Ayes: John Bell, Mark Szerlag, Tim Miner, Vince DeAngelis, Robert Heidrich
Nays: None

7) Equipment Request

Mark Szerlag made a motion to approve an amount not to exceed \$115.00 to Purchase of a Fellows Star Comb Binding Machine for use by Christina Archer, DDA/Economic Development Coordinator. Vince DeAngelis offered Support for the motion, which was approved by a roll call vote.

Roll call: Ayes: Tim Miner, John Bell, Mark Szerlag, Vince DeAngelis, Robert Heidrich
Nays: None

9. DDA Coordinator Update

Christina Archer reported that she recently received invoices that date back to 2014 from Total Lawn care. Ms. Archer will meet with and Lannie Young and then contact the owner of Total Lawn Care to review these invoices.

Ms. Archer informed the DDA members that John Bell is being presented a Lifetime Achievement Award from the Chamber of Commerce at a luncheon this month. She has details available for anyone wishing to attend the luncheon.

Hirata Corporation will be hosting an Open House on May 19th for anyone wishing to attend.

Ms. Archer is requesting that Planner Update be added to the DDA monthly agenda enabling Chris Doozan to bring the DDA up to date on what is happening in the Lyon Township.

10. Reports /Announcements/ Updates

A. Lease Revenue Report

All lease payments are current

B. Welcome to Lyon Initiative

Eight Ribbon Cutting Events are planned for the near future.

C. Building Permits

Twenty-four (24) residential permits issued in March 2015 bringing a total of sixty-eight (68) year to date. The same period last year thirty-two (32) residential permits were issued making us down twelve (12) from 2014.

D. Parks & Recreation Advisory Board

The Disc Golf Course will be launched in June. It will be introduced as Lyons Den. The Eagle Scouts may be building an information Kiosk for the course.

11. **Committee Information and Update**

- A. Economic Restructuring Meeting to be scheduled
- B. Promotion No Report
- C. Design No Report
- D. Organization No Report

Adjournment: Vince DeAngelis made a motion to adjourn. Tim Miner offered support the motion, which was approved unanimously. Meeting adjourned at 7:59 p.m.

Respectfully submitted,

Rose Case
Recording Secretary