

**Charter Township of Lyon
Downtown Development Authority
And Development Council
Regular Meeting
Tuesday March 10, 2015**

Vice Chairman John Bell called the meeting to order at 7:00 p.m.

Members Present: John Bell
Tim Miner
Bryan Wallace
Tamra Ward
Lannie Young

Late Arrivals: Jay Howie
Mark Szerlag

Absent: Vince DeAngelis
Robert Heidrich

Also Present: Christina Archer, DDA/Economic Development Coordinator, Chris Doozan, Township Planner/McKenna Associates

Guests: Two (2)

3. **Public Discussion**
4. **Approval of Prior Meeting Minutes**

Tamra Ward made a motion to approve the minutes of the regular meeting of February 10, 2015 as submitted. Tim Miner offered support for the motion, which was approved unanimously by those in attendance.

5. **Approval of Consent Agenda**

Lannie Young made a motion to approve the Consent Agenda in the amount of \$2298.17. Tamra Ward offered support for the motion, which was approved by a roll call vote.

Christina Archer will work with Mr. Powe on a final rental agreement and it will be presented at the April DDA Meeting for approval.

3) Lawn Mowing

Lannie Young explained to the DDA members that when the last contract was signed with Total Lawn Care the option of extending the contract for an additional year at the same price was offered.

The service extended by Total Lawn Care has been extremely satisfactory and Mr. Young asked if the DDA would like to take advantage of this offer.

Bryan Wallace made a motion to extend the contract with Total Lawn Care for an additional one year at the agreed upon price. Tim Miner offered support for the motion, which was approved unanimously.

4) DDA Position Replacement

Due to the resignation of Bryan Wallace Lannie Young presented the DDA members with a resume of a prospective replacement member for the DDA. He will continue interview for this position.

9. DDA Coordinator Update

Christina Archer thanked the DDA members for her new file cabinet and invited them to stop by her office and take a look.

Ms. Archer also stated that she is continuing to work on finding a high school intern.

10. Reports/Announcements/Updates

A. Lease Revenue Report

All lease payments are current.

B. Welcome to Lyon Initiative

Nothing currently planned

C. Building Permits

Twenty-four (24) single-family residential permits issued in February 2015 bring the total for this year to forty-four (44). During the same period last year thirty-two (32) residential permits were issued.

D. Parks & Recreation Advisory Board

John Bell reported that the Disc Golf Program is on line, the funds have been approved and the cages have been ordered.

Sean Morgan who has been instrumental in setting up this program has been appointed to the Park Advisory Board

Mr. Bell stated that the pavilion lighting is moving along. Mike Barber is working on the project and the pavilions will be illuminated this season.

The park rental fee structure is being reviewed.

Troy Powe, owner and operator of Wonder Jump will host the Chamber Breakfast on Friday, March 20th at the Lyon Township Municipal Center.

E. Board Member Comments /Announcements

Lannie Young announced that the RCOC will hold its Strategic Planning Commission Meeting on Thursday, March 12th at 2:00 p.m. at the Township Hall.

Troy Powe, owner and operator of Wonder Jump will host the Chamber Breakfast on Friday, March 20th at the Lyon Township Municipal Center.

11. Committee Information and Updates

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| A. <u>Economic Restructuring</u> | No Report |
| B. <u>Promotion</u> | No Report |
| C. <u>Design</u> | No Report |
| D. <u>Organization</u> | No Report |

Adjournment: Tim Miner made a motion to adjourn. Mark Szerlag offered support for the motion, which was approved unanimously. Meeting adjourned at 8:09 p.m.

Respectfully submitted,

Rose Case
Recording Secretary