



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Wednesday, January 13, 2015
7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call:

_____ **Bell** _____ **DeAngelis** _____ **Heidrich** _____ **Howie** _____ **Miner**
_____ **Szerlag** _____ **Wallace** _____ **Ward** _____ **Young**

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *December 9, 2014 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentations: None

8. Action Items:

A. Old Business

1) Crossroads Building Plan Update – Tina Archer

B. New Business

1) Downtown Storm Drain – Township Engineer Leslie Zawada –Scope of Work Discussion - Jay Howie

2) Snow Removal – Tina Archer

3) Welcome Boxes (Marketing & Promotion) – Tina Archer

4) Business Card Holder (Marketing & Promotion) – Tina Archer

5) WK Smith Lyon Tech Park Ground Sign - Tina Archer

9. Reports/Announcements/Updates:

A. DDA Coordinator Report – Tina Archer

B. Lease Revenue Report: Tina Archer – All lease payments current

C. Welcome to Lyon Initiative: Tina Archer

Ribbon Cutting Events – Petz Auto and Truck – Wednesday, January 21@ 8:30am

- Grand Trunk Cross Fit – Monday, January 26 @ 8:30am

D. Building Permits: Tina Archer

- Township issued 33 single-family residential/dwelling building permits in Dec 2014, for a total of 363 new residential building permits YTD-2014. By this time last year the Township had issued 290 single-family residential building permits. Township is up 73 permits over this time Previous Year.

E. Parks & Recreation Advisory Board (PRAB) – John Bell

F. Board Member Comments/Announcements:

10. Committee Information and Updates

A. Economic Restructuring: Mark Szerlag

B. Promotion: Tamra Ward

C. Design: Robert Heidrich

D. Organization: Jay Howie

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

13. Adjournment

Consent Agenda January 13, 2015

PAYMENTS DUE -- DECEMBER 2014					
No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. Electric Service Period Oct 29 - Nov 26	2546-825-0010-6	12/2014	\$ 168.12
2	DTE	57048 New Hudson Dr. Electric Service Period Oct 29 - Nov 26	2546-825-0111-4	12/2014	\$ 292.24
3	DTE	57305 Grand River Electric Service Period Oct 29 - Nov 26	2546-824-0007-5	12/2014	\$ 189.23
4	McKenna Associates	1. Prepare for and attend DDA meeting (11/12/2014) \$200.00 2. Research costs of New Hudson Streetscape Improvements (area in front of Twp Hall) Senior Vice President: 1.25 Hours @ \$120.00 = \$150.00 Dir of Landscape Architecture 4.50 hrs @ \$110.00 = \$495.00	87002B, L20954A	12/2/2014	\$ 845.00
5	WRC	Meter Read Dates: 8/18/2014 - 11/17/2014 Usage: 24	49682-00	11/24/2014	\$ 74.59
6	WRC	Meter Read Dates: 8/18/2014 - 11/17/2014 Usage: 23	49634-00	11/24/2014	\$ 73.27
7	Arcadia Publishing	Additional order of 280 History of Lyon Township books- <i>Twp Board matched cost to cover \$2,500 of invoice total of \$2,770.74</i>		10/29/2014	\$ 270.74
8	The Creative Chameleon	Marketing: Historic Brochure Template	121214	12/12/2014	\$ 59.00
9	Office Depot	DDA Portion of Office Depot Invoice for ink cartridges used by Jane Purslow for printing of DDA and Welcome to Lyon business photos	745521778- 001	12/12/2014	\$ 155.66
14	John Bell Cell Phone Expense	\$40 per month Cell Phone Stipend	3165521372	12/20- 01/19	\$ 40.00
15	Tina Archer - DDA Coordinator - Cell Phone Expense	\$40 per month Cell Phone Stipend	3176563712	12/2014	\$ 40.00
Total					\$ 2,207.85