



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, January 12, 2016

7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ Bell _____ DeAngelis _____ Hart _____ Heidrich _____ Howie
_____ Miner _____ Szerlag _____ Ward _____ Young

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner/McKenna Associates
_____ Township Engineer _____,
_____ Guest(s)

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *December 15, 2015 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation: Joe Sovis – Lighting in the DDA / East Roundabout

8. Engineer Update: *Loren Crandell*

9. Action Items:

A. Old Business

- 1) Land Acquisition Rice Street Parcels and Residential Lease Agreement – *Tina Archer*
- 2) Storm Water Project Round Table – *Tina Archer*
- 3) Crossroads Mall PRIP Grant Update – *Tina Archer*

B. New Business

- 1) New DDA Board Member – *Jay Howie*
- 2) New Board Member Meeting Binders – *Tina Archer*
- 3) Discussion on Contract Help – *Jay Howie/Tina Archer*
- 4) East Roundabout Damage and Repairs – *Tina Archer*
- 5) MEDA Capitol Day – *Tina Archer*

10. DDA Coordinator Update

- Spec Building – Township Board Resolution – Lyon Industrial Research Centre
- Developer interested in the NW corner of Grand River and Milford
- Developer interested in the NE corner of Grand River and Milford
- South Lyon Community Schools Committee on Growth – Jan 12 – 6pm
- WRC Steering Committee for Unit Factor Study – Jan 13, 1:30pm
- Database – Website Business List Update
- TECH 248 – Identify technology champion – ideas on where to host event

11. Reports/Announcements/Updates:

- A. DDA Projects - Update from Planning: *Chris Doozan*
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- D. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- E. Board Member Comments/Announcements:

12. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *Appoint new Committee Chair*
- C. Design: Update on Conceptual Plan for Downtown Area Public Parking - *Robert Heidrich*
- D. Organization: *Jay Howie*

13. Items Removed From the Consent Agenda For Action or Discussion**14. Outstanding Items/Issues – No Action/No Discussion****Adjournment****Consent Agenda for November 2015 and December 2015**

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Tuesday, January 12, 2016

7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

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_____ Bell _____ DeAngelis _____ Hart _____ Heidrich _____ Howie
_____ Miner _____ Szerlag _____ Ward _____ Young

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
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AGENDA

Tuesday, January 12, 2016

7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ Bell _____ DeAngelis _____ Hart _____ Heidrich _____ Howie
_____ Miner _____ Szerlag _____ Ward _____ Young

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner/McKenna Associates
_____ Township Engineer _____,
_____ Guest(s)

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *December 15, 2015 Regular Meeting Minutes*

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- Developer interested in the NE corner of Grand River and Milford
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- Database – Website Business List Update
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11. Reports/Announcements/Updates:

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- E. Board Member Comments/Announcements:

12. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *Appoint new Committee Chair*
- C. Design: Update on Conceptual Plan for Downtown Area Public Parking - *Robert Heidrich*
- D. Organization: *Jay Howie*

13. Items Removed From the Consent Agenda For Action or Discussion**14. Outstanding Items/Issues – No Action/No Discussion****Adjournment****Consent Agenda for November 2015 and December 2015**

**LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
PAYMENTS DUE -- NOVEMBER 2015**

No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	DTE	30461 Lyon Center Dr E. Electric Service Period Oct 29 - Nov 30	2546-825-0010-6	12/3/2015	\$ 147.36
2	DTE	57048 New Hudson Dr. Electric Service Period Oct 29 - Nov 30	2546-825-0111-4	12/3/2015	\$ 240.14
3	DTE	57305 Grand River Electric Service Period Oct 29 - Nov 30	2546-824-0007-5	12/3/2015	\$ 122.14
4	McKenna Associates	1. Prepare for and attend DDA mtg 11/10/15 - Rate \$200.00 2. Initial work on New Hudson parking plan 1.75 hrs @ \$120/hr	87002B, L20954A	12/7/2015	\$410.00
5	John Bell - Cell Phone Expense	\$40 per month Cell Phone Stipend	3316239152	11/1/2015	\$ 40.00
6	Tina Archer - Cell Phone Expense	\$40 per month Cell Phone Stipend - last request - Twp issued phone	3204392312	11/1/2015	\$ 40.00
7	Tina Archer	Mileage Reimbursement	Oct 30 - Dec 11, 2015		\$ 116.73
8	O'Briens	Per push invoice for 11/24/2015 Sheveling/Deicing	24733	11/30/2015	\$ 764.42
9	Michig Fesitvals & Events	Annual Membership Dues 1/14 /16 - 1/14/17	17780	12/2/2015	\$ 160.00
10	Giffels Webster	a. Contract Administration b. Inspection (manhole installation) c. Record Drawings	110399	11/23/2015	\$ 4,487.00
11	Attorney Fee	Lyon Industrial Development District 10/22/15 - review of supporting documents (.50 hrs) 11/2/15 Review of file materials and agenda items (.50 hrs)	Total with Township Invoice	11/1/2015	\$ 194.46
12	MEDA	MI Econ Dev Association Annual membership due	10258	8/28/2015	\$ 270.00
13	Wonder Jump	Tent Setup /Breakdown for Photos with Santa	2015-115	12/3/2015	\$ 250.00
14	Andrew Meisner	Oakland County Treasurer DDA County Tax	12011	11/30/2015	\$ 16,835.11
15	Ryan Archer	Database Project		11/11/2015	\$ 255.00
16	Lyon Twp	DDA 2014 Tax for Parking lot next to New Hudson Inn	2014	7/6/1905	\$ 130.24
Total					\$24,462.60

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5	John Bell - Cell Phone Expense	\$40 per month Cell Phone Stipend	3316239152	1/14/2016	\$ 40.00
6	Ryan Archer	Database Project	101	1/7/2016	\$ 245.00
Total					\$ 1,078.49



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, January 12, 2016

7:00 pm

Lyon Township Municipal Building - 58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call: Time: _____ PM

_____ Bell _____ DeAngelis _____ Hart _____ Heidrich _____ Howie
_____ Miner _____ Szerlag _____ Ward _____ Young

Also Present: _____ Tina Archer, DDA/Economic Development Coordinator
_____ Chris Doozan, Township Planner/McKenna Associates
_____ Township Engineer _____,
_____ Guest(s)

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *December 15, 2015 Regular Meeting Minutes*

5. Approval of Consent Agenda

6. Approval of Agenda

7. Presentation: Joe Sovis – Lighting in the DDA / East Roundabout

8. Engineer Update: *Loren Crandell*

9. Action Items:

A. Old Business

- 1) Land Acquisition Rice Street Parcels and Residential Lease Agreement – *Tina Archer*
- 2) Storm Water Project Round Table – *Tina Archer*
- 3) Crossroads Mall PRIP Grant Update – *Tina Archer*

B. New Business

- 1) New DDA Board Member – *Jay Howie*
- 2) New Board Member Meeting Binders – *Tina Archer*
- 3) Discussion on Contract Help – *Jay Howie/Tina Archer*
- 4) East Roundabout Damage and Repairs – *Tina Archer*
- 5) MEDA Capitol Day – *Tina Archer*

10. DDA Coordinator Update

- Spec Building – Township Board Resolution – Lyon Industrial Research Centre
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