



and  
DEVELOPMENT AREA CITIZENS COUNCIL

*The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.*

**AGENDA**

**Tuesday, October 14, 2014**

**7:00 pm**

Lyon Township Municipal Building  
58000 Grand River Avenue, New Hudson 48165

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**1. Call to Order Regular Meeting/Roll Call:**

\_\_\_\_\_ **Bell**      \_\_\_\_\_ **DeAngelis**      \_\_\_\_\_ **Heidrich**      \_\_\_\_\_ **Howie**  
\_\_\_\_\_ **Szerlag**      \_\_\_\_\_ **Wallace**      \_\_\_\_\_ **Ward**      \_\_\_\_\_ **Young**

**2. Pledge of Allegiance**

**3. Public Discussion, non-agenda items**

**4. Approval of Prior Meeting Minutes:** *September 9, 2014 Regular Meeting Minutes  
September 29, 2014 – Special Meeting Minutes*

**5. Approval of Consent Agenda**

**6. Approval of Agenda**

**7. Presentations:** None

**8. Action Items:**

**A. Old Business**

- 1) Park Signs – *Tina Archer*
- 2) Park Brush Grubbing Update- *Lannie Young*
- 3) Land Lease Agreements: *Tina Archer*
- 4) MEDC Salesforce reimbursement – *Tina Archer*
- 5) Tree replacement in DDA – *Tina Archer*
- 6) Update on Cheresko Building
- 7) Update on New Hudson Inn

**B. New Business**

- 1) DDA 2015 Budget Discussion – *Lannie Young*
- 2) Historic Presentation by John Bell – Historic Photos – Next Project – *John Bell*
- 3) Economic Development Strategy and Guidelines- *Jay Howie*
- 4) Hour Magazine – Prosper (\$1,750.00)
- 5) Automation Alley – Annual Membership Renewal (\$350.00)

**9. Reports/Announcements/Updates:**

- A.** Lease Revenue Report: *Tina Archer* – All lease payments current
- B.** Welcome to Lyon Initiative: *Tina Archer*

- C. Building Permits: *Tina Archer*  
Township issued 23 single-family residential/dwelling building permits in Sept 2014, for a total of 259 new residential building permits YTD. By this time last year the Township had issued 231 single-family residential building permits. (We are up 18 over PY).
- D. Parks & Recreation Advisory Board (PRAB) – *John Bell*
- E. Board Member Comments/Announcements:

#### 10. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *Tamra Ward* – *Sub-committee Recommendation*
- C. Design: *Robert Heidrich* – *Sub-Committee Recommendation*
- D. Organization: *Jay Howie*

#### 11. Items Removed From the Consent Agenda For Action or Discussion

#### 12. Outstanding Items/Issues – No Action/No Discussion

#### 13. Adjournment

#### Consent Agenda October 14, 2014

### LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY PAYMENTS DUE -- SEPTEMBER 2014

No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	Total Lawn Care New Hudson Dr W Detention Basin	Grass Cutting 8/4, 8/11, 8/18, 8/25 @\$56 for each cutting	72251	9/3/2014	\$ 224.00
2	Total Lawn Care Grand River Avenue	Grass Cutting 8/4, 8/11, 8/18, 8/25 @ \$60 for each cutting	72466	9/3/2014	\$ 240.00
3	Total Lawn Care Lyon Center Drive	Grass Cutting 8/4, 8/11, 8/18, 8/25 @ \$50 for each cutting	72317	9/3/2014	\$ 200.00
4	Total Lawn Care Grand River Avenue	Grass Cutting 8/4, 8/11, 8/18, 8/25 @ \$40 for each cutting	72426	9/3/2014	\$ 160.00
5	Total Lawn Care New Hudson Dr W.	Grass Cutting 8/4, 8/11, 8/18, 8/25 @\$35 for each cutting	72223	9/3/2014	\$ 140.00
6	Total Lawn Care Milford Road	Grass Cutting 8/4, 8/11, 8/18, 8/25 @\$15 for each cutting	72267	9/3/2014	\$ 60.00

7	Total Lawn Care <i>New Hudson In Front of Cemetery</i>	Grass Cutting 8/4, 8/11, 8/18, 8/25 @ \$15 for each cutting	72379	9/3/2014	\$ 60.00
8	Total Lawn Care <i>Costello Drive</i>	Grass Cutting 8/4, 8/11, 8/18, 8/25 @\$40 for each cutting	72289	9/3/2014	\$ 160.00
9	Total Lawn Care <i>Grand River/ Milford Rd</i>	Grass Cutting 8/4, 8/11, 8/18, 8/25 @ \$14 for each cutting	72412	9/3/2014	\$ 56.00
10	DTE	30461 Lyon Center Dr E. June- July 2014 Electric Service	2546-825-0010-6		\$ 125.76
11	DTE	57048 New Hudson Dr. June- July 2014 Electric Service	2546-825-0111-4		\$ 266.02
12	DTE	57305 Grand River June- July 2014 Electric Service	2546-824-0007-5		\$ 76.12
13	McKenna Associates	1. Prepare for and attend DDA meeting (8/12/2014) \$200.002. Continue work with Dan Cheresko, review plans for building improvements. 3.75 hrs - \$450.003. Compile streetscape cost and design information 1.25 hrs \$150.004. DDA brainstorming session. 2.25 hrs - \$270.005. Conference call regarding South Hill Road Category A Funding (Aug 13) 1 hr. \$120.00	87002B, L20954A	9/5/2014	\$ 1,190.00
14	Jane Purslow	HP Printer Ink - 3 colors \$123.76 Photo Glossy Paper- 100Ct \$22.71			\$ 146.47

15	Giffels Webster	<p>1. Work related to Southwest Regional Detention Basin:</p> <ul style="list-style-type: none"> <li>a. Initiate the preparation of temp drainage/maintenance agreement as necessary for Spring Meadows to connect \$818.00</li> <li>b. Summarize technical information to be included in temp drainage/maintenance agreement \$266.00</li> <li>c. Review and comment on temporary drainage/maintenance agreement \$332.50</li> <li>d. Prepare maps and documents for future meeting with WRC with the purpose of discussing permanent drain alternatives for the detention basin \$1,176.00</li> <li>e. Attend DDA Board meeting when temporary drainage/maintenance agreement was approved. \$199.50</li> <li>f. Obtained supplemental record drawing information at basin inlet. \$854.25</li> </ul> <p style="text-align: right;">INVOICE TOTAL \$3,646.25</p>			<p style="text-align: right;">\$ 3,646.25</p>
<b>Total</b>					<b>\$ 6,750.62</b>