

**Charter Township of Lyon  
Downtown Development Authority  
And Development Council  
Regular Meeting  
Tuesday September 9, 2014**

Chairman Jay Howie called the meeting to order at 7:00 p.m.

**Members Present:** Jay Howie  
John Bell  
Robert Heidrich  
Tim Miner  
Tamra Ward  
Lannie Young

**Absent:** Vince DeAngelis  
Mark Szerlag  
Bryan Wallace

**Also Present:** Christina Archer, DDA/Economic Development Coordinator, Chris Doozan, Township Planner/McKenna Associates, Loren Crandell, Township Engineer/Giffels Webster

**Guests:** One (1)

**3. Public Discussion**

LEO the Lion made an appearance before the DDA Board. After much curiosity it was made know that Tina Archer was the woman behind the lions head. Tina purchased and donated the costume to LEO for future Lyon Township events.

**4. Approval of Prior Meeting Minutes**

**Robert Heidrich made a motion to approve the minutes of the regular meeting of August 12, 2014 as submitted. Tim Miner offered support for the motion which was approved unanimously.**

**5. Approval of Consent Agenda**

**Tamra Ward made a motion to approve the Consent Agenda as submitted in the amount of \$3,313.73. Tim Miner offered support for the motion, which was approved by a roll call vote.**

**Roll call: Ayes: Robert Heidrich, Tim Miner, Tamra Ward, John Bell, Lannie Young, Jay Howie  
Nays: None  
Absent: Vince DeAngelis, Mark Szerlag, Bryan Wallace**

**6. Approval of Agenda**

**John Bell made a motion to approve the agenda with the addition of discussion of Item G, Regional Detention under the Reports and Announcements heading. Robert Heidrich offered support for the motion, which was approved unanimously.**

**7. Presentations : None**

**8. Action Items:**

**A. Old Business**

**1) Park Signs**

Tina Archer reported that the Township Board approved paying half of the \$828.00 cost of the park signs. The DDA will contribute \$414.00 as will the Township Board. DDA funds were approved at the August meeting.

**2) Park Brush Grubbing**

Lannie Young stated that a motion was made at the last meeting to approve \$6000.00 for grubbing and clearing in the park. The request was then made to the Township Board that they share in the cost of this work. Mr. Young reported that the Board agreed but requested two (2) or three (3) additional bids.

While securing these bids he would like to begin the work in front of the Township Hall and is requesting approval and funds from the DDA to begin this work.

**Lannie Young made a motion to approve an amount not to exceed \$2000.00 for hydro axing and clearing in front of the Township Hall. Tamra Ward offered support for the motion, which was unanimously approved by a roll call vote.**

**Roll call: Ayes: Tim Miner, Jay Howie, Lannie Young, Robert Heidrich, Tamra Ward, John Bell**  
**Nays: None**

After clearing the idea of following the theme already used in New Hudson was suggested. Installing pillars, trees, ornamental lighting and possible benches in front of the hall.

**3) Land Lease Agreements**

Tina Archer presented a copy of the lease agreement between the DDA and Douglas and Deborah Earl for rental property at 56811 New Hudson Road.

**Lannie Young made a motion to adopt the residential lease agreement as presented on the form provided. Tim Miner offered support for the motion, which was approved unanimously.**

Ms. Archer stated that the agreement with the New Hudson Inn is still in the process of being drawn up.

**4) MEDC Salesforce reimbursement**

Ms. Archer informed that board that we will receive our Salesforce reimbursement within the next thirty (30) days.

**B. New Business**

**1) Tree Replacement**

Discussion took place regarding the condition of the trees in the DDA District and the areas requiring weeding in the roundabouts.

Tina Archer will contact Bill Udell and set up a meeting with him to assess the condition of the trees. Recommendations of what trees need to come down and be replaced along with the cost will be presented at the October DDA Meeting.

**9. Reports/Announcements/Updates**

**A. Lease Revenue Report:**

All lease payments current.

**B. Welcome to Lyon Initiative**

John Bell and Tina Archer reported that they are trying to set up a welcome for Jimmy Johns but a date has not been set.

**C. Historic Photo Lending Program**

John Bell stated that he had nothing new to report on the photo program but will like to add the historical book to this report heading in the future

Mr. Bell reported that we will have the books in stock in about a week. The price will be \$20.00 or two (2) or more \$18.00. Mr. Bell also noted that he has several book signings schedule.

**D. Building Permits**

Twenty-nine (29) residential building permits were issued in August 2014 for a total of two hundred forty-six (246) year to date. Through the month of August last year one hundred ninety-eight residential permits had been issued.

**E. Parks & Recreation Advisory Board**

John Bell reported that there are several projects in the park that may be taken on by the Eagle Scouts. A list of suggestions is being compiled.

Illuminating the pavilions and possible disc golf in the park are two other issues that are being discussed by the Park Advisory Board.

Mr. Bell also stated that a representative from Oakland County Parks will be making a presentation before the Park Advisory Board with ideas and assistance

**F. Board Member Comments/Announcements      None**

**G. Regional Detention**

Loren Cranell reminded the DDA that they have invested in the Regional Detention Drain as far as the southwest ring road. Approval for Spring Meadows to drain into it was voted on by this Board. The drain is also connected to the northeast ring road.

Mr. Crandell continued that there was discussion in the past about making this a public drain. Since the DDA will probably not want to own and maintain the drain it might be time to move forward in discussion with the Oakland County Drain Commission regarding it.

During the next month Mr. Crandell will start a conversation with the drain commission and bring information back

**10. Committee Information and Updates**

- A. Economic Restructuring No Report
- B. Promotion Meeting will be scheduled to discuss both the website and also plans for a Community Relations Luncheon.
- C. Design Committee Instructed this evening to research ideas for fencing, pillars benches or tables to be placed on Grand River in front of the Township Hall.
- D. Organization With the help of Christina Rogers, Chairman Howie remains very organized.

**Adjournment. Lannie Young made a motion to adjourn. Tim Miner offered support for the motion, which was approved unanimously. Meeting adjourned at 8:10 p.m.**

Respectfully submitted,

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Rose Case  
Recording Secretary

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Bryan Wallace  
DDA Secretary

