



The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, July 8, 2014
7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call:

_____ Bell _____ DeAngelis _____ Heidrich _____ Howie
_____ Szerlag _____ Wallace _____ Ward _____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *June 10, 2014 regular meeting minutes*

5. Approval of Consent Agenda:

6. Approval of Agenda

7. Presentations: None

8. Action Items:

A. Old Business

- 1) Cheresko Building- PRIP Grant Application –Economic Development Sub-Committee recommendation: *Mark Szerlag*
- 2) Business visits for new Economic Development Coordinator: *Christina Archer /John Bell*

B. New Business

- 1) Review of Land Lease Agreement: *Lannie Young*
- 2) DDA Regional Detention Basin & Spring Meadows:
- 3) Upcoming Conference: Michigan Festivals and Events Association- 22nd Annual Convention - who should attend - special room rental rates through August 14, 2014 @ Radisson Plaza Hotel in Kalamazoo: *John Bell*
- 4) IDD- Hugo Benzing

9. Reports/Announcements/Updates:

A. Lease Revenue Report: *Christina Archer*

B. Welcome to Lyon Initiative: *John Bell*

C. Historic Photo Lending Program: *John Bell*

D. Building Permits: *Christina Archer*

The Township issued 58 single-family residential/dwelling building permits in June 2014, for a total of 175 new residential building permits YTD.

By this time last year the Township had issued 149 single-family residential building permits.

E. Board Member Comments/Announcements:

10. Committee Information and Updates

- A. Economic Restructuring: *Mark Szerlag*
- B. Promotion: *Tamra Ward – Confirmation of Promotion Sub-Committee Meeting in July*
- C. Design: *Robert Heidrich*
- D. Organization: *Jay Howie*

11. Items Removed From the Consent Agenda For Action or Discussion**12. Outstanding Items/Issues – No Action/No Discussion****13. Adjournment****Consent Agenda July 8, 2014**

**LYON TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
PAYMENTS DUE -- JUNE 2014**

No.	Vendor	Description	Invoice/ Project No.	Invoice Date	Amount
1	Environmental Management LLC	6/18 Cut down four trees New Hudson Dr. @ N. Cash Street 6/19 Make drainage relief cuts on Grand River W. of Twp Park Entrance. Clean Sand and gravel from entrance and curb.	#194	6/27/2014	\$ 450.00
2	Total Lawn Care <i>New Hudson Dr W Detention Basin</i>	Grass Cutting 4/28, 5/5, 5/12, 5/19, 5/27 @\$56 for each cutting	68597	6/4/2014	\$ 280.00
3	Total Lawn Care <i>Grand River Avenue</i>	Grass Cutting 4/28, 5/5, 5/13, 5/19, 5/27 @ \$60 for each cutting	68827	6/4/2014	\$ 300.00
4	Total Lawn Care <i>Lyon Center Drive</i>	Grass Cutting 4/28, 5/5, 5/13, 5/19, 5/27 @ \$50 for each cutting	68677	6/4/2014	\$ 250.00
5	Total Lawn Care <i>Grand River Avenue</i>	Grass Cutting 4/28, 5/5, 5/13, 5/19, 5/27 @ \$40 for each cutting	68815	6/4/2014	\$ 200.00
6	Total Lawn Care <i>New Hudson Dr W.</i>	Grass Cutting 4/28, 5/5, 5/12, 5/19, 5/27 @\$35 for each cutting	68570	6/4/2014	\$ 175.00
7	Total Lawn Care <i>Milford Road</i>	Grass Cutting 4/28, 5/5, 5/12, 5/19, 5/27 @\$15 for each cutting	68612	6/4/2014	\$ 75.00
8	Total Lawn Care <i>New Hudson Cemetery</i>	Grass Cutting 4/28, 5/5, 5/13, 5/19, 5/27 @ \$15 for each cutting	68743	6/4/2014	\$ 75.00

9	Total Lawn Care <i>Costello Drive</i>	Grass Cutting 4/28, 5/5, 5/12, 5/19, 5/27 @\$40 for each cutting	68655	6/4/2014	\$ 200.00
10	Total Lawn Care <i>Grand River/ Milford Rd</i>	Grass Cutting 4/28, 5/5, 5/13, 5/19, 5/27 @ \$14 for each cutting	68779	6/4/2014	\$ 70.00
11	MHM Construction, LLC	Remove old lights in roundabout and replaced with new conduit, wire and fixtures	2014-394-2	5/29/2014	\$ 3,364.48
12	Verizon	Phone Expense: Bell	308210119	6/14/2014	\$ 40.00
13	McKenna & Assoc.	1. Prepare for and attend DDA meeting 5/13/2014 2. Letter to DDA regarding employment interviews. 3. Edit DDA Meeting Minutes 4. CGAP Quarterly Report 5. Prepare agenda pkt for 5/2014 meeting 6. Letter to Dan Cheresko regarding PRIP 7. ICSC Registration and follow-up. 8. Prepare letters of regret- applicants	87002B,L20954A	6/5/2014	\$ 1,340.00
14	Andrew E. Meisner	Oakland County Treasurer - Tax	12011	5/31/2014	\$ 241.32
15	Water Resource Commission	Grand River Sprinkler	49634-00	5/29/2014	\$ 62.66
16	Amazon	HP - Color Copier Toner - Per Rose Case	102-7487459- 7368263	5/8/2014	\$ 409.99
17	DTE	30461 Lyon Center Dr E. May-June 2014 Electric Service	2546-825-0010-6	6/30/2014	\$ 100.32
18	DTE	57048 New Hudson Dr. May-June 2014 Electric Service	2546-825-0111-4	6/30/2014	\$ 202.42
19	DTE	57305 Grand River May-June 2014 Electric Service	2546-824-0007-5	6/30/2014	\$ 105.12
20	Seglund Gabe Quinn Gatti & Pawlak, PLC	Legal services for billing period May 16 - June 15, 2014 DDA	248-000-921.000	6/24/2014	\$ 133.26
Total					\$ 8,074.57

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting.

Our staff will be please to make the necessary arrangements.