

Charter Township of Lyon  
Board of Trustees  
Regular Meeting Minutes  
February 3, 2014

Approved: **March 3, 2014**

The meeting was called to order by Mr. Young at 7:00 p.m.

Roll Call: Steven Adams, Trustee  
Patricia Carcone, Treasurer  
Michele Cash, Clerk  
John Dolan, Trustee  
John Hicks, Trustee  
Sean O'Neil, Trustee  
Lannie Young, Supervisor

Guests: 6

Also Present: Chris Doozan, McKenna Associates  
Matthew Quinn, Township Attorney  
Leslie Zawada, Civil Engineering Solutions, Inc.

**APPROVAL OF CONSENT AGENDA**

Approval of Regular Meeting Minutes of January 6, 2014  
Approval of Special Board Meeting Minutes of December 19, 2013  
Approval of Disbursements  
Building Department Report for December 2013  
Engineering Report February 2014  
Fire Department Reports for December 2013  
Zoning Reports for January 2014  
Traffic Impact Study for 10 Milford 18 Planned Development  
Acceptance of Bill of Sale for Residential Development for Water Main for Lyon Ridge Development 2 LLC  
Acceptance of Bill of Sale for Residential Development for Sanitary Sewer from Lyon Ridge Development 2 LLC  
Acceptance of status report on the Lyon Wastewater Litigation by the Township Attorney

**Motion by Cash, second by Dolan  
To approve the Consent Agenda as presented.**

**Roll Call Vote: Ayes: Young, Cash, Carcone, Adams, Dolan, Hicks, O'Neil  
Nays: None**

**MOTION APPROVED**

## **ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Young and the Board acknowledged the work of Richard Fairfield with the record amount of snow that has fallen. The Board members expressed their appreciation for his hard work.

Hugh Crawford, Michigan State Representative, presented a certificate to Richard Fairfield for his act of valor when he discovered a fire in a resident's home and performed a rescue.

## **CALL TO THE PUBLIC**

**Hanna Windsor, 52881 Rico Court** – She provided the Board with a letter from Comcast which demonstrated that Comcast would charge \$55,000 to provide internet service at Old Plank Road and Pontiac Trail. If it was installed from Grand River to Old Plank Road, to just her home they would charge \$28,000. She explained how not having access to the internet is affecting her business. She explained she is also representing her neighbors who are also in need of internet service. She asked for assistance in this matter. She stated that it is costing her about \$500 per month for internet service that is intermittent at best.

**State Representative Hugh Crawford** – Mr. Crawford offered to answer any questions the Board may have. Mr. Doozan questioned proposed legislation that could hurt DDA's across the area. Mr. Crawford stated that this issue hasn't progressed to a floor vote yet but he would keep an eye on it. Trustee Adams raised the concern regarding 10 Mile Road traffic and Milford Road. Mr. Crawford stated that this is an issue all around the State and they are looking at the unanticipated revenue that has come to light and hopefully some of that money can go to fixing the roads. Mr. Quinn questioned the personal property tax. Mr. Crawford explained that he hasn't seen anything on that yet.

Ms. Windsor questioned how to get the speed limit on Old Plank Road decreased.

## **REPORTS**

**DDA** - None

**Fire Chief** – Fire Chief Van Sparrentak reported that they launched an engine company inspection program where they train the firefighters to look for hazards that they may be going into and to reach out to local businesses. He explained that they now have basic life support engines so they have upgraded the EMS supplies and requirements that make them State certified. Trustee Dolan questioned if the Fire Chief has evaluated the equipment and if it is sufficient? Fire Chief Van Sparrentak explained that he has been evaluating personnel but he has done some equipment evaluations. He does have some concerns and serious issues with the grant funded engine that he will bring to the Board at a later time after more information is gathered.

**Sheriff** – None

**Planning Commission** – Trustee O’Neil explained that he brought the Planning Commission up to date regarding the 10 Mile Milford parcel. The Tanglewood project was also discussed with the Commission regarding Chubb Road paving and it came to split vote. Trustee Adams stated not having the developers pay to pave Chubb Road was a travesty. There was discussion regarding Chubb Road paving. Ms. Zawada explained that the minutes were approved with the developer contributing \$350,000 towards the road improvement funds and the developer had never proposed to pave Chubb Road. Trustee O’Neil also explained that Hiller’s came forward with a sign proposal but the Commission had questions regarding that so there was no action.

**ZBA** – None

**Park Advisory Board** – Trustee Hicks explained that the bike event was discussed and there would be a possible format change but the application has been submitted. Supervisor Young explained that a recommendation letter from the Park Committee was needed to start the process. Trustee Hicks explained that the skateboard park was also discussed. Mr. Quinn questioned why the Park Advisory Board was discussing where the donated money should go. Mr. Doozan explained that it will be a fundraising effort so it’s a fundamental part of the program this year.

**APPROVAL OF AGENDA**

The following items were added to the agenda:

- D. Gate at Crystal Creek
- E. Moratorium on building
- F. Security system
- G. Lyon Wastewater

**Motion by Cash, second by O’Neil  
To approve the agenda as amended.**

**Voice Vote: Ayes: Unanimous  
Nays: None**

**MOTION APPROVED**

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

**A. Resolution to Establish Township Board Salaries for 2014**

**Motion by Cash, second by Carcone  
To accept Resolution 2014-03 to establish the salary of the Township Trustees in the amount of \$4,418.00.**

**Roll Call Vote: Ayes: O'Neil, Young, Hicks, Cash, Dolan, Carcone, Adams  
Nays: None**

**MOTION APPROVED**

**Motion by Cash, second by Hicks  
To accept Resolution 2014-04 to establish the salary of the Township Treasurer in the amount of \$63,327.00.**

**Roll Call Vote: Ayes: Adams, Carcone, Dolan, Cash, Hicks, Young, O'Neil  
Nays: None**

**MOTION APPROVED**

**Motion by Cash, second by Carcone  
To accept Resolution 2014-05 to establish the salary of the Township Supervisor in the amount of \$63,327.00.**

**Roll Call Vote: Ayes: Dolan, Carcone, Adams, O'Neil, Young, Hicks, Cash  
Nays: None**

**MOTION APPROVED**

**Motion by Dolan, second by Carcone  
To accept Resolution 2014-06 to establish the salary of the Township Clerk in the amount of \$63,327.00.**

**Roll Call Vote: Ayes: Cash, Hicks, Young, Dolan, O'Neil, Adams, Carcone  
Nays: None**

**MOTION APPROVED**

**B. Appointment to the Community Center Committee**

Treasurer Carcone explained that one of the members was leaving and Mr. Bibby showed interest and provided his resume to serve along with Treasurer Carcone.

**Motion by Carcone, second by O'Neil  
To appoint Jason Bibby to the Community Center Advisory Committee.**

**Voice Vote: Ayes: Unanimous  
Nays: None**

**MOTION APPROVED**

**C. Resolution to Adopt the Poverty Guidelines for the Board of Review for 2014**

Treasurer Carcone reminded residents to take a close look at their property assessments and if they felt the assessment is unfair to come before the Board of Review.

**Motion by Cash, second by Hicks**

**To adopt Resolution 2014-07 to adopt policy relative to the review and granting of poverty exemptions by the Lyon Township Board of Review for 2014.**

**Roll Call Vote: Ayes: Carcone, Adams, O'Neil, Dolan, Young, Hicks, Cash  
Nays: None**

**MOTION APPROVED**

**D. Crystal Creek Gate**

Supervisor Young explained that the Board did approve a temporary placement of a gate a few years ago when there was not a lot of development going on. Now the subdivision is full and the residents didn't think the gate is needed anymore. Mr. Doozan commented that it is good planning to have 2 entrances to the development and that the gate should come down.

**Motion by O'Neil, second by Hicks**

**To recommend that the Township Board by resolution require the removal of the temporary construction gate on Spaulding Road in the Crystal Creek Subdivision and request that the Homeowners Association provide verification of the vote taken at a recent association meeting and that the gate is removed within 90 days. Not only was that gate intended to be a temporary gate but there are public safety concerns having a gate up and it not being maintained as an emergency access point.**

**Roll Call Vote: Ayes: Cash, Carcone, Hicks, Young, Dolan, Adams, O'Neil  
Nays: None**

**MOTION APPROVED**

**E. Moratorium**

Trustee Adams questioned if a moratorium can be placed so that there is no more building of major subdivisions allowed due to the lack of infrastructure with the roads.

Mr. Quinn answered that it is a complicated answer but he would not recommend moving forward.

Supervisor Young explained that signalization is needed in order to pace the traffic.

#### **F. Security System**

Trustee Dolan explained his concern that the Township Hall is in need of a security system. The Board was in full support of moving forward on getting quotes for a security system. Ms. Zawada mentioned looking into a Homeland Security Grant to fund the project.

#### **G. Lyon Waste Water**

Mr. Quinn gave an update regarding Lyon Waste Water. He explained that his opinion changed and he recommends moving forward with a panel of 3 attorneys.

**Motion by Carcone, second by Dolan  
To adopt the attorney status report.**

<b>Voice Vote:</b>	<b>Ayes:</b>	<b>Unanimous</b>
	<b>Nays:</b>	<b>None</b>

**MOTION APPROVED**

**ADJOURNMENT**

**Motion by Carcone, second by Cash  
To adjourn the meeting at 8:06 p.m.**

<b>Voice Vote:</b>	<b>Ayes:</b>	<b>Unanimous</b>
	<b>Nays:</b>	<b>None</b>

**MOTION APPROVED**

The Board of Trustees meeting was adjourned at 8:06 p.m. due to no further business.

Respectfully Submitted,

*Kellie Angelosanto*  
Kellie Angelosanto  
Recording Secretary

*Michele Cash*  
Michele Cash  
Lyon Township Clerk