

**Charter Township of Lyon  
Downtown Development Authority  
And Development Council  
Regular Meeting  
Wednesday November 13, 2013**

Chairman Jay Howie called the meeting to order at 7:01 p.m.

**Members present:** Jay Howie  
John Bell  
Vince DeAngelis  
Robert Heidrich  
Mark Szerlag  
Bryan Wallace  
Lannie Young

**Absent** Tamra Ward

**Also present:** Michelle Aniol, DDA Administrator/Economic Development Coordinator,  
Chris Doozan, Township Planner

**Guests:** Four (4)

**3. Public Discussion, non agenda items** None

**4. Approval of Prior Meeting Minutes**

**Bryan Wallace made a motion to approve the minutes of the regular meeting of October 8, 2013 as submitted. Mark Szerlag offered support for the motion, which was approved unanimously.**

**5. Approval of Consent Agenda**

**Lannie Young made a motion to approve the Consent Agenda with the addition of Payment #1 to Goretski Construction in the amount of \$58,805.09. Vince DeAngelis offered support for the motion, which was approved unanimously by roll call vote.**

**Roll call: Ayes: Bryan Wallace, Vince DeAngelis, John Bell, Mark Szerlag,  
Lannie Young, Robert Heidrich, Jay Howie  
Nays: None  
Absent: Tamra Ward**

**6. Approval of Agenda**

**Lannie Young made a motion to approve the agenda with the addition of Item # B3 Contract Modification Goretski Construction \$10,703.77 and Item# B4 Sinacori Estimate. Mark Szerlag offered support for the motion, which was approved unanimously.**

**7. Presentation** No presentation this evening.

**8. Action Items:**

**A. Old Business**

1) 2014 Budget

Prior to discussion on the 2014 DDA Budget it is necessary to vote on a budget amendment to the 2013 DDA Budget.

**Lannie Young made a motion to amend the 2013 DDA Budget account number 936.040 in the amount of \$73,000.00. Mark Szerlag offered support for the motion, which was approved unanimously by roll call vote.**

**Roll call:       Ayes:   Robert Heidrich, John Bell, Lannie Young, Vince DeAngelis, Bryan Wallace, Jay Howie, Mark Szerlag  
                      Nays:   None  
                      Absent: Tamra Ward**

Lannie Young presented the DDA members with copies of the 2014 DDA Budget and discussion took place and Mr. Young answered questions regarding specific line items in the budget.

**John Bell made a motion to adopt the 2014 DDA Budget as presented contingent on the approval of the Township Board of Trustees. Lannie Young offered support for the motion, which was approved unanimously by roll call vote.**

**Roll call:       Ayes:   Lannie Young, Jay Howie, John Bell, Mark Szerlag, Bryan Wallace, Robert Heidrich, Vince DeAngelis  
                      Nays:   None  
                      Absent: Tamra Ward**

**B. New Business**

1) Snow and Ice Removal in DDA District

Michelle Aniol presented the bids submitted for the snow removal in the DDA District. It was the consensus of the DDA members that they were in favor of payment on a per snow event basis. Brien's Services came in with the low bid in the amount of \$591.00 per snow event.

Some discussion took place regarding the fact that the company that received the bid last year and performed satisfactorily was not included in this year's bidding. Lannie Young explained that they were not aware of the date and missed submitting a bid.

Brien Worrell, President of Brien's Services spoke on his own behalf regarding the quality of service his company provides.

**Lannie Young made a motion to award the Snow and Ice Removal Contract for the 2013/2014 season to Brien's Services in the amount of \$591.00 per snow event. Vince DeAngelis offered support for the motion, which was approved by roll call vote.**

**Roll call:       Ayes:   Robert Heidrich, Bryan Wallace, Lannie Young, Jay Howie, Vince DeAngelis, Mark Szerlag, John Bell**

**Nays: None**  
**Absent: Tamra Ward**

2) DDA Board Vacancy

Lannie Young announced the resignation of DDA member Joe Ross. Mr. Ross has been transferred out of state.

Mr. Young suggested that the DDA take some time in choosing a replacement for Joe Ross. The members will think about and make suggestions over the next few months with the goal of a February appointment.

John Bell did state that he spoke to Scott Amprin from Lowes in New Hudson and Mr. Amprin expressed interest in serving on the DDA Board.

3) Contract Modification Goretcki Construction 10,703.77

Modification of contract due to changes and additional work on sidewalk project.

**Bryan Wallace made a motion to approve the contract modification for Goretcki Construction in the amount of \$10,703.77. Mark Szerlag offered support for the motion, which was approved by roll call vote.**

**Roll call: Ayes: John Bell, Mark Szerlag, Robert Heidrich, Bryan Wallace, Vince DeAngelis, Jay Howie, Lannie Young**  
**Nays: None**  
**Absent: Tamra Ward**

3) Sinacori Estimate

Estimate for most recent accident repair to the Lyon Township East Roundabout.

Lannie Young stated that we have a \$1000.00 deductible and he will submit damages to the insurance company. Mr. Young also expressed his displeasure with the sheriff's department that even though the driver was under the influence they were unable to ticket him.

**Bryan Wallace made a motion to approve payment to Sinacori Landscape in the amount of \$3,975.00 for accident repair to the Northeast Roundabout. Robert Heidrich offered support for the motion, which was approved by roll call vote.**

**Roll call: Ayes: Vince DeAngelis, Lannie Young, John Bell, Bryan Wallace, Jay Howie, Robert Heidrich, Mark Szerlag**  
**Nays: None**  
**Absent: Tamra Ward**

9. **Reports/Announcements**

A. Form Based Code Update

Chris Doozan reported that the Planning Commission recommended unanimous approval to the Township Board at their October meeting. The Township will consider it for a first reading at their December meeting.

Mr. Doozan also displayed two boards depicting what Grand River/Milford Road area in New Hudson could look like using the guidelines on Form Based Code.

- B. Lyon Industrial Research Centre Retention Pond Update**  
Road Commission of Oakland County has approved a request for the work being done and Giffels-Webster is working on the easement through Township property.
- C. Drain Study Report**  
Nikki Jeffries will provide the Drain Study Report at the December meeting of the DDA. Ms. Jeffries has postponed presenting the Drain Study Report while working on the SAW Grant Program for the Township.
- D. Streetlight Maintenance Report**  
Lannie Young reported that all necessary parts are on order.
- E. One Stop Ready Academy Update**  
Michelle Aniol reported that all the Academies are now completed and there will be a final meeting next week. Ms Aniol will provide materials from all the Academies for those DDA members who were unable to attend.
- F. History of Lyon Township Update**  
John Bell reported that the book is progressing well and will be ready for publication next September. A cover photo needs to be selected and there are many great photographs to choose from. Galley sheets are on display in the lower level of the hall for anyone who would like to observe the progress being made.
- G. Lease Revenue Report**  
Michelle Aniol reported that the only lease she is not sure of being up to date is the New Hudson Inn. Ms. Aniol will follow up on that one.
- H. Welcome to Lyon Initiative**  
Michelle Aniol reported that Friday November 22<sup>nd</sup> at 8:30 Sport Clips will be welcomed and on November 20<sup>th</sup> the grand re-opening of Boomers Pizza will be honored by the Welcome to Lyon Initiative. John Bell requested support from any official that can attend these functions.
- I. Historic Lending Program**  
No new requests for photograph have come in lately.
- J. Building Permits**  
Michelle Aniol reported that the Township has issued 19 single-family residential building permits in October for a total of 250 new residential permits this year to date.
- K. Board Member Announcements**  
Lannie Young reported that Henrob will be beginning their production process next week. They will be shutting down their Livonia facility and moving their employees to their new Lyon Township home.

John Bell reported on the Michigan Festival and Events Conference that he and Jim Chuck attended. Mr. Bell feels that many valuable contacts were made.

Michelle Aniol reported that there are good thing on the horizon for Lyon Township. She will share details at a future date.

Without a chairperson and time running out to plan the event Winterfest 2014 will probably not take place.

**10. Committee Information and Updates**

- A. Economic Restructuring      No report
- B. Promotion                      No report
- C. Design                          No report
- D. Organization                No report

**Adjournment. Bryan Wallace made a motion to adjourn. Vince DeAngelis offered support for the motion, which was approved unanimously. Meeting adjourned at 8:35 p.m.**

Respectfully submitted,

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Rose Case  
Recording Secretary

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Bryan Wallace  
DDA Secretary