



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Wednesday, November 13, 2013

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call:

_____	Bell	_____	DeAngelis	_____	Heidrich	_____	Howie		
_____	Ross	_____	Szerlag	_____	Wallace	_____	Ward	_____	Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *October 8, 2013 regular meeting minutes*

5. Approval of Consent Agenda: *(Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)*

6. Approval of Agenda

7. Presentations:

8. Action Items:

A. Old Business

1) 2014 Budget: *Discussion and possible action to adopt a budget for Fiscal Year 2014.*

B. New Business

1) Snow and Ice Removal in DDA District: *Discussion and action to award snow and ice removal contract for the 2013-14 Winter Season.*

2) DDA Board Vacancy: *Discussion regarding vacancy on board due to Joe Ross' resignation.*

9. Reports/Announcements:

A. Form Based Code Update: *Planning Commission conducted Public Hearing for October 14, 2013. Recommended unanimous approval to the Township Board, which will consider it for a first reading at its December meeting.*

B. Lyon Industrial Research Centre Retention Pond Update: *RCOC has approved a request for a permit to work in the Lyon center Dr. E. ROW. GWE working on easement through DDA property.*

C. Drain Study Report: *Nikki Jeffries*

D. Streetlight Maintenance Report: *Lannie Young*

E. One Stop Ready Academy Update: *Michelle Aniol*

F. History of Lyon Township Update: *John Bell*

G. Lease Revenue Report: *Michelle Aniol*

H. Welcome to Lyon Initiative:

I. Historic Photo Lending Program: *John Bell*

J. Building Permits:

- 1) *The Township issued 19 single-family residential building permits in October, for a total of 250 new residential building permits YTD. By this time last year the Township had issued 271 single-family residential building permits.*

K. Board Member Comments/Announcements:**10. Committee Information and Updates**

- A. Economic Restructuring: Mark Szerlag
 B. Promotion: Tamra Ward
 C. Design: Robert Heidrich
 D. Organization: Jay Howie

11. Items Removed From the Consent Agenda For Action or Discussion**12. Outstanding Items/Issues – No Action/No Discussion****13. Adjournment****Consent Agenda for November 13, 2013**

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Radisson, Kalamazoo	Accommodations for MAP Conference-MA		\$ 252.00
ii.	JW Marriott, Grand Rapids	Accommodations for MDA Conference-MA		\$ 165.61
iii.	OC Planners Gathering	Henry Ford West Bloomfield Hospital Tour/Luncheon		\$ 20.00
iv.	MEDC	Global Trade Days Forum Registration-MA		\$ 25.00
v.	MEDA	Annual Conference Registration- JH		\$ 270.00
vi.	MEDA	Placemaking Policy Forum Registration-MA		\$ 40.00
vii.	Detroit Regional Chamber	New Horizons for Economic Growth Registration		\$ 25.00
viii.	Michelle Aniol	Expense Report-Sept 6-Oct 15, 2013		\$ 592.95
ix.	Michelle Aniol	Expense Report-Oct 16-Nov 7, 2013		\$ 204.29
x.	McKA	Form Based Code-Sept 2013		\$ 786.25
xi.	McKA	Professional Plg Srvs-Sept 2013		\$ 527.95
xii.	McKA	Professional Plg Srvs-Oct 2013		\$ 200.00
xiii.	Tech Resources	IT Srvs-JB computer		\$ 47.50
xiv.	Costco	Frames for Historic Lending Program		\$ 11.98
xv.	Walmart	Frames for Historic Photo Program		\$ 59.00
xvi.	Office Depot	CDs		\$ 28.66
xvii.	Office Express, Inc	Toner ink		\$ 297.51
xviii.	Universal Sign Systems	Additional Srvs for Wayfinding Signs		\$ 3,940.00
xix.	Mo's Diner	Breakfast for MDOT Walking Audit		\$ 148.75
xx.	DTE Energy	Lyon Center Dr E Streetlights		\$ 104.74
xxi.	DTE Energy	New Hudson Dr W Streetlights		\$ 307.01
xxii.	DTE Energy	Grand River Ave Streetlights		\$ 142.84
xxiii.	SGQGP, PLC	Professional Legal Srvs -Sept 13		\$ 1,040.00
xxiv.	SGQGP, PLC	Professional Legal Srvs -Oct 13		\$ 1,624.00
xxv.	MHM Construction	Streetlight Repair	2013-362	\$ 5,667.93
xxvi.	Total Lawn Care	New Hudson Dr W-lawn mowing Sept 2013	63242	\$ 140.00
xxvii.	Total Lawn Care	New Hudson Dr. W Detention Basin-lawn mowing Sept 2013	63249	\$ 224.00
xxviii.	Total Lawn Care	Milford Rd-lawn mowing Sept 2013	63283	\$ 60.00

xxix.	Total Lawn Care	Costello Dr- lawn mowing Sept 2013	63316	\$ 160.00
xxx.	Total Lawn Care	Lyon Center Dr E lawn mowing Sept 2013	63336	\$ 200.00
xxxi.	Total Lawn Care	New Hudson Cemetery	63370	\$ 60.00
xxxii.	Total Lawn Care	Grand River/Milford Rd lawn mowing Sept 2013	63401	\$ 56.00
xxxiii.	Total Lawn Care	Grand River Ave, north side lawn mowing Sept 2012	63421	\$ 160.00
xxxiv.	Total Lawn Care	Grand River Ave, south side lawn mowing Sept 2013	63436	\$ 240.00
xxxv.	Andrew Meisner	Tax Tribunal		\$ 1,957.86
Total:				\$ 19,534.83

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.