



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, September 10, 2013

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson 48165

1. Call to Order Regular Meeting/Roll Call:

_____ Bell _____ DeAngelis _____ Heidrich _____ Howie
_____ Ross _____ Szerlag _____ Wallace _____ Ward _____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *August 13, 2013 regular meeting minutes*

5. Approval of Consent Agenda: *(Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)*

6. Approval of Agenda

7. Presentations: *MSHDA Redevelopment Ready Communities Program-Patrick Sloan, McKenna Associates*

8. Action Items:

A. Old Business

1) Design Committee Chairperson: *Discussion and possible action to choose a new chairperson for the Design Committee.*

B. New Business

1) 2014 Budget Discussion

2) Michigan Festival and Events Annual Conference: *Discussion and possible action to authorize attendance of Board members and staff to attend the Annual MFEA Conference in Lansing.*

9. Reports/Announcements:

A. One Stop Ready Academy Session #3 Reminder: *Michelle Aniol*

B. Wayfinding Sign Update: *Michelle Aniol*

C. MDOT Walking Audit Workshop Report: *Michelle Aniol*

D. Sidewalk Project Update: *Michelle Aniol*

E. MEDA Conference Report: *Michelle Aniol/Jay Howie*

F. History of Lyon Township Update: *Lannie Young/John Bell*

G. Drain Study Report: *Nikki Jeffries*

H. Streetlight Maintenance Report: *Nikki Jeffries/Lannie Young*

I. Form Based Code Update: *Planning Commission scheduled a Public Hearing for October 14, 2013*

J. Lease Revenue Report: *Michelle Aniol*

- K.** Welcome to Lyon Initiative: *Wal-Mart, September 13, 2013 @ 8:30 am and Ramani Dentistry, September 26, 2013 @ 4:00 pm*
- L.** Historic Photo Lending Program: *John Bell*
- M.** Building Permits: *The Township has issued 28 single-family residential building permits and one 2-family permit through August 31, 2013, for a total of 198 permits YTD. By this time last year the Township had issued 220 single-family residential building permits, and zero 2-family permits.*
- N.** Board Member Comments/Announcements:

10. Committee Information and Updates

- A.** Economic Restructuring: *Mark Szerlag; meeting to be scheduled to discuss establishing lateral benefit charge district*
- B.** Promotion: *Tamra Ward*
- C.** Design: *Needs a chairperson*
- D.** Organization: *Jay Howie*

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

13. Adjournment

Consent Agenda for September 10, 2013

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Automation Alley	Registration for Seminar		\$ 10.00
ii.	MAP	MAP Conference Registration-MA		\$ 368.00
iii.	MFEA	Annual Membership for Kite Festival	15664	\$ 160.00
iv.	Office Depot	Binder		\$ 4.60
v.	Walmart	Frames for Historic Photo Lending Program		\$ 98.82
vi.	Lowe's	Flag pole hardware		\$ 13.88
vii.	Office Depot	Sheet protectors		\$ 2.85
viii.	Office Depot	Binders		\$ 9.54
ix.	Office Depot	Toner Ink		\$ 235.12
x.	All American Flags	US and State flags for RNDs		\$ 328.35
xi.	Jay Howie	Expense Report-MEDA Conference		\$ 220.66
xii.	Michelle Aniol	Expense Report-Cell Phone Stipend		\$ 100.00
xiii.	Michelle Aniol	Expense Report- August		\$ 161.89
xiv.	DTE Energy	New Hudson Dr. W Streetlights		\$ 214.78
xv.	DTE Energy	Grand River Ave Streetlights		\$ 137.02
xvi.	DTE Energy	Lyon Center Dr. E Streetlights		\$ 96.03
xvii.	DTE Energy	Grand River Ave Streetlights		\$ 119.77
xviii.	ETNA Supply	RND meter hardware		\$ 5.06
xix.	Environmental Management, LLC	Tree removal on DDA property (i.e., Lyon Center Dr. E)		\$ 895.00
xx.	WRC	H2O usage and meter maintenance NE RND		\$ 152.97
xxi.	WRC	H2O usage and meter maintenance NW RND		\$ 122.45
xxii.	Total Lawn Care	Lawn mowing, New Hudson Dr. W Detention Basin-June		\$ 280.00
xxiii.	Total Lawn Care	Lawn mowing, New Hudson Dr. W Detention Basin-May		\$ 168.00
xxiv.	Total Lawn Care	Lawn mowing, Milford Rd at Grand River- May		\$ 45.00

xxv.	Total Lawn Care	Lanw mowing, Milford Rd at Grand River- June		\$ 75.00
xxvi.	Oriental Trading Co	ribbon		\$ 13.00
xxvii.	SGQGP, PLC	Legal Services-7/16-8/16/13		\$ 1,648.00
xxviii.	GWE	Engineering Services-July		\$ 681.50
xxix.	GWE	Engineering Services-Aug		\$ 324.00
xxx.	GWE	Engineering Services Grand River Streetscape		\$ 2,052.00
xxxi.	GWE	Engineering Services-New Hudson Drain Study		\$ 7,256.00
xxxii.	GWE	Engineering Services-New Hudson Drain Study		\$ 3,944.00
Total:				\$ 19,943.29

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.