



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, April 9, 2013

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order Regular Meeting/Roll Call:

_____	Bell	_____	DeAngelis	_____	Howie	_____	Miner
_____	Szerlag	_____	Wallace	_____	Ward	_____	Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *March 12, 2013 meeting minutes.*

5. Approval of Consent Agenda: *April 9, 2013 (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)*

6. Approval of Agenda

7. Presentations: *ASource Regional Marketing Service- Larry Ribits. Discussion and possible action following presentation to participate in the ASource Regional Marketing Brochure.*

8. Action Items:

A. Old Business

- 1) Wayfinding Sign Project: *Discussion and possible action to apply the DDA's tag line "Honoring Yesterday Building Tomorrow" to the backs of blank wayfinding signs.*
- 2) Christmas Decorations: *Discussion and possible action regarding holiday banners, pole lighting, and window decorating events.*

B. New Business

- 1) Lawn Mowing and Landscape Maintenance Contract 2013: *Discussion and possible action to award a contract for lawn mowing and landscape maintenance services for the 2013 season.*

9. Reports/Announcements:

- A. Lease Agreements: *Revenue report-Michelle Aniol*
- B. Welcome to Lyon Initiative: *John Bell*
- C. Historic Photo Lending Program: *John Bell*
- D. Building Permits: *The Township has issued 21 single-family residential building permits in March, compared to 62 last year. While the Township is issuing about 1/3 of the number of permits as we did last year, please remember that March 2012 was unseasonable warm. With the onset of warmer weather so far in April, the building department is already experiencing increased activity.*
- E. Board Member Comments/Announcements:
 - 1) *Board Vacancy Update: Lannie Young*

10. Committee Information and Updates

- A. Economic Restructuring:

- B. Promotion: *Safety Town-Tamra Ward, John Bell*
 C. Design:
 D. Organization: *Matt Quinn drafting preliminary website and social media policy for consideration by Township Board at its April meeting.*

11. Items Removed From the Consent Agenda For Action or Discussion**12. Outstanding Items/Issues – No Action/No Discussion****13. Adjournment****Consent Agenda for April 9, 2013**

Consent Agenda April 9, 2013				
No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Gabe, Quinn & Seymour	Professional Legal Srvs		\$65.00
ii.	Bells Landscaping	Snow removal		\$750.00
iii.	McKenna Assoc.	Professional Planning Srvs		\$200.00
iv.	MEDA	Annual Membership-MA	8399	\$260.00
v.	Gabe, Quinn & Seymour	Professional Legal Srvs		\$520.00
vi.	Creative Chameleon	Press Release for Lowe's		\$25.00
vii.	Andrew E. Meisner	Tax Tribunal-21-12-451-021		\$2,312.27
viii.	Patricia Carcone	Vincenti Property	21-03-302-016	\$64.84
ix.	Patricia Carcone	Vincenti Property	21-03-302-019	\$194.35
x.	Patricia Carcone	Vincenti Property	21-03-302-022	\$368.66
xi.	Patricia Carcone	Vincenti Property	21-03-302-023	\$277.01
xii.	Creative Chameleon	KiteFestival Flyers		\$58.00
xiii.	Creative Chameleon	Festivals website updates-KiteFestival		\$49.00
xiv.	Creative Chameleon	Holiday Streetlight form for 2013		\$29.00
xv.	Costco	Frame for Historic Photo Lending		\$19.05
xvi.	Bells Landscaping	Snow removal		\$750.00
xvii.	DTE Energy	New Hudson Dr W Streetlights		\$368.18
xviii.	DTE Energy	Lyon Center Dr E Streetlights		\$255.58
xix.	DTE Energy	Grand River Ave Streetlights		\$182.91
xx.	WRC	Northeast roundabout H2O	49634-00	\$62.64
xxi.	WRC	Northwest roundabout H2O	49682-00	\$62.64
xxii.	Advanced Safe & Lock	Flag pole lock maintenance-SW RND	15362	\$153.00
xxiii.	Advanced Safe & Lock	Flag pole lock maintenance-SW RND	15363	\$58.00
xxiv.	John P. Argenta, RA	Wayfinding Signage Plan and Bid Doc		\$2,000.00
xxx.	Michelle Aniol	Expense Report 2/8-3/12		\$235.77
xxxi.	Michelle Aniol	Expense Report 3/13-4/3		\$158.50
xxxii.	MEDA	Registration: Inside the Economic Developer's Toolkit		\$90.00
xxxiii.	Walmart	Picture Frames-Hist. Photo Lending		\$134.73
			Total:	\$9,704.13

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting.

Our staff will be please to make the necessary arrangements.