



and  
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

**AGENDA**  
**Tuesday, February 12, 2013**  
**7:00 pm**

Lyon Township Municipal Building  
58000 Grand River Avenue, New Hudson

**1. Call to Order Regular Meeting/Roll Call:**

_____	<b>Bell</b>	_____	<b>DeAngelis</b>	_____	<b>Howie</b>	_____	<b>Miner</b>
_____	<b>Szerlag</b>	_____	<b>Wallace</b>	_____	<b>Ward</b>	_____	<b>Young</b>

**2. Pledge of Allegiance**

**3. Public Discussion, non-agenda items**

**4. Approval of Prior Meeting Minutes:** *January 8, 2013 meeting minutes.*

**5. Approval of Consent Agenda:** (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)

**6. Approval of Agenda**

**7. Presentations:** *None*

**8. Action Items:**

**A. Old Business**

1) Form Based Code: *Review and discuss revisions to the draft Form Based Code.*

**B. New Business**

- 1) Salesforce-to-Salesforce Connection Program: *Discussion and possible action to authorize the order of an MEDC Economic Development Enterprise License to support and grow our business retention and expansion program.*
- 2) Christmas Decorations: *Discussion and possible action regarding holiday banners and window decorating events.*
- 3) 2013 ICSC Idea Exchange: *Discussion and possible action regarding attending the 2013 ICSC Idea Exchange and evaluating current marketing materials for the Event.*

**9. Reports/Announcements:**

- A. Wayfinding Sign Project: *Installation began Mon, Feb 4, 2013. Completion expected by Feb. 15<sup>th</sup>).*
- B. Lease Agreements: *Revenue report-Michelle Aniol*
- C. Welcome to Lyon Initiative: *John Bell*
- D. Historic Photo Lending Program: *John Bell*
- E. Building Permits: *The Township has issued 14 single-family residential building permits during the first month of 2013; a slight decrease (-22%) compared to the same period in 2012. According to SEMCOG, Lyon Township was 4<sup>th</sup> in total residential permits issued in 2012 and 2<sup>nd</sup> in total single-family residential permits issued. Macomb Twp was first at 519, of which 22 were attached condos, Novi was 2<sup>nd</sup> at 355, of which 125 were attached condos, Ann Arbor was 3<sup>rd</sup> at 349, of which 336 were apartments.*
- F. Board Member Comments/Announcements:

**10. Committee Information and Updates**

- A. Economic Restructuring: *Old Putter's Site- Mark Szerlag, John Bell, Michelle Aniol*
- B. Promotion: *Safety Town-Tamra Ward, John Bell*
- C. Design: *Milford Road Improvement Project Update-John Bell*
- D. Organization: *Matt Quinn drafting preliminary website and social media policy for consideration by Township Board at its March meeting.*

**11. Items Removed From the Consent Agenda For Action or Discussion****12. Outstanding Items/Issues – No Action/No Discussion****13. Adjournment****Consent Agenda February 12, 2013**

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Whispering Winds Kennels	Winterfest		\$750.00
ii.	Seppala Siberian Kennel	Winterfest		\$825.00
iii.	Peter's True Value	Winterfest		\$14.84
iv.	Wal-mart	Winterfest dinner		\$66.00
v.	Staples	Winterfest supplies		\$9.52
vi.	Lowe's	Winterfest supplies		\$21.63
vii.	Lowe's	Winterfest supplies		\$10.03
viii.	Walmart	Winterfest supplies		\$10.57
ix.	Walmart	Winterfest supplies		\$1.56
x.	Walmart	Winterfest supplies		\$12.13
xi.	Costco	Winterfest supplies		\$4.41
xii.	Lyon Twp Firefighters Association	Winterfest pancake breakfast		\$150.46
xiii.	Gabe, Quinn & Seymour	Professional Legal Svcs	G99-00036-MCQ	\$195.00
xiv.	Giffels Webster	Professional Engineering Svcs	104334	\$216.00
xv.	Environmental Management	Winterfest site prep	118	\$150.00
xvi.	Meijer	Gas for Winterfest		\$13.70
xvii.	PTE	Winterfest supplies		\$20.03
xviii.	Mo's Diner	Winterfest expense		\$24.19
xix.	3 Minutes in Lyon Film Fest	Marketing Sponsorship		\$1,000.00
xx.	Enma's Graphics	Winterfest Banners and Sign		\$335.00
xxi.	VTEC	Winterfest printing		\$163.21
xxii.	VTEC	Winterfest printing		\$113.52
xxiii.	MEDA	Capital Day Registration-MA and JH		\$180.00
xxiv.	MFEA	Winterfest Membership Renewal		\$160.00
xxv.	Michelle Aniol	Cell Phone stipend Dec 12 & Jan 13		\$100.00
xxvi.	Paul Peters	Winterfest audio services		\$250.00
xxvii.	Garth Richardson	Winterfest site coordination services		\$250.00
xxviii.	McKenna Associates	Professional Planning Svcs		\$1,242.98
xxix.	Office Depot	Toner/Ink		\$130.67
xxx.	John's Sanitation	Winterfest Porta potties		\$300.00
xxxi.	Andrew Meisner	Tax Tribunal		\$22,571.15
xxxiv.	Michelle Aniol	Monthly Expense Report		\$318.49
			<b>Total:</b>	<b>\$29,610.09</b>

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.