



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA
Tuesday, October 9, 2012
7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order Regular Meeting/Roll Call:

_____	Bell	_____	DeAngelis	_____	Howie	_____	Miner	_____	Mitra
_____	Szerlag	_____	Wallace	_____	Ward	_____	Young		

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *Regular Meeting August 14, 2012 and September 11, 2012*

5. Approval of Consent Agenda: (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Presentations: *Draft Form Based Code-McKenna Associates*

8. Action Items:

A. Old Business

None

B. New Business

- 1) Budget FY 2013: *Discussion and possible action regarding the budget for fiscal year 2013.*
- 2) 3 Minutes in Lyon Film Festival: *Discussion and possible action to approve a sponsorship of the 3 Minutes in Lyon Film Festival.*
- 3) Sign Proposal for Quadrant Industrial Research Park: *Discussion and possible action regarding a proposal from Todd Wyett for signage at Quadrants Industrial Research Park.*

9. Reports/Announcements:

- A. Automation Alley 12th Annual Awards Gala: *Jay Howie, and John Bell*
- B. Wayfinding Sign Project: *Michelle Aniol*
- C. Grand River Streetlight Retrofit: *Nikki Jeffries*
- D. Welcome to Lyon Initiative: *John Bell- Next presentation: October-Brenda Smith*
- E. Historic Photo Lending Program: *John Bell*
- F. Building Permits: *An estimated 239 single family residential building permits were issued through September 30, 2012. Last year the township issued 150 permits during this same time period (increase of 59%).*
- G. Board Member Comments/Announcements:

10. Committee Information and Updates

- A. Economic Restructuring: *Mark Mitra*

B. Promotion: Tamra Ward/John Bell - Winterfest

C. Design: Tim Miner

D. Organization:

- 1) *Social Media Policy- Organization Committee met 7-25. Committee to review examples of website and social media policies from Ferndale and Novi. Michelle Aniol will research how other communities use website and social media to promote businesses.*

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

- A. Milford Road Improvement Project-Recommendation anticipate from Design Committee for September meeting

13. Adjournment

Consent Agenda

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Automation Alley	Awards Gala Registrations-JH and JB		\$350.00
ii.	Michelle Aniol	Expense Report		\$272.83
iii.	Automation Alley	Membership		\$250.00
iv.	Michigan Fesitvals and Events	Annual Conference Registration-Jim Chuck		\$150.00
v.	Michigan Fesitvals and Events	Membership	14776	\$160.00
vi.	John's Sanitation	Farmers Market Porta John	34068	\$125.00
vii.	The Creative Chameleon	Graphic design services for Winterfest		\$49.00
viii.	Jay Howie	Expense Report		\$419.30
ix.	DTE Energy	Grand River Streetlights	254682400075	\$273.57
x.	DTE Energy	New Hudson Dr W Streetlights	254682500114	\$291.22
xi.	DTE Energy	Lyon Center Dr. E Streetlights	254682500106	\$196.79
xii.	Dino's Landscaping	Lawn Mowing and Landscape Main. Svcs.	2090/2012	\$1,614.00
xiii.	Quill	Office supplies	6197083	\$8.29
xiv.	Gabe, Quinn & Seymour	Professional Legal Services	G99-00036-MCQ	\$643.50
xv.	GWE	Grand River Sewer Contract Admin.	103624	\$6,691.00
xvi.	GWE	NE Ring Road Construction Admin.	103623	\$412.44
xvii.	WRC	H2O Usage and Meter Maintenance Chrg-NW RND	49682-00	\$93.25
xviii.	WRC	H2O Usage and Meter Maintenance Chrg-NE RND	49634-00	\$107.85
			Subtotal:	\$12,108.04

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting.

Our staff will be please to make the necessary arrangements.