



and
DEVELOPMENT AREA CITIZENS COUNCIL

The Mission of the Lyon Township DDA is to assist public and private development efforts; to stimulate residential, commercial and industrial growth and create a vibrant community where people live, work and play.

AGENDA

Tuesday, July 10, 2012

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order Regular Meeting/Roll Call:

_____ Bell	_____ DeAngelis	_____ Howie	_____ Miner	_____ Mitra
_____ Szerlag	_____ Wallace	_____ Ward	_____ Young	

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *Regular Meeting June 12, 2012*

5. Approval of Consent Agenda: (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Presentations: *Final Audit-Rana Emmons*

8. Action Items:

A. Old Business

- 1) Farmers' Market: *Discussion and possible action to ask Economic Restructuring Committee to meet with Anna Hoffman regarding additional marketing assistance for the Lyon Township Farmers' Market.*
- 2) ICSC Brochure Update: *Presentation of new marketing brochure for ICSC Event, plus discussion and possible action to approve up to \$230 for producing buttons and follow-up post cards for the ICSC Idea Exchange in July or eliminate buttons and approve an amount not to exceed \$80 for the follow-up post cards.*
- 3) Cemetery Fence: *Reconsideration of award of bid for fencing and installation for the New Hudson Cemetery.*

B. New Business

- 1) Property Acquisition: *Discussion and possible action to approve a purchase agreement with Wether W. (Walt) Vincenti for property located between New Hudson Road and Grand River Avenue.*
- 2) DDA Property Information Signs: *Discussion and possible action to have signs fabricated and installed on various DDA owned property to promote development opportunities.*
- 3) Grand River Streetlight Retrofit: *Discussion and possible action to award a contract for retrofitting/converting streetlights on Grand River Ave to LED fixtures.*

9. Reports/Announcements:

- A. Wayfinding Sign Project: *Michelle Aniol*
- B. Flag Design: *Recommendation by the DDA to be on the Township Board's August agenda.*
- C. Form Based Code Ordinance: *Meeting with Chris Doozan scheduled for July 12th.*
- D. Master Plan: *The DDA is entitled to 15 bound copies and one (1) PDF copy of the Final Master Plan update. Five (5) bound copies of the Master Plan have been distributed to Lannie Young, Sean O'Neil, Jay Howie, Katherine Des Rochers and Michelle Aniol.*

- E. Park and Recreation Plan Update: *Chris Doozan*
- F. Welcome to Lyon Initiative: *John Bell*
- G. Historic Photo Lending Program: *John Bell*
- H. Monthly Budget Report:
 - 1) *Michelle Aniol's registration to MEDA's Annual Meeting is free!*
- I. Building Permits: *156 single family residential building permits have been issued through June 30, 2012. Last year the township issued 96 permits during this same time period (63% increase).*
- J. Board Member Comments/Announcements:

10. Committee Information and Updates

- A. Economic Restructuring: *Mark Mitra*
- B. Promotion: *Tamra Ward*
- C. Design: *Tim Miner*
- D. Organization:
 - 1) *Social Media Policy- Jay Howie*

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

- A. Website Management Training
- B. Milford Road Improvement Project-Recommendation anticipate from Design Committee for August meeting

13. Adjournment

Consent Agenda

Consent Agenda-July 10, 2012

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Jim Chuck	Kite Fest reimbursement		\$96.99
ii.	Wonder Jump	equipment-Kite Festival		\$74.19
iii.	Natalie Hooker	Face painting-Kite Festival		\$300.00
iv.	Phil Weipert	Shirts-Kite Festival		\$178.50
v.	Vtec	Kite Festival Signs	35253	\$754.56
vi.	John Bell	Mileage Reimbursement		\$53.28
vii.	Michelle Aniol	Expense Report		\$227.53
viii.	John's Sanitation	Porta-Potty for Farmers Market	33579	\$125.00
ix.	Carousel Acres	Petting Farm for Kite Festival	6252012	\$500.00
x.	Gabe, Quinn & Seymour	Professional Legal Srvs	G99-00036-MCQ	\$1,044.00
xi.	GWE	Professional Engineering Srvs	103360	\$108.00
xii.	GWE	Grand River Sewer Contract Admin	103362	\$7,429.00
xiii.	GWE	Grand River Streetscape-RCOC mtg.	103361	\$324.00
xiv.	GWE	Grand River Streetlight Retrofit	103359	\$592.00
xv.	McKenna Associates	Form Based Code Project	21144	\$1,387.50
xvi.	Oakland County One Stop Shop	Map work	PED0002201	\$33.00
xvii.	C&E Construction Co.	Pay Estimate #5 Contract Modification #3: GR Sewer	17903.01	\$83,673.40
xviii.	D&R Earthmoving	Pay Estimate #11 Contract Modification #7: Lyon Center Dr	15955.35	\$5,500.20
xix.	Dino's Landscaping	Lawn Mowing and Landscape Main. Srvs.	2085161	\$5,610.00
xxx.	Total Lawn Care, Inc	Street tree maintenance	49242	\$2,269.00
			Subtotal:	\$110,183.16

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.