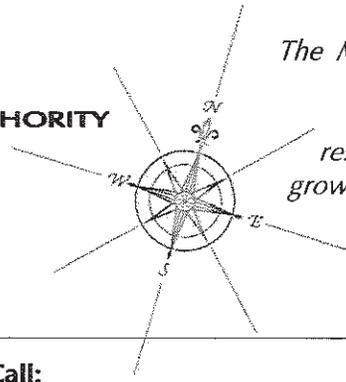


# LYON TOWNSHIP

DOWNTOWN DEVELOPMENT AUTHORITY  
and  
DEVELOPMENT CITIZENS COUNCIL

Tuesday, May 8, 2012  
7:00 pm

Lyon Township Municipal Building  
58000 Grand River Avenue, New Hudson



*The Mission of the Lyon Township DDA  
is to assist public and private  
development efforts; to stimulate  
residential, commercial and industrial  
growth and create a vibrant community  
where people live, work and play.*

## 1. Call to Order Regular Meeting/Roll Call:

<u>        </u> Bell	<u>        </u> DeAngelis	<u>        </u> Howie	<u>        </u> Miner	<u>        </u> Mitra
<u>        </u> Szerlag	<u>        </u> Wallace	<u>        </u> Ward	<u>        </u> Young	

## 2. Pledge of Allegiance

## 3. Public Discussion, non-agenda items

## 4. Approval of Prior Meeting Minutes: Regular Meeting April 10, 2012

## 5. Approval of Consent Agenda: (Item #11 below is reserved for any items removed from the Consent Agenda for action or discussion)

## 6. Approval of Agenda

## 7. Presentation: None

## 8. Action Items:

### A. Old Business

- 1) Flag Design: Discussion and possible action to recommend a new flag design to the Township Board.
- 2) Milford Road Improvement Project (f/k/a BKS Project): Discussion and possible action to delay starting the Milford Road Improvement Project, such as the landscaping, sidewalk and lighting improvements proposed for the corner of Milford Road and Grand Rivers, based on the recommendation of the Design Committee.

### B. New Business

- 1) Cemetery Fence: Discussion and possible action to select the type of fence to enclose the southern boundary of the New Hudson Cemetery.
- 2) Business Welcome Initiative and Historic Photo Lending Program: Discussion and possible action to allocate an additional \$1,000 to continue both programs.
- 3) Committee Appointment: Discussion and possible action to appoint Michael Faubert to the Design Committee.

## 9. Reports/Announcements:

- A. Farmers' Market: Michelle Aniol
- B. Park and Recreation Plan Update: Chris Doozan
- C. Form Based Code Ordinance: Chris Doozan
- D. Grand River Sewer Project: Nikki Jeffries
- E. Southwest Roundabout Landscaping: Nikki Jeffries
- F. Grand River Streetlight Retrofit: Nikki Jeffries
- G. Wayfinding Signage: Michelle Aniol
- H. Monthly Budget Report: Revenue: \$899 in sponsorships for the Kite Festival. 2011 Final Audit will be available next month.
- I. Building Permits: 101 single family residential building permits have been issued through April 30, 2012. Last year the township issued 61 permits during this same period.
- J. Board Member Comments/Announcements:

**10. Committee Information and Updates**

- A. Economic Restructuring: Mark Mitra
- B. Promotion:
  - 1) Tamra Ward- ICSC Brochure Update
  - 2) John Bell - Kite Festival Update and Kite Festival Sales Days Promotion Proclamation/Marketing
- C. Design: Tim Miner
- D. Organization: Jay Howie

**11. Items Removed From the Consent Agenda For Action or Discussion**

**12. Outstanding Items/Issues – No Action/No Discussion**

- A. Website Management Training

**13. Adjournment**

**Consent Agenda**

**Consent Agenda-May 8, 2012**

No.	Vendor	Description	Invoice/ Project No.	Amount
i.	Gabe, Quinn & Seymour	Professional Legal Svcs	G99-00036-MCQ	\$1,006.50
ii.	Gabe, Quinn & Seymour	Southwest Ring Road	G99-00227-MCQ	\$274.50
iii.	GWE	Professional Engineering Svcs	103106	\$756.00
iv.	GWE	SW Ring Road Contact Admin.	103104	\$1,187.85
v.	GWE	Surveying for Wayfinding Signs	103108	\$2,000.00
vi.	GWE	Grand River Sewer Contract Admin	103107	\$14,501.50
vii.	GWE	Southwest Roundabout Landscaping	103105	\$324.00
viii.	GWE	Surveying/Staking-New Hudson Cemetery	103109	\$952.00
ix.	C&E Construction Co.	Pay Estimate #3: GR Sewer	17903.01	\$51,627.60
x.	Michelle Aniol	Expense Report Apr 2012		\$287.96
xi.	Systime, Inc.	Laptops	000066182	\$1,500.00
xii.	Walmart	Office supplies-thumb drive		\$9.88
xiii.	Milford Salvage, Inc	Putter's Demolition	4151	\$46,083.00
xiv.	FedEx	Postage for Demolition Project	7-852-21724	\$51.42
xv.	Dino's Landscaping	Lawn Mowing and Landscape Main. Svcs.	2065/2012	\$1,000.00
xvi.	DTE Energy	Grand River Streetlights	254682400075	\$286.46
xvii.	DTE Energy	NE Ring Road Streetlights	254682500106	\$196.28
xviii.	DTE Energy	New Hudson Dr W Streetlights	254682500114	\$219.32
xix.	Kites & Fun Things	Banners & Poles		\$780.00
xxx.	Sam's Club	office supplies-Kite Fest, Winterfest, Historic Photo Gallery, etc.		\$62.10
xxxi.	Jacob Steward	Landscape Design Services		\$147.40
xxxii.	Jennifer Duncan	Graphic Design Svcs-Kite Festival		\$96.00
xxxiii.	Jennifer Duncan	Website Marketing Svcs-Kite Festival and Winterfest		\$419.14
xxxiv.	Faubert & Assoc.	Kite Festival Entertainment		\$100.00
xxxv.	Wonder Jump	Kite Festival Entertainment		\$600.00

**Subtotal: \$124,468.91**

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Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.