

Charter Township of Lyon
Board of Trustees
Regular Meeting Minutes
May 7, 2012

Approved: June 4, 2012

The meeting was called to order by Supervisor Young at 7:01 p.m.

Roll Call: Michele Cash, Clerk
John Dolan, Trustee
Steven Fletcher, Trustee
Brent Hemker, Trustee
John Hicks, Trustee
Lannie Young, Supervisor

Absent: Patricia Carcone, Treasurer

Guests: 16

Also Present: Matthew Quinn, Township Attorney
Chris Doozan, McKenna Associates
Leslie Zawada, Civil Engineering Solutions, Inc.
Loren Crandall, Giffels/Webster
Michelle Aniol, DDA Administrator/Economic Development
Coordinator

APPROVAL OF THE CONSENT AGENDA

Approval of Regular Meeting Minutes of April 12, 2012
Approval of Disbursements
Building Department Report for March 2012
Fire Department Reports for March 2012
Zoning Reports for April 2012
Engineering Reports for March 2012
Township Purchase of 53080 Twelve Mile Road

**Motion by Hicks, second by Cash
To approve the consent agenda as presented.**

**Roll Call Vote: Ayes: Dolan, Hicks, Hemker, Young, Fletcher, Cash
Nays: None
Absent: Carcone**

MOTION APPROVED

ANNOUNCEMENTS & COMMUNICATIONS

Chief McClain presented certificates of appreciation to Scott Casebolt & Scott Aikens for assisting during a house fire in March.

CALL TO THE PUBLIC - None

REPORTS

DDA – Ms. Aniol reported that the Lyon Township Farmers Market will kickoff June 21, 2012 and run for 16 weeks every Friday from 12:30-6:30 pm.

The ICSC brochure will be updated by 777 Graphics LLC. The brochure will be targeted at retail development.

The DDA did approve a request for marketing assistance for the 3 Minutes in Lyon Film Festival.

The DDA approved its first application under the new Property Rehabilitation Incentive Program for the new restaurant in the Township, Kensington Grill.

The DDA contracted for a new lawn mowing maintenance contract for 1 year.

Ms. Aniol reported that the DDA paid half of the amount for the Boards new laptops.

The DDA is working with the Design Committee to consider if it is time to start working on streetscapes. Ms. Aniol also commented that the directional signs were installed.

Ms. Aniol thanked everyone who attended the One Stop Ready Communities meeting.

The Township was highlighted on Channel 4 regarding the housing boom.

Two visits are scheduled for the Business Retention Program. These businesses are having trouble finding the talent they need.

Fire – Chief McClain reported that the new fire engine was delivered under budget. He hoped to have it in service within three weeks. Currently he is working on a contract renewal with Oakland County Dispatch for fire services. The upgrade to the basic life support status has been completed. The upgrades to the Chiefs vehicles have also been completed. Erin Welsh attended the grant seminar.

Sheriff – None

Planning Commission – Trustee Dolan reported on the upcoming public hearings.

ZBA – Trustee Hicks reported that there was one case and it was approved.

John Bell – He commented that he reviewed the analysis that Mark Spencer put together and he will have that soon. The software will be emailed out to the businesses regarding the Kite Festival.

Trustee Fletcher announced that Tim Miner and Lise Blades have been appointed to the Parks and Recreation Committee. They will be meeting to review resident applications. He questioned what constitutes a quorum.

Trustee Hicks announced that the Kite Festival is Saturday, June 2, 2012.

APPROVAL OF AGENDA

Supervisor Young added item G. Consideration to rezone Township owned property and Chief McClain added item H. Approval to use awarded grant funds and item I. To consider the authorization to sell Engine 2 and to possible use those funds to buy a new command vehicle.

**Motion by Cash, second by Hicks
To approve the agenda as amended.**

Voice Vote:	Ayes:	Unanimous
	Nays:	None
	Absent:	Carcone

MOTION APPROVED

UNFINISHED BUSINESS

A. Roundabout Maintenance Agreement

Mr. Quinn brought the Board up to date regarding the Townships responsibility of the ongoing upkeep and maintenance of the landscaping, water system, lighting system, flag poles and keep the water and electrical in good repair.

**Motion by Hicks, second by Cash
To approve the Resolution adopting the Roundabout Maintenance Agreement with Oakland County.**

Roll Call Vote:	Ayes:	Cash, Dolan, Young, Hicks, Fletcher, Hemker
	Nays:	None
	Absent:	Carcone

MOTION APPROVED

NEW BUSINESS

A. Wall of Honor – K-9 Veterans Day Proclamation

**Representing Wall of Honor: Phil Weitlauf
Ken Reynolds**

Mr. Reynolds explained that he would like to establish a canine wall of honor. He suggested a few options that would work. He would like March 13 proclaimed as K-9 Veterans Day.

The Board agreed with placing the Wall of Honor in a location at the Township Hall.

Mr. Weitlauf gave a brief explanation of the project and plans.

B. AMEC/BCI Work Order (DEQ Permit Requirements)

Mr. DeWyre reviewed the work order and the fee schedule associated with the Lyon Township Wastewater Treatment Plant East Beds. He explained the fees are slightly lower than last years.

Motion by Hemker, second by Fletcher

To approve work order #6 from AMEC/BCI Environment & Infrastructure Inc, in an amount not to exceed \$13,700.00.

**Roll Call Vote: Ayes: Young, Fletcher, Dolan, Hemker, Cash, Hicks
 Nays: None
 Absent: Carcone**

MOTION APPROVED

C. Southwest Sewer SAD Phase IV Proposal

Mr. Crandall gave a brief history of the project and reviewed the Giffels-Webster memo dated April 12, 2012.

Motion by Fletcher, second by Dolan

To approve a not to exceed \$18,000 to take us through the first 5 bullets as presented by Giffels-Webster letter dated April 12, 2012 to move forward to get to the bid process.

**Roll Call Vote: Ayes: Dolan, Cash, Hemker, Hicks, Fletcher, Young
 Nays: None
 Absent: Carcone**

MOTION APPROVED

D. Vegetation Management Easement

Supervisor Young gave a brief account of the easement. Mr. Quinn explained that it is in its proper form for the Board.

**Motion by Hemker, second by Hicks
To approve the Vegetation Management Easement with ITC inconsideration
for a minimum of \$21,875.00.**

**Roll Call Vote: Ayes: Hemker, Young, Dolan, Hicks, Cash, Fletcher
 Nays: None
 Absent: Carcone**

MOTION APPROVED

E. Wellhead Program Application 2013 Grant

Ms. Zawada reviewed the CES memo dated April 24, 2012 outlining the grant program.

**Motion by Cash, second by Fletcher
To approve \$2,000.00 for Grant preparation contingent upon the awarding
of the Grant.**

**Roll Call Vote: Ayes: Hicks, Cash, Young, Fletcher, Hemker, Dolan
 Nays: None
 Absent: Carcone**

MOTION APPROVED

**F. Resolution Concerning Grand River Low Pressure Sanitary Lateral Benefit
Changes**

Ms. Aniol explained that the DDA is recommending this resolution. Supervisor Young briefly reviewed the finance portion.

**Motion by Dolan, Second by Cash
To adopt Resolution for the Grand River Low Pressure Sanitary Lateral
Benefit Changes.**

**Roll Call Vote: Ayes: Fletcher, Dolan, Cash, Hemker, Young, Hicks
 Nays: None
 Absent: Carcone**

MOTION APPROVED

G. Rezoning of Township Owned Property

Supervisor Young explained the interest that has been expressed from some developers. He would like to consider rezoning the property at 9 Mile Road and

Griswold. The Master Plan has it listed as residential and it is currently zoned industrial.

Motion by Hemker, second by Hicks

To have the Planning Commission review for rezoning to Residential for the Clark parcel and the area surrounding the Clark parcel.

Voice Vote: Ayes: Unanimous
Nays: None
Absent: Carcone

MOTION APPROVED

H. Equipment Purchase Consideration

Chief McClain explained that they have a grant in the amount of \$4,500.00 for the purchase of extrication equipment. He reviewed the two manufacturers for the equipment and that they are bound by the rules of the grant.

Motion by Fletcher, second by Hicks

To authorize the Fire Chief to continue negotiations to acquire the extrication equipment for the \$4,500.00.

Roll Call Vote: Ayes: Hicks, Hemker, Dolan, Young Fletcher, Cash
Nays: None
Absent: Carcone

MOTION APPROVED

I. Authorization to Sell Vehicle

Chief McClain explained the need to sell the old engine from Farmington Hills that is of no use since the new one has arrived. He would like to earmark the proceeds from the sale to purchase a command vehicle.

Motion by Hicks, second by Hemker

To authorize the Chief and the Supervisor to sell the used vehicle.

Voice Vote: Ayes: Unanimous
Nays: None
Absent: Carcone

MOTION APPROVED

Chief McClain will return to the Board for approval of using the proceeds to purchase a command vehicle once the engine is sold.

ADJOURNMENT

**Motion by Cash, second by Fletcher
To adjourn the Regular Meeting of the Board of Trustees at 9:00 p.m.**

Voice Vote:	Ayes:	Unanimous
	Nays:	None
	Absent:	Carcone

MOTION APPROVED

The Board of Trustees meeting was adjourned at 9:00 p.m. due to no further business.

Respectfully Submitted,

Kellie Angelosanto

Kellie Angelosanto
Recording Secretary

Michele Cash

Michele Cash
Clerk