

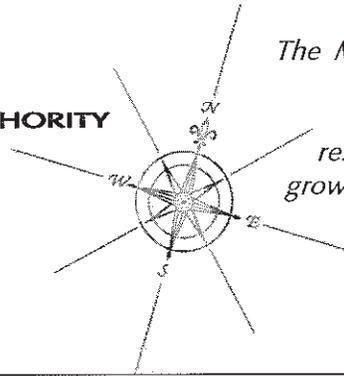
LYON TOWNSHIP

DOWNTOWN DEVELOPMENT AUTHORITY
and
DEVELOPMENT CITIZENS COUNCIL

Tuesday, February 14, 2012

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson



*The Mission of the Lyon Township DDA
is to assist public and private
development efforts; to stimulate
residential, commercial and industrial
growth and create a vibrant community
where people live, work and play.*

1. Call to Order Regular Meeting/Roll Call:

_____ Bell	_____ DeAngelis	_____ Howie
_____ Miner	_____ Mitra	_____ Szerlag
_____ Wallace	_____ Ward	_____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: Regular Meeting January 10, 2012

5. Approval of Consent Agenda: (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Action Items:

A. Old Business

1) None

B. New Business

- 1) Property Rehabilitation Program: Discussion and possible action to revise the Façade, Sign and Development Grant program based on a recommendation from the Economic Restructuring Committee.
- 2) Demolition Bid: Discussion and possible action to authorize a not-to-exceed expenditure to assist in the demolition of the former Putter's building.
- 3) Small Town and Rural Development Conference: Discussion and possible action to authorize attendance at the conference April 16-18, 2012.
- 4) DDA Workplan: Discussion and possible action to adopt a Workplan for 2012.

8. Reports/Announcements:

- A. Website Update: TBD
- B. Master Plan Update: Chris Doozan.
- C. Park and Recreation Plan Update: Chris Doozan.
- D. Form Based Code Ordinance: Chris Doozan.
- E. Welcome to Lyon Initiative: John Bell
- F. Historic Photo Lending Program: John Bell
- G. Monthly Budget Report: Michelle Aniol
- H. Building Permits: John Bell/Michelle Aniol

9. Committee Information and Updates

- A. Economic Restructuring: Mark Mitra.
- B. Promotion: Winter Fest Updates- John Bell
- C. Design:
- D. Organization: Jay Howie

10. Items Removed From the Consent Agenda For Action or Discussion

11. Outstanding Items/Issues – No Action/No Discussion

- A. New Hudson Cemetery Fence Maintenance – awaiting estimates
- B. Website Management Training

12. Adjournment

Consent Agenda

Consent Agenda- February 14, 2012

No.	Vendor	Description	Invoice/Project No.	Amount
i.	McKenna	Professional Planning Svcs	87002B	\$2,474.39
ii.	McKenna	Form Based Code	21144	\$810.00
iii.	McKenna	Parks & Rec Plan Update	21147.1	788.64
iv.	GWE	Grand River Streetlights Retrofit	102755	\$756.00
v.	GWE	Professional Engineering Svcs	102753	\$376.00
vi.	GWE	Grand River Streetscape	102745	\$2,792.00
vii.	Gabe, Quinn & Seymour	Professional Legal Svcs	G99-00036-MCQ	\$752.00
viii.	Sinacori Landscaping	SW RND Landscaping	15955.4	\$6,729.97
ix.	Southwest Michigan First	Jobs Team Academy (site selection)	1979-0567-3376-108	\$250.00
x.	Walmart	Business Certificate	202500093169	\$23.92
xi.	Emma's Graphics	Winterfest	462258	\$443.00
xii.	Suburban Party Rental	Winterfest Tents	2011416	\$240.00
xiii.	Garth Richardson	Winterfest DJ		\$250.00
xiv.	Paul Peters	Winterfest DJ		\$250.00
xv.	Troy Powe	Winterfest supplies reimbursement		\$182.49
xvi.	Paul Peters	Winterfest supplies reimbursement		\$78.14
xvii.	Bell's Landscaping	Snow removal	5259	\$1,095.00
xviii.	Schenden Communications	PR for Winterfest		\$750.00
xix.	Phil Strong	Winterfest supplies reimbursement		\$35.67
xx.	Staples	Business Certificate		\$6.29
xxi.	DTE Energy	Grand River Streetlights		\$293.49
xxii.	DTE Energy	NE Ring Road Streetlights		\$292.38
xxiii.	DTE Energy	Grand River Streetlights		\$359.30
xxiv.	DTE Energy	New Hudson Dr W Streetlights		\$336.42
xxv.	Andrew Meisner	Delinquent Taxes		\$1,935.17
xxvi.	Danielle Ruskin	Sign Grant		\$2,125.30
xxvii.	Quill	printer ink	9443401	\$227.85

xxviii.	Paul Peters	Winterfest supplies reimbursement		\$376.77
xxix.	Jill Miller	Winterfest Sled Dog Fee		\$1,000.00
xxx.	John's Sanitation	Winterfest porta potties	44759	\$300.00
xxxi.	Parkside	Winterfest signage		\$105.00
				\$26,435.19

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting.
Our staff will be please to make the necessary arrangements.